

# COUNCIL INFORMATION PACKAGE

**October 30, 2023**

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**Date:** 10/27/2023      **Internal Memo #: IM23-003(CRS)**

**To:** Council

**Circulated to:** Corporate Leadership Team

**Department:** Corporate Services

**Division:** Finance

**From:** Sheryl Ayres, Chief Financial Officer

**Subject:** 2023 Operating Financial Update – August Forecast

### Comments

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As per the City's budget control by-law, Council is to be provided with regular updates related to operating budget variances. Due to personnel constraints in the Finance division, this memo provides an update on the City's financial position in place of the standard operating financial update report typically provided to Council. The operating financial update reports seek approval from Council to approve forecast changes and transfers to and from reserve and reserve funds. These approvals will be requested through the year end operating financial update report to Council and this memo provides an update on the financial position as of August 31, 2023.

The tax supported operations are forecasting a year end surplus for 2023 of \$2,162,073. The main drivers of the August forecasted surplus include increased revenue from supplementary taxes (\$1,800,000), increased revenue from penalties and interest on overdue property taxes (\$548,000) and increased Bylaw Enforcement revenue for anticipated property standards and by-law standards non-compliance (\$160,000). These increases in revenue are offset by increased expenses for overtime in Fire Services (\$356,000) and requests to hire a third-party security company to provide additional coverage for By-law Enforcement (\$70,000).

The following table summarizes the forecasted surplus for tax supported operations at August 31, 2023.

Department	Total Restated Budget	April Forecast Changes	August Forecast Changes	Revised Forecast	YTD Actuals as at August 31st	% Spent
Mayor and Council	\$1,299,300	\$0	\$0	\$1,299,300	\$787,118	60.6%
Office of the City Manager	\$2,627,800	\$286,000	(\$27,000)	\$2,886,800	\$1,724,069	59.7%
Corporate Services	\$47,746,200	\$94,700	\$299,600	\$48,140,500	\$31,943,261	66.4%
Corporate Enterprise	\$7,017,000	\$2,100	\$83,220	\$7,102,320	\$4,168,424	58.7%
Community Development	\$9,777,500	\$56,832	(\$250,235)	\$9,584,097	\$2,907,974	30.3%
Infrastructure Services	\$25,714,700	\$19,900	\$199,110	\$25,933,710	\$18,722,533	72.2%
Corporate Expenditures	(\$102,299,800)	(\$498,000)	(\$2,428,300)	(\$105,226,100)	(\$117,094,017)	111.3%
Idea Exchange	\$8,117,300	\$0	\$0	\$8,117,300	\$6,043,650	74.5%
<b>Total Tax Supported</b>	<b>\$0</b>	<b>(\$38,468)</b>	<b>(\$2,123,605)</b>	<b>(\$2,162,073)</b>	<b>(\$50,796,988)</b>	

The water utility operations are not forecasting a year end surplus or deficit, as seen in the table below.

Water Utility	Total Restated Budget	April Forecast Changes	August Forecast Changes	Revised Forecast	YTD Actuals as at August 31st	% Spent
Water						
Expenses	\$39,731,000	\$96,222	\$104,908	\$39,932,130	\$28,254,148	70.8%
Revenues	(\$39,731,000)	(\$96,222)	(\$104,908)	(\$39,932,130)	(\$23,595,796)	59.1%
<b>Total Water</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,658,352</b>	
Wastewater						
Expenses	\$36,836,800	(\$609,708)	\$0	\$36,227,092	\$23,328,017	64.4%
Revenues	(\$36,836,800)	\$609,708	\$0	(\$36,227,092)	(\$21,630,062)	59.7%
<b>Total Wastewater</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,697,955</b>	
<b>Total City of Cambridge Water Utility</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$6,356,307</b>	

This memo provides a financial update on the City's operations as of August 31, 2023, for both the tax-supported and water utility operations. A comprehensive update as well as recommended transfers to and from reserve and reserve funds will be provided through the year end operating financial update report to Council.

## Attachments

None

### Approvals:

Manager/Supervisor       Deputy City Manager       City Manager

**Date:** 10/27/2023      **Internal Memo #: 23-025(CRE)**

**To:** Council

**Circulated to:** Corporate Leadership Team

**Department:** Community Development

**Division:** Planning, Technology Services and Corporate Strategy

**From:** Sylvia Rafalski-Misch, Manager of Development Planning  
Joan Jylanne, Manager of Policy Planning  
Mohammad Mamun, Chief Information Officer  
Jenna Brown-Jowett, Director of Corporate Strategy

**Subject:** Streamline Development Approval Fund (SDAF) - Final Report

## Comments

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### **Purpose:**

This report provides a final update to Council on the Streamline Development Approval Funding (SDAF) status. Full report details can be found in Appendix A: Streamline Development Approval Fund (SDAF) Final Project Status Report

### **Background:**

On February 15, 2022, staff submitted a Streamline Development Approval Fund Transfer Payment Agreement report to Council (22-012-CRE). The purpose of this report was to summarize the intent and eligible uses of this fund and to receive authorization to enter into an agreement with the Province to access up to \$1 million dollars of funding. There was no municipal cost sharing component for this program. The funding covered 100% of the eligible costs up to the maximum amount available in the Transfer Payment Agreement (TPA). Council authorized this request.

The intent of the SDAF was to support:

- Streamlining development approvals initiatives such as e-permitting systems, temporary staff (including full-time staff or interns) to address backlogs, online application portals, and other provincial priorities.
- Diversity internship programs to support diversification of planning/building departments by offering internships to qualified students/new graduates with a focus on people with disabilities, Indigenous, Black, and racialized individuals, and people from diverse ethnic and cultural origins, sexual orientations, gender identities and expressions.

A cross departmental team of City staff met in early 2022 to review relevant workplans across several divisions. Upon completion of that review, the team prepared a proposal for the use of this funding that addressed the eligibility requirements as outlined by the agreement. The approved project included four main initiatives:

1. Subdivision Development Agreement Template and Process Review: Major review, addressed through review and completion of updated subdivision agreement and site plan agreement templates and related corporate processes
2. Amanda Accelerated Implementation: Accelerated implementation of digitizing Building and Planning processes to improve customer service and bringing efficiencies
3. Policy Review to support an Official Plan Amendment to reduce red tape/expected approvals for Regeneration Areas
4. Hiring of Planning staff to address backlog

As part of the TPA, the City provided an interim report to the Province on the progress of projects, which was submitted in April 2022. Also, as part of the TPA, the City is responsible to submit a final report to the Province by November 1, 2023. The full detailed report content can be found in Appendix A: Streamline Development Approval Fund (SDAF) Final Project Status Report

## Attachments

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Appendix A - Streamline Development Approval Fund (SDAF) Final Project Status Report

**Approvals:**

Manager/Supervisor

Deputy City Manager

City Manager

## **Appendix A - Streamline Development Approval Fund (SDAF) Final Project Status Report**

### **Section 1: How project was completed**

#### **1.1 Project Background**

The City is one of the 39 municipalities receiving the SDAF. Using this fund, the Technology Services, Planning Services and Building Services divisions have collaboratively initiated the SDAF project to streamline development approval initiatives such as e-permitting systems, hiring temporary staff (including full-time staff or interns) to address backlogs, online application portals, and other provincial priorities.

#### **1.2 Selected Approach to Implement the Project**

This project was co-managed by the City's Design, Digital and Delivery Team within Technology Services by engaging multiple consulting groups listed below and Subject Matter Experts (SMEs) from Planning Services and Building Services, and Amanda Technical Team from Technology Services.

Consulting groups:

- Perry Group Consulting – Business Analysis and Project Management
- Random Access – Portal and Mobile Application Development
- Meraki IT (Information Technology) Consulting – Requirements and Folder Development
- The Planning Partnership - Subdivision Development and Site Plan Agreement Templates
- Smart Density – Visualization and Engagement Material for Missing Middle
- WSP Canada Inc. - Visualization of City owned sites and Strategic Housing Actions
- Meridian Planning Consultants – assistance with Zoning By-law Update and application review/backlog
- Mark Stone Planning – assistance with Secondary Plans and application review/backlog
- N. Barry Lyon Consultants Limited - Inclusionary Zoning

Scope items were developed through Discovery sessions. Perry Group Consulting conducted the Discovery sessions with key SMEs and Stakeholders and identified areas requiring business process improvements to gain operational efficiencies and improve customer experience. Those identified items formed the scope for this project. Scope items outside of Planning Services but related to the Building Services Business

process were also implemented simultaneously where there were dependencies. The Project team followed an iterative approach and made frequent deliveries to gain quick wins.

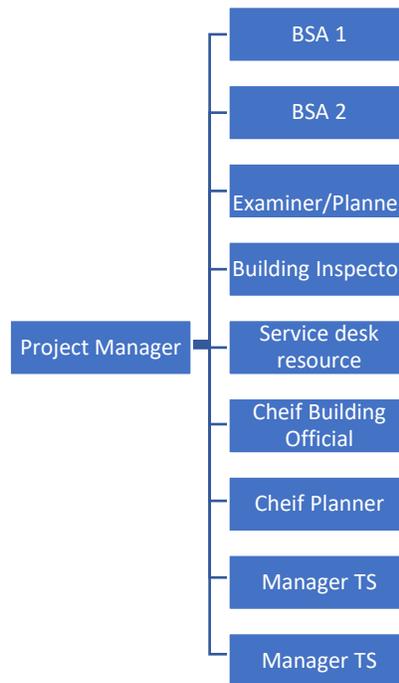
### 1.3 Project Governance and Work Plan

As this project had both time (completed by November 1, 2023) and budget (within \$1M) constraints, appropriate project governance was applied to ensure timely completion of the planned deliverables within the budget allocated. A Steering Committee and Working Group (structure shown below) were formed, and Roles and Responsibilities of each committee member were created and shared.

#### Steering Committee Structure:



## Working Group Structure:



The project team which includes the Steering Committee and Working Group created the workplan shown below and adhered to the plan.

The Project Manager (PM) led the workgroup; members met on a weekly basis and implemented the planned project activities in parallel; agile methodology was followed, and small releases were made frequently. As a result, project deliverables were implemented as planned on time and within budget.

## Work Plan:

Lead Division	Initiative	Theme
Planning	Subdivision development agreement template and process review: major review, addressed through review of subdivision agreement template and related corporate processes	Process review
Technology Services	Amanda accelerated implementation: accelerated implementation of digitizing planning process to improve customer service and bringing efficiencies	Process improvements through systems enhancement
Planning	Policy review to support an Official Plan Amendment to reduce red tape/expected approvals for regeneration areas	Policy & By-law

Lead Division	Initiative	Theme
Planning	Hiring of staff to address backlog	3-4 contract staff (Planning Technician/ Planner I); 4 co-ops (policy, development)

## Section 2: How the Initial Payment was Spent as well as Setting out the Additional Costs Incurred for the Project

- Final Spent (excluding tax):
- Planning - \$481,379
- Technology Services - \$480,000
- Overall total: \$961,379

### Initiatives:

1. Subdivision Development Agreement Template and Process Review \$43,037

The Planning Partnership - Subdivision Agreement and Site Plan Agreement Templates: \$39,709

Terms of Reference for Cultural Heritage Impact Assessment, Conservation Plans, and Documentation and Salvage Plans \$3,328

2. Amanda Accelerated Implementation \$480,000

Initiatives completed	Vendor	SDAF (not including tax)
Pre folder on Portal	Random Access	\$9,000
STP on Portal	Random Access	\$9,000
Plan of Condo Development and Testing Folder	Meraki	\$18,000
Plan of Condominium Portal	Random Access	\$9,000
Plan of Subdivision Folder	Meraki	\$18,000
Official Planning Zoning folder changes	Meraki	\$18,000
Plan of Subdivision	Random Access	\$9,000
OZ on Portal	Random Access	\$2,000
single sign on - services	Meraki	\$5,400
Single sign on module	Granicus	\$16,306

Initiatives completed	Vendor	SDAF (not including tax)
Mobile Inspection Application	Random Access	\$89,500
subscription for mobile app - 2023	Random Access	\$19,800
Planning - computers	not applicable	\$19,961
Monitors	not applicable	\$3,078
Planning IPADS or phones	not applicable	\$2,400
Amanda licenses	Granicus	\$31,875
Perry Group fees	Perry Group	\$40,000
BSA - Salary	Internal temp. assignment (TS CoC)	\$110,000
GIS My Property public facing solution	ESRI	\$49,680
Total	Not applicable	\$480,000

3. Policy Review \$171,065

- Smart Density – Visualization and Engagement Material for Missing Middle: \$40,000.00
- WSP Canada Inc. - Visualization of City owned sites and Strategic Housing Actions: \$46,490
- Meridian Planning Consultants – assistance with Zoning By-law Update and application review/backlog: \$37,430
- Mark Stone Planning – assistance with Secondary Plans and application review/backlog: \$32,501
- N. Barry Lyon Consultants Limited - Inclusionary Zoning: \$14,644

4. Hiring of Staff \$247,277

5. Monitors \$20,000

**Section 3: Anticipated Cost Savings or Outcomes of the Project and the Measures Expected to be Achieved in Relation to the Systems and Development Approval Process**

1. Subdivision Development Agreement Template and Process Review

The Planning Partnership - Subdivision Agreement and Site Plan Agreement Templates

The City retained The Planning Partnership to assist with the review and update of the Subdivision Agreement and Site Plan Agreement Templates, which has not occurred in more than 10 years. The consultant, along with the City's Planning and Engineering and Transportation Services Divisions, in consultation with other City Divisions have reviewed existing agreements from other municipalities to update the City's templates in line with best management practices.

The updated templates provide clear, concise clauses and expectations to the development industry and align with current City processes for approval, construction, maintenance and assumption of development. The updated templates will assist in streamlining preparation and execution of agreements, which will potentially allow an earlier start of construction for developers.

### **WSP Canada Inc. - Assist with Terms of Reference for Cultural Heritage Impact Assessment, and new Terms of References for Conservation Plans and Documentation and Salvage Plans**

WSP Canada Inc. (WSP) was retained by the City of Cambridge to assist with updating the City's Detailed Guidelines for the Preparation of Cultural Heritage Impact Assessments (CHIA) required under Policy 4.10 of the City of Cambridge Official Plan, as well as preparing new Terms of References for Conservation Plans (CP) and Documentation and Salvage Plans.

The Detailed Guidelines for the Preparation of CHIAs were not current or comprehensive, with notable gaps observed in guidance related to: proponent notification; principles and guidelines; cultural heritage evaluation criteria; CHIA requirements including an executive summary, details of historical research, a Statement of Cultural Heritage Value or Interest, discussion of integrity and condition, an implementation and monitoring plan, and conservation recommendations for regionally significant properties. The CHIA ToR also does not provide guidance detailing the completion of CPs or Documentation and Salvage Plans.

On January 7, 2023, Ontario Regulation (O. Reg.) 9/06 was amended by the new O. Reg. 569/22: Criteria for Determining Cultural Heritage Value or Interest under subsection 5 (1) of Schedule 6 to the More Homes Built Faster Act, 2022. The amended O. Reg 9/06 still requires an evaluation of a potential cultural heritage resource, which is used to inform the preparation of a Statement of Cultural Heritage Value or Interest and list of heritage attributes. In addition, for a potential cultural heritage resource to be designated under Part IV of the Ontario Heritage Act, it must now meet two of the criteria of O. Reg. 9/06, as amended by O. Reg. 569/22, rather than one, as previously required. For listing properties on the Municipal Heritage Register, they must meet one criteria.

The inclusion of guidance for CPs and documentation and salvage within the CHIA ToR was deemed ineffective as the guidance document became too lengthy and clarity

between deliverable requirements was challenging to clearly express. Individual ToRs were prepared for each deliverable to avoid any confusion. Using this approach, only relevant ToRs will be issued to a proponent, dependent upon their proposed project. The above changes should streamline development approvals given current, comprehensive and need specific ToRs are now available for use by the development industry and for staff review.

## 2. AMANDA Accelerated Implementation

Multiple sub projects were implemented to enhance the systems and improve the development approval process. Details on those sub projects and their outcomes are provided below.

### **Portal for Pre-Consultation**

Developers can now apply for development pre-consultation online. The timeline for internal processing was reduced and data is now available for analysis.

Pre-consultations previously submitted to the City via email were uploaded to AMANDA by staff and reviewed for completeness and this process took approximately 45 minutes per pre-consultation submission. This improvement has reduced internal processing time to approximately 15 minutes per pre-consultation submission. For example, with a total of 64 development pre-consultations that were entered into AMANDA in 2022, this improvement reduces internal processing time by 32 hours in a year.

### **Portal for Site Plan**

Developers can apply for site plan approvals online. The timeline for internal processing was reduced and data is now available for analysis.

Site Plan applications previously submitted to the City via email were uploaded to AMANDA by staff and reviewed for completeness and this initial application process took approximately one hour per site plan application, plus any additional time spent on subsequent submissions. This improvement has reduced internal processing time to approximately 15 minutes per initial site plan application submission. For example, with a total of 54 site plan applications that were entered into AMANDA in 2022, this improvement reduces internal processing time by 41 hours in a year.

### **Prepare Zoning/Subdivision/Official Plan Folder for Portal**

The back-office system was configured to receive online Zoning/Subdivision/Official Plan Amendment applications. The following functions were added:

- Subdivision applications can now be circulated to internal commenting staff and external commenting agencies through AMANDA and not by email.

- Subsequent submissions for Official Plan Amendments (OPAs), Zoning By-law Amendments (ZBAs) and Draft Plans of Subdivision (Subdivisions) can now be circulated through AMANDA.
- Subdivision decision, draft approval conditions, clearances, Subdivision Agreements and registration of subdivisions can be tracked in AMANDA. The current process involves creating folders in SharePoint and AMANDA.

Circulations to internal departments and outside agencies through AMANDA will reduce processing time.

Subdivision Approval is currently a regional responsibility, and once delegated to the City, additional staff time will be required to process subdivision applications. This improvement has prepared the City for the delegated approval authority role in the future for Plans of Subdivisions.

### **Portal for Zoning/Subdivision/Official Plan Amendments**

Developers can apply for OPAs, ZBAs and Subdivision approvals online. The timeline for internal processing was reduced and data is now available for analysis.

OPA, ZBA and Subdivision applications previously submitted to the City via email were uploaded to AMANDA and reviewed for completeness by staff and this initial application process took approximately one hour, plus any additional time spent on subsequent submissions. This improvement has reduced internal processing time to approximately 15 minutes per initial application submission. For example, with a total of 21 OPA/ZBA applications that were entered into AMANDA in 2022, this improvement reduces internal processing time by at least 16 hours in a year.

Each application goes through several submissions (up to 3 in some cases), and now subsequent submissions can be uploaded to AMANDA by the developer, not staff, saving additional processing time.

### **Prepare Condominium Folder for Portal**

The back-office system was configured to receive online Plan of Condominium (Condominium) applications. Condominium applications can now be circulated to internal commenting staff and external commenting agencies through AMANDA and not by email.

Condominium decision, draft approval conditions, clearances, Agreements and registration of condominiums can be tracked in AMANDA. The current process involves creating folders in SharePoint and AMANDA.

### **Portal for Condominiums**

Developers can apply for Plan of Condominium (Condominium) approvals online. The timeline for internal processing will be reduced and data is now available for analysis.

Condominium approval is currently a regional responsibility, and once delegated to the City, additional staff time will be required to process condominium applications. This improvement has prepared the City for the delegated approval authority role in the future for Plans of Condominium.

### **Planning Folder Instrumentation**

The back-office tracking system has been configured to track necessary Planning approval data for analysis and future improvements of the process.

Bill 109 dates were added to Site Plan, OPA and ZBA application types in AMANDA: submission incomplete date, email reminders to Planning staff as decision deadline under the Planning Act approaches, and dates for refunding application fees if a decision has not been made. A circulation process to allow for an optional pre-review prior to deeming an application as complete was also included to allow an early review period that may be beneficial in assisting staff to meet legislated timelines.

Other: Included the ability to enter a public mailing list into the system and a process that would automate sending out notification emails (to notify those interested in a public and/or neighbourhood meetings, recommendation reports and decisions), saving admin staff circulation time.

### **Mobile Inspection App, iPads, Laptops and Monitors with High Resolution**

The mobile inspection app provides the ability to complete inspections more efficiently and reduces the overall turnaround time for building projects. The iPads can be used onsite for data entry and will save staff time having to input notes/data in the office.

New laptops and monitors (with high resolution graphic card) provide for higher resolution and improved visibility in the review of detailed site plans and drawings.

### **Single Sign on**

The Single Sign on has made signing in easier on site when using the mobile inspection applications.

## **3. Policy Review**

### **Smart Density – Visualization and Engagement Material for Missing Middle**

A missing middle guidebook and educational video have been produced to assist council decision makers, development industry representatives and the public visualize what integrating missing middle housing into our community could look like and explores the opportunity to diversity the range and mix of housing, including affordable housing.

The educational materials help to define what missing middle housing is, why it is important and what context-sensitive intensification in built-up areas could look like in

Cambridge. This work brings a local context and understanding to provincial and regional policy direction around the importance of missing middle housing and its role in achieving complete communities, 15-minute neighbourhoods, transit supportive development, a range and mix of housing (including affordable housing), protection of our natural and cultural heritage resources (by growing up instead of out and reanimating our cultural heritage resources) and growth targets. Missing middle housing also provides stability to communities by diversifying our housing stock and providing options to residents to age within their neighbourhoods.

The materials should help bring common language and understanding to missing middle forms of housing speeding up the development review process.

### **WSP Canada Inc. - Visualization of City owned sites and Strategic Housing Actions**

The City is preparing a housing strategy which includes hiring a consultant to provide strategic housing actions and background research on recent changes to the policy framework. In conjunction with this strategic work, the consultant was tasked with preparing visualizations for potential development concepts for a number of City owned sites.

Staff have been reviewing the development potential of the City owned lands for housing, including affordable housing and are finalizing a report to Council seeking direction to rezone the properties to permit moderate increases in density to allow for gentle intensification on these lands.

Redevelopment of the underutilized lands will help to increase the overall number of dwelling units in Cambridge, work towards the housing pledge as well as reduce the cost associated with maintaining lands in City ownership as the lands would ultimately be sold to developers through an RFP process. The rezoning of the lands will also speed up the development process.

### **Meridian Planning Consultants – Assistance with Zoning By-law Update and application review/backlog**

The City is preparing a new comprehensive Zoning By-law. This project will result in updated and contemporary zoning regulations that implement the City's Official Plan.

Zoning regulations will be simplified by reducing the number of zoning classes for various land uses. This will result in a greater variety of dwellings permitted as-of-right and eliminate the number of time-consuming site-specific development applications. Through this process the City will also be implementing new secondary plan areas which include the Hespeler Road Protected Major Transit Station Areas (PMTSAs) and the Main and Dundas Street South node. These two areas are expected to be a focus of new growth in the City. Implementing the secondary plan policies in the new Zoning

By-law will enable developers to submit projects straight to site plan approval and building permit.

### **Mark Stone Planning – Assistance with Secondary Plans and application review/backlog**

Mark Stone Planning was retained as an additional planning consultant to expedite the completion of the Main and Dundas Street South Secondary Plan to be incorporated into the City's Official Plan through an Official Plan Amendment. Completion of this secondary plan will allow for the development of some underutilized properties within the secondary plan area as well as working towards 15-minute communities.

The secondary plan is intended to help facilitate growth which will assist in fulfilling the housing pledge as well as planning for the anticipated growth Cambridge will accommodate in the coming years. The policies of the secondary plan provide additional permissions to many of the properties which should make future redevelopment for mixed use less restrictive and speed up development approvals as Official Plan and Zoning By-law Amendments should not be necessary as small adjustments for site design can be taken to Committee of Adjustment in conjunction with the site plan review process.

### **N. Barry Lyon Consultants Limited - Inclusionary Zoning**

The Cities of Cambridge, Kitchener and Waterloo have been working with the Region of Waterloo towards an Inclusionary Zoning (IZ) project to facilitate the development of attainable units. Updates were needed to the financial model used to justify the proposed set aside rates and approach proposed by the team due to provincial changes to IZ policies.

The Inclusionary Zoning program, when it's implemented, will help to provide attainable housing units within Major Transit Station Areas (MTSA) helping to work towards 15-minute neighbourhoods with close access to higher order rapid transit.

## **4. Hiring of Staff**

Within the Planning Services Division, the funding was intended to cover four (4) planning technicians and four (4) students.

Three (3) Planning Technician contracts and four (4) student contracts were completed.

The filled positions were aligned with capacity for senior staff to manage resources.

## **Section 4: The Number of Interns Enrolled in the Diversity Internship Program**

Not applicable. The City of Cambridge does not currently collect self-identifying data as part of the hiring process.

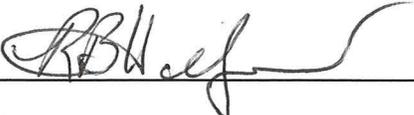
**Section 5: The Actual Costs to Carry out the Project that have not been Included as Part of the Interim Report Back Paid by the Recipient**

<b>Expense Items</b>	<b>TS Actual Cost</b>	<b>Planning Actual Cost</b>
Consultants	\$304,000	\$214,102
Hardware	\$26,000	\$20,000
Project Management- External	\$40,000	Not applicable
Temp Staff Resource	\$110,000	\$247,277
<b>Total Cost</b>	<b>\$480,000</b>	<b>\$481,379</b>



# Town of Rainy River

## RESOLUTION

MOVED BY  DATE: **October 10, 2023**

SECONDED BY  RESOLUTION: **23-020**

**“WHEREAS** the Corporation of the Town of Rainy River is a small community in Northwestern Ontario with limited financial resources;

**AND WHEREAS** the Town of Rainy River owns and operates the water treatment facilities, water distribution facilities, wastewater treatment facilities and wastewater collection facilities which service the residents of the Town of Rainy River;

**AND WHEREAS** the Town of Rainy River requires Class II Water Treatment Operators for its facilities;

**AND WHEREAS** the Corporation of the Town of Rainy River attempts to provide training as prescribed by the Province of Ontario to obtain the necessary classification(s);

**AND WHEREAS** the Town of Rainy River has been fortunate in obtaining a full staff compliment eager to take on the responsibilities of water treatment and distribution and wastewater collection and treatment operations;

**AND WHEREAS** any new employees of the Town of Rainy River require certification;

**AND WHEREAS** training is becoming increasingly difficult to procure;

**AND WHEREAS** the Province of Ontario has implemented stringent review of water treatment plants to ensure compliance;

AND WHEREAS the Province of Ontario is promoting and providing an increased number of training opportunities for a variety of trades;

BE IT HEREBY RESOLVED that the Corporation of the Town of Rainy River petitions the Province of Ontario to expand water treatment training opportunities for communities within Ontario;

AND FURTHER the training be delivered in a method that is flexible and affordable;

AND FURTHER utilize existing networks, such as Contact North, for on-line exam preparation and exam supervision;

AND FURTHER the Council of the Corporation of the Town of Rainy River forward copies of this resolution to Premier Doug Ford, Minister of Environment, Conservation and Parks Andrea Khanjin, MPP Greg Rickford, Walkerton Clean Water Centre, Ontario Municipalities.”

ABSTAIN \_\_\_\_\_  
AYES \_\_\_\_\_  
NAYES \_\_\_\_\_

D. ARMSTRONG \_\_\_\_\_  
D. EWALD \_\_\_\_\_  
J. HAGARTY \_\_\_\_\_  
B. HELGESON \_\_\_\_\_  
N. IVALL \_\_\_\_\_  
M. KREGER \_\_\_\_\_  
G. PROST \_\_\_\_\_

CARRIED \_\_\_\_\_ ✓  
DEFEATED \_\_\_\_\_

  
MAYOR OR ACTING MAYOR



**Township of East Hawkesbury  
Regular Meeting**

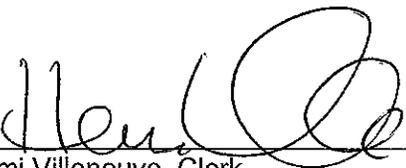


**Agenda Number:** 16.  
**Resolution #** 2023-50  
**Title:** Correspondence  
**Date:** October 10, 2023

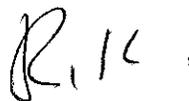
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**Moved by:** Monique Desjardins  
**Seconded by:** Stéphanie Sabourin

Be it resolved that Council support Bill 21 amends the Residents' Bill of Rights set out in section 3 of Fixing Long-Term Care Act, 2021 by adding the right of residents not to be separated from their spouse upon admission but to have accommodation made available for both spouses so they may continue to live together.

  
\_\_\_\_\_  
Hemi Villeneuve, Clerk,

**Carried**



Canton de Hawkesbury Est  
Réunion Extraordinaire



No. du point à l'ordre du jour: 16.  
Résolution # 2023-50  
Titre: Correspondance  
Date: le 10 octobre 2023

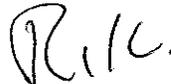
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Proposé par: Monique Desjardins  
Appuyé par: Stéphanie Sabourin

Qu'il soit résolu que le Conseil soutien le projet de loi 21 qui modifie la Charte des droits des résidents énoncée à l'article 3 de la loi de 2021 sur les soins de longue durée en ajoutant le droit des résidents de ne pas être séparés de leur conjoint au moment de leur admission, mais de disposer d'un logement pour les deux conjoints afin qu'ils puissent continuer à vivre ensemble.

  
\_\_\_\_\_  
Hemi Villeneuve, Gréffière,

Adoptée





# Catherine Fife

MPP Waterloo

Robert Kirby  
Mayor of Township of East Hawkesbury  
5151 County Road 14, P.O. Box 340, St-Eugene, ON, K0B 1P0

**RE: Requesting your support for Bill 21, Fixing Long-Term Care Amendment Act (Till Death Do Us Part), 2022**

September 25, 2023

Dear Mayor Kirby,

I am writing to you today to share an update on Bill 21, Fixing Long-Term Care Amendment Act (Till Death Do Us Part), 2022, and to request your support for this important legislation.

Bill 21 amends the Residents' Bill of Rights set out in section 3 of Fixing Long-Term Care Act, 2021 by adding the right of residents not to be separated from their spouse upon admission but to have accommodation made available for both spouses so they may continue to live together.

The Act was inspired by Cambridge resident Jim McLeod, who will have been separated from his wife of 65 years Joan, on September 17, 2023. Nearly 6 years later, Jim continues to champion spousal reunification. He often says that he will talk to anyone and has two giant binders full of his advocacy work on the Bill. Last week, he told me that his heart is breaking because of his separation from Joan. He has brought other seniors who are separated from their spouses into the advocacy – you cannot sit with these folks for any amount of time and not care deeply about this legislation.

I know that you value the many contributions that older adults have made to Waterloo Region, and care deeply that they can live their final years with dignity and love. **I am hoping you will consider bringing a motion forward to your Council, in support of the Till Death Do Us Part Act.** Your support will help us to keep attention on this important legislation, so that it can finally be called to the Standing Committee on Social Policy – one step closer to Royal Assent.

I would be happy to discuss the Bill with you further, via phone call or an in-person meeting at your convenience. Thanks in advance for considering my request.

Sincerely,

Catherine Fife, Waterloo MPP  
Finance & Treasury Board Critic

---

**Constituency Office**  
100 Regina St. S., Suite 220  
Waterloo, ON N2J 4A8  
Ph: 519-725-3477 | Fax: 519-725-3667  
Email: cfife-co@ndp.on.ca

**Queen's Park Office**  
Room 154, Main Legislative Bldg.  
Queen's Park, Toronto ON M7A 1A5  
Ph: 416-325-6913 | Fax: 416-325-6942  
Email: cfife-qp@ndp.on.ca



MUNICIPALITY OF  
**North Perth**

[www.northperth.ca](http://www.northperth.ca)

A Community of Character

330 Wallace Ave. N., Listowel, ON N4W 1L3

Phone: 519-291-2950

Toll Free: 888-714-1993

October 26<sup>th</sup>, 2023

Minister of Long-Term Care  
438 University Avenue, 8<sup>th</sup> Floor  
Toronto, ON M5G 2K8

To Whom It May Concern,

Please be advised that the Council of the Municipality of North Perth passed the following resolution at their regular meeting held on October 16<sup>th</sup>, 2023 regarding a request for support for Bill 21, Fixing Long-Term Care Amendment Act (Till Death Do Us Part), 2022 from Catherine Fife, Waterloo MPP.

**Moved By:** Lee Anne Andriessen    **Seconded By:** Sarah Blazek

THAT: The Council of the Municipality of North Perth supports Consent Agenda Item 7.11 *Catherine Fife, Waterloo MPP – Request for Support for Bill 21, Fixing Long-Term Care Amendment Act (Till Death Do Us Part), 2022.*

AND THAT: Staff be directed to forward the resolution to other provincial entities and other Council counterparts across Ontario.

**CARRIED**

If you have any questions regarding the above resolution, please do not hesitate to contact me.

Regards,

Sarah Carter  
Acting Clerk/Legislative Services Supervisor  
Municipality of North Perth  
330 Wallace Ave. N., Listowel ON N4W 1L3  
519-292-2062  
[scarter@northperth.ca](mailto:scarter@northperth.ca)

Cc: Catherine Fife, Waterloo MPP  
Perth Wellington MPP, Matthew Rae  
All Ontario Municipalities



# Catherine Fife

MPP Waterloo

Todd Kasenberg  
Mayor of Municipality of North Perth

**RE: Requesting your support for Bill 21, Fixing Long-Term Care Amendment Act (Till Death Do Us Part), 2022**

September 25, 2023

Dear Mayor Kasenberg,

I am writing to you today to share an update on Bill 21, Fixing Long-Term Care Amendment Act (Till Death Do Us Part), 2022, and to request your support for this important legislation.

Bill 21 amends the Residents' Bill of Rights set out in section 3 of Fixing Long-Term Care Act, 2021 by adding the right of residents not to be separated from their spouse upon admission but to have accommodation made available for both spouses so they may continue to live together.

The Act was inspired by Cambridge resident Jim McLeod, who will have been separated from his wife of 65 years Joan, on September 17, 2023. Nearly 6 years later, Jim continues to champion spousal reunification. He often says that he will talk to anyone and has two giant binders full of his advocacy work on the Bill. Last week, he told me that his heart is breaking because of his separation from Joan. He has brought other seniors who are separated from their spouses into the advocacy – you cannot sit with these folks for any amount of time and not care deeply about this legislation.

I know that you value the many contributions that older adults have made to Waterloo Region, and care deeply that they can live their final years with dignity and love. **I am hoping you will consider bringing a motion forward to your Council, in support of the Till Death Do Us Part Act.** Your support will help us to keep attention on this important legislation, so that it can finally be called to the Standing Committee on Social Policy – one step closer to Royal Assent.

I would be happy to discuss the Bill with you further, via phone call or an in-person meeting at your convenience. Thanks in advance for considering my request.

Sincerely,

A handwritten signature in black ink that reads "Catherine Fife".

Catherine Fife, Waterloo MPP  
Finance & Treasury Board Critic

---

**Constituency Office**  
100 Regina St. S., Suite 220  
Waterloo, ON N2J 4A8  
Ph: 519-725-3477 | Fax: 519-725-3667  
Email: cfife-co@ndp.on.ca

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Room 154, Main Legislative Bldg.  
Queen's Park, Toronto ON M7A 1A5  
Ph: 416-325-6913 | Fax: 416-325-6942  
Email: cfife-qp@ndp.on.ca

## BACKGROUND:

On November 15, 2022, the Till Death Do Us Part Act, passed second reading in the Ontario legislature after being [introduced for the third time in September 2022](#). The bill was then referred to the Ontario Legislature's Social Policy Committee. You can view highlights of the second reading debate here: <https://www.youtube.com/watch?v=mYRIgQgDe2k>

I have been pushing for the Standing Committee on Social Policy to schedule a time to begin the work of reviewing Bill 21 since November 2022. **Today marks 286 days since the Act passed second reading at the Legislative Assembly of Ontario.** Unfortunately, the Bill has yet to be called to committee.

Bill 21, which was formerly Bill 153 and 95, respectively, had passed second reading and was sent to the Justice Committee in December 2019, but was wiped off the order paper when Premier Ford prorogued the house in 2021. It was reintroduced early 2022 but did not have time to progress before the election.

Since I first introduced this Bill in 2019, the number of people who've reached out to my offices with heartbreaking stories of couples entering long-term care who are torn apart has skyrocketed. Simply put, Ontario seniors deserve dignity in care and should have the right to live with their partner as they age. Of note, Nova Scotia passed similar legislation, titled the [Life Partners in Long-Term Care Act](#) in 2021.

Following many meetings with stakeholders, it's clear that "care campuses" which offer different levels of care (independent, assisted living and long-term care) are the progressive model for investing in quality care for Ontario's aging population. Care campuses are an essential element to keeping couples together as they often age at different rates. This level of choice has been brought to my attention as especially important to rural and northern municipal leaders across Ontario. The care campus model for seniors housing that builds different levels of care has unique financial savings that will be critical as we grapple with a rapidly aging province.

We need the Bill to be called to the Standing Committee on Social Policy as soon as possible. We know that couples who are separated across Ontario cannot wait any longer for this legislative change to be made.

Here are the links to recent media coverage of the Till Death Do Us Part Act, which provide more specific insights into the lived experiences of older adults who are separated from their spouses:

- [CTV News Kitchener: Ontario seniors separated in long-term care pushing for the right to remain together](#)
- [CityNews Kitchener: Waterloo MPP appeals for seniors bill to be brought forward](#)
- [Waterloo Region Record: Cambridge senior calls for end to separating couples in long-term care](#)



The Corporation of The Township of The Archipelago  
Council Meeting

**Agenda Number:** 15.13.  
**Resolution Number** 23-178  
**Title:** Cigarette Producer Responsibility  
**Date:** Friday, October 13, 2023

---

**Moved by:** Councillor Sheard  
**Seconded by:** Councillor MacLeod

**WHEREAS** cigarette manufacturers play a crucial role in the creation and distribution of cigarette products. Cigarettes, are responsible for significant environmental damage and contribute to waste and pollution; and

**WHEREAS** cigarette butts are the most common form of litter worldwide and pose a threat to aquatic life and ecosystems. As reported 26 July 2023 to the Canadian Council of Ministers of the Environment, Pollution Probe's Great Lakes Plastic Cleanup identified cigarette butts one of the top five items of microplastics found in the Great Lakes, and

**WHEREAS** cigarette filters are composed of non-biodegradable materials that can take several years to degrade, exacerbating the problem of waste accumulation; and

**WHEREAS** the concept of producer responsibility promotes the idea that the party that profits from the creation and sale of a product should also be responsible for managing the product's end-of-life environmental impact; and

**WHEREAS** the Province of Ontario has successfully implemented producer responsibility programs for various industries, such as electronics, packaging, and batteries, resulting in significant improvements in waste management and environmental sustainability; and

**WHEREAS** the exclusion of cigarette manufacturers from current producer responsibility programs in our province creates an inconsistency in environmental policy and hampers our overall efforts to reduce waste and protect our environment. It is imperative to address the environmental impact of cigarette manufacturing, usage, and disposal.

**NOW THEREFORE BE IT RESOLVED** that the Township of The Archipelago hereby requests the Province of Ontario to include cigarette manufacturers within the scope of producer responsibility regulations and programs;

**AND FURTHER BE IT RESOLVED** that the Ontario Government takes necessary steps to develop and amend legislation to ensure cigarette manufacturers are responsible for the collection, recycling, and proper disposal of cigarette waste and the Province of Ontario be encouraged to work collaboratively with relevant stakeholders, including public health organizations, environmental groups, and retail associations, to develop comprehensive and effective strategies for the inclusion of cigarette manufacturers in producer responsibility program, taking into account the unique challenges posed by tobacco products;

**AND FURTHER BE IT RESOLVED** that the Province of Ontario allocate adequate resources and establish monitoring systems to ensure compliance with the newly imposed responsibilities by cigarette manufacturers, including penalties for non-compliance;

**AND FURTHER BE IT RESOLVED** that the Province of Ontario adopts regulations and policies that require cigarette manufacturers to:

1. Take financial responsibility for the collection, transportation, recycling, or safe disposal of discarded cigarettes and related waste materials.
2. Develop and engage in public awareness campaigns to educate the public about the environmental impact of cigarette butt litter and implement programs to educate the public on the safe disposal of cigarette butts.
3. Implement measures to minimize the environmental impact of their products through the use of sustainable materials, reduced packaging, and improved recycling initiatives;

**AND FURTHER BE IT RESOLVED** The Ministry of the Environment actively collaborates with other provinces and territories within Canada to encourage a nationwide approach towards including cigarette manufacturers in Producer Responsibility initiatives;

**AND FURTHER BE FINALLY RESOLVED** that copies of this Resolution be sent to the Honorable Doug Ford Premier of Ontario, the Honorable Andrea Khanjin Minister of the Environment, Conservations and Parks, relevant Members of Provincial Parliament (MPPs), Leader of the Opposition parties, All Municipalities in Ontario, Pollution Probe, Georgian Bay Forever, Georgian Bay Association, and other pertinent stakeholders as appropriate, urging their support and action in this matter.

**Carried**



# The Corporation of the Township of Terrace Bay

P.O. Box 40, 1 Selkirk Avenue, Terrace Bay, ON, P0T 2W0  
Phone: (807) 825-3315 Fax: (807) 825-9576

October 17, 2023

Premier Doug Ford  
[premier@ontario.ca](mailto:premier@ontario.ca)

Dear Mr. Ford,

At the Township of Terrace Bay Regular Council Meeting held on Monday March 6, 2023, the following resolution of support was passed.

**RE: Township of Aurora Motion 10.4 Councillor Weese, Re: Aurora Council Opposition to Strong Mayor Powers in Aurora”**

**Resolution: 257-2023**

**Moved by: Councillor Johnson**

**Seconded by: Councillor St. Louis**

**Whereas** the Township of Aurora passed "Motion 10.4 - Councillor Weese; Re: Aurora Council Opposition to Strong Mayor Powers in Aurora at its meeting on September 26, 2023; and

**Whereas** these Strong Mayor Powers undermine democratic processes executed through municipal elections;and

**Whereas** Strong Mayor Powers may also violate by-laws established by municipalities that provides accepted and legal procedures for governance; and

**Whereas** Terrace Bay Council recognizes the important role each Councillor provides the residents in their Ward and the community-at-large;

**Now Therefore Be it Hereby Resolved** That the Township of Terrace Bay Council supports the Town of Aurora's motion 10.4 and opposes Strong Mayor Powers being provided to the Head of Council;

**Be It Further Resolved** That this approved Motion is to be sent to the Premier of Ontario, the Honourable Doug Ford; the Minister of Municipal Affairs and Housing, the Honourable Paul Calandra; Lise Vaugeois MPP, Thunder Bay—Superior North and each of the Municipalities in Ontario.

Sincerely,

Jon Hall  
CAO/Clerk

**CC:**

Honourable Paul Calandra - [minister.mah@ontario.ca](mailto:minister.mah@ontario.ca)

MPP – Thunder Bay Superior North - Lise Vaugeois - [LVaugeois-QP@ndp.on.ca](mailto:LVaugeois-QP@ndp.on.ca)

All Ontario Municipalities

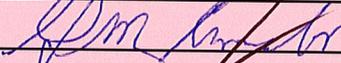
THE CORPORATION OF THE TOWNSHIP OF NORTH DUNDAS  
RESOLUTION

Regular Meeting

Resolution: 2023 - 372

Date: October 17, 2023

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Moved By:   
Seconded By: 

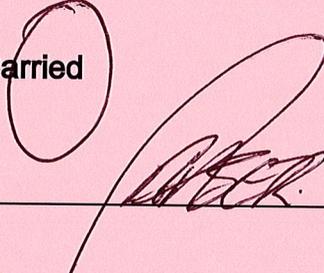
THAT Council hereby receives and supports resolution number 2023-475 from the Municipality of Grey Highlands, resolution number 2023-173 from the Municipality of St.-Charles and the resolution from the Municipality of South Dundas passed on September 11, 2023 regarding school bus stop arm cameras;

AND THAT Council directs the Clerk to forward a copy of this resolution to Premier Doug Ford, Attorney General Doug Downey; the Minister of Education; the local Member of Provincial Parliament (MPP); the Association of Municipalities of Ontario (AMO) and all Ontario Municipalities.

Carried

Deferred

Defeated

  
\_\_\_\_\_  
MAYOR

Recorded Vote:	Yea	Nay
Mayor Fraser	___	___
Deputy Mayor Bergeron	___	___
Councillor Annable	___	___
Councillor Uhrig	___	___
Councillor Lennox	___	___

The Corporation of the Municipality of St. Charles  
RESOLUTION PAGE



Regular Meeting of Council

**Agenda Number:** 10.2.  
**Resolution Number** 2023-173  
**Title:** Resolution Stemming from July 19, 2023 Regular Meeting of Council - Item 10.1 - Correspondence #4  
**Date:** August 9, 2023

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**Moved by:** Councillor Laframboise  
**Seconded by:** Councillor Lachance

**BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby supports the Resolution passed by the Municipality of Grey Highlands on June 21, 2023 requiring all stop arm cameras on to be installed and paid for by the Province on all school buses for the start of the 2023-2024 school year;**

**AND BE IT FURTHER RESOLVED THAT a copy of this Resolution be forwarded to Premier Doug Ford; Attorney General Doug Downey; the Ministry of Education; the local Member of Provincial Parliament (MPP); the Association of Municipalities of Ontario (AMO) and all Ontario Municipalities.**

CARRIED

  
MAYOR

June 21, 2023

Office of the Premier of Ontario

Sent via email

To Hon. Doug Ford:

**Re: Resolution # 2023-475**

Please be advised that the following resolution was passed at the June 21, 2023 meeting of the Council of the Municipality of Grey Highlands.

That the Council of the Municipality of Grey Highlands urges the Provincial Government to:

1. Require all school buses to have stop arm cameras installed and paid for by the Province for the start of the 2023-2024 school year; and

2. Underwrite the costs for the implementation and on-going annual costs for Administrative Monetary Penalties in small and rural municipalities;

FURTHER RESOLVED THAT this resolution be circulated to Premier Doug Ford, Attorney General Doug Downey, Minister of Education Stephen Lecce, Provincial opposition parties, Rick Byers MPP, AMO, Bluewater District School Board, Grey County Warden and all municipalities in Ontario.

If you require anything further, please contact this office.

Sincerely,

*Amanda Fines-VanAlstine*

Amanda Fines-VanAlstine  
Manager of Corporate Services/Deputy-Clerk  
Municipality of Grey Highlands

cc. Attorney General Doug Downey,  
Minister of Education Stephen Lecce,  
Provincial opposition parties,  
Rick Byers MPP,  
AMO,  
Bluewater District School Board,  
Grey County Warden  
and all municipalities in Ontario.



**Date:** September 11, 2023

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**To:** Mayor & Council  
**From:** Crystal LeBrun, Director of Corporate Services/Clerk  
**Subject:** **School Bus Stop Arm Cameras Resolution**

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**Notice of Motion by Councillor Tom Smyth**

**WHEREAS** almost 824,000 students travel in about 16,000 school vehicles every school day in Ontario and according to the Ministry of Transportation's statistics the rate of vehicles blowing by stopped school buses is over 30,000 times every day;

**AND WHEREAS** the Province of Ontario passed the Safer School Zones Act in 2017 which authorized the use of Automated School Bus Stop Arm Camera Systems to detect incidents where vehicles failed to stop when the school bus was stopped and the stop-arm extended (O. Reg. 424/20);

**AND WHEREAS** the Association of Municipalities (AMO) working on behalf of all Ontario Municipalities made its submission to the Standing Committee on General Government on May 21, 2019 in support of Administrative Monetary Penalties (AMPs) to be used to collect fine revenue for school bus stop arm infractions and other applications, including Automated Speed Enforcement (ASE) technologies deployed in school and community safety zones;

**AND WHEREAS** police resources can not be spread any thinner to enforce Highway Traffic Act offences throughout municipalities;

**AND WHEREAS** the administrative and financial costs to establish the required municipal Administrative Penalty program under the Highway Traffic Act, and its regulations, are substantial and maybe out of reach for small or rural municipalities that have insufficient amounts of traffic to generate the required funds to offset the annual operational costs of a municipal Administrative Penalty program;

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Municipality of South Dundas urges the Provincial Government to:

- a) Require all school buses to have stop arm cameras installed and paid for by the Province for the start of the 2023-2024 school year; and

b) Underwrite the costs for the implementation and on-going annual costs for Administrative Monetary Penalties in small and rural municipalities;

**AND FURTHER THAT** this resolution be circulated to Premier Doug Ford, Attorney General Doug Downey, Minister of Education Stephen Lecce, Provincial opposition parties, Mathew Rae MPP, and AMO.



CLEARVIEW  
TOWNSHIP

**Clerk's Department**  
Township of Clearview  
Box 200, 217 Gideon Street  
Stayner, Ontario L0M 1S0  
[clerks@clearview.ca](mailto:clerks@clearview.ca) | [www.clearview.ca](http://www.clearview.ca)  
Phone: 705-428-6230

October 18, 2023

File: C00.2023

Premier of Ontario  
Legislative Building  
Queen's Park  
Toronto ON M7A 1A1

Sent by Email

Dear Premier Ford,

**RE: Establishing a Guaranteed Livable Income**

---

Please be advised that Council of the Township of Clearview, at its meeting held on October 16, 2023, passed a resolution supporting the correspondence/resolution from the Town of Grimsby regarding establishing a guaranteed livable income:

Moved by Councillor Broderick, Seconded by Councillor McArthur, That in consideration of correspondence received September 11, 2023, from the Town of Grimsby respecting establishing a guaranteed livable income, Council of the Township of Clearview directs staff to send a letter of support for the resolution passed by the Town of Grimsby to the Premier of Ontario, the MP and MPP for Simcoe-Grey, and all Ontario municipalities. Motion Carried.

If you have any questions regarding the above, please do not hesitate to contact the undersigned.

Regards,

Sasha Helmky-Playter, B.A., Dipl. M.A., AOMC  
Clerk/Director of Legislative Services

cc: Brian Saunderson, MPP Simcoe Grey  
Terry Dowdall, MP Simcoe Grey

Ontario Municipalities



CLEARVIEW  
TOWNSHIP

**Clerk's Department**  
Township of Clearview  
Box 200, 217 Gideon Street  
Stayner, Ontario L0M 1S0  
[clerks@clearview.ca](mailto:clerks@clearview.ca) | [www.clearview.ca](http://www.clearview.ca)  
Phone: 705-428-6230

October 18, 2023

File: C00.2023

Premier of Ontario  
Legislative Building  
Queens Park  
Toronto ON M7A 1A4

Sent by Email

**RE: Municipal Codes of Conduct**

---

Please be advised that Council of the Township of Clearview, at its meeting held on October 16, 2023, passed a resolution supporting the correspondence regarding Municipal Codes of Conduct.

Moved by Councillor Broderick, Seconded by Councillor Walker, Whereas all Ontarians deserve and expect a safe and respectful workplace;

Whereas, municipal governments, as the democratic institutions most directly engaged with Ontarians need respectful discourse;

Whereas several incidents in recent years of disrespectful behaviour and workplace harassment have occurred amongst members of municipal councils;

Whereas these incidents seriously and negatively affect the people involved and lower public perceptions of local governments;

Whereas municipal Codes of Conduct are helpful tools to set expectations of council member behaviour;

Whereas municipal governments do not have the necessary tools to adequately enforce compliance with municipal Codes of Conduct;

Now, therefore be it resolved that the Township of Clearview supports the call of the Association of Municipalities of Ontario for the Government of Ontario to introduce legislation

to strengthen municipal Codes of Conduct and compliance with them in consultation with municipal governments;

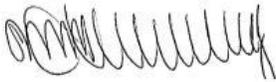
Also, Be It Resolved that the legislation encompass the Association of Municipalities of Ontario's recommendations for:

- Updating municipal Codes of Conduct to account for workplace safety and harassment;
- Creating a flexible administrative penalty regime, adapted to the local economic and financial circumstances of municipalities across Ontario;
- Increasing training of municipal Integrity Commissioners to enhance consistency of investigations and recommendations across the province;
- Allowing municipalities to apply to a member of the judiciary to remove a sitting member if recommended through the report of a municipal Integrity Commissioner;
- Prohibit a member so removed from sitting for election in the term of removal and the subsequent term of office;

And that the above resolution be circulated to the Ministry of Municipal Affairs and Housing, MPP Brian Saunderson and all Ontario Municipalities.

If you have any questions regarding the above, please do not hesitate to contact the undersigned.

Regards,



Sasha Helmkey-Playter, B.A., Dipl. M.A., AOMC  
Clerk/Director of Legislative Services

cc: Hon. Paul Calandra, Ministry of Municipal Affairs and Housing  
MPP Simcoe Grey, Brian Saunderson  
Ontario Municipalities



CLEARVIEW  
TOWNSHIP

**Clerk's Department**  
Township of Clearview  
Box 200, 217 Gideon Street  
Stayner, Ontario L0M 1S0  
[clerks@clearview.ca](mailto:clerks@clearview.ca) | [www.clearview.ca](http://www.clearview.ca)  
Phone: 705-428-6230

October 18, 2023

File: C00.2023

Premier of Ontario  
Legislative Building  
Queen's Park  
Toronto ON M7A 1A1

Sent by Email

Dear Premier Ford,

**RE: Illegal Car Rally – Provincial Task Force**

---

Please be advised that Council of the Township of Clearview, at its meeting held on October 16, 2023, passed a resolution supporting the correspondence/resolution from the Town of Wasaga Beach regarding illegal car rallies:

Moved by Councillor Broderick, Seconded by Deputy Mayor Van Staveren, Whereas, the prevalence of unsanctioned car rally events has grown in recent years throughout North America; and

Whereas, the Town of Wasaga Beach has been the target of unsanctioned car rallies over the past four years resulting in property damage, threats to public order, and significant risk to people's safety and enjoyment of their property;

And Whereas the protections afforded by the Canadian Charter of Rights and Freedoms are being violated by unsanctioned car rally organizers and participants, thereby infringing on the rights of others and undermined the response of enforcement personnel; and

Whereas, unsanctioned car rally activity crosses multiple jurisdictions requiring a province wide coordinated response framework to protect all communities from the same disruption and risk to public safety;

Therefore Be It Resolved That the Town of Wasaga Beach requests that a provincial task force be assembled to create a municipal response framework to protect communities from unsanctioned car rallies with a mandate to include, but not limited to:

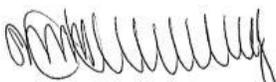
- Investigate legislative enhancements and tools to assist municipalities in responding and enforcing unsanctioned car rallies.
- Investigate expanded powers for municipal law enforcement officers.
- Develop a proactive approach to awareness, prevention, enforcement and collaboration across all enforcement personnel, including police, municipal law enforcement officers and other provincial offences officers.
- Investigate harsher penalties and increased fines for unsanctioned car rally organizers and participants; and

That the Province provide funding to municipalities to assist with the cost in enforcing unsanctioned car rallies; and

And Further That a copy of this resolution be sent to the Right Honourable Prime Minister Justin Trudeau, Honourable Doug Ford, Premier of Ontario, the Honourable Michael Kerzner, Solicitor General of Ontario, the Honourable Doug Downey, Attorney General of Ontario, the Honourable Paul Calandra, Minister of Municipal Affairs and Housing, the Honourable Prabmeet Sarkaria, Minister of Transportation, MPP Brian Saunderson, Commissioner of the Ontario Provincial Police, County of Simcoe, FCM, and AMO.

If you have any questions regarding the above, please do not hesitate to contact the undersigned.

Regards,



Sasha Helmky-Playter, B.A., Dipl. M.A., AOMC  
Clerk/Director of Legislative Services

cc: Right Honourable Prime Minister Justin Trudeau  
Premier Doug Ford  
Hon. Michael Kerzner, Solicitor General of Ontario  
Hon. Doug Downey, Attorney General of Ontario  
Hon. Paul Calandra, Minister of Municipal Affairs and Housing  
Hon. Prabmeet Sarkaria, Minister of Transportation  
MPP Brian Saunderson  
Commissioner Thomas Carrique, Ontario Provincial Police  
County of Simcoe Council

Federation of Canadian Municipalities  
Association of Municipalities of Ontario  
Ontario Municipalities



# **Township of McKellar**

701 Hwy #124, P.O. Box 69, McKellar, Ontario POG 1C0

Phone: (705) 389-2842

Fax: (705) 389-1244

October 19, 2023

Hon. Doug Downey  
Attorney General  
McMurtry-Scott Bldg 11th Flr, 720 Bay St.  
Toronto, ON M7A 2S9

Sent via email: [Doug.Downey@ontario.ca](mailto:Doug.Downey@ontario.ca)

## **RE: Call for an Amendment to the *Legislation Act, 2006***

Dear Mr. Downey,

At the Regular Meeting of Council held on October 17, 2023, the Council of the Corporation of the Township of McKellar carried the following resolution:

### **Resolution No. 23-671**

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

**WHEREAS** Metroland Media Group has sought bankruptcy protection and will cease the print publication of its weekly community newspapers across Ontario, moving to an online-only model; and

**WHEREAS** Neil Oliver, Chief Executive Officer and President of Metroland Media Group, said the 71 Metroland community publications will be digital only going forward; and

**WHEREAS** the *Legislation Act, 2006* provides a definition of “newspaper” which applies to every Ontario Act and Regulation, as in a provision requiring publication, means a document that, (a) **is printed in sheet form**, published at regular intervals of a week or less and circulated to the general public, and (b) consists primarily of news of current events of general interest; (“journal”); and

**WHEREAS** Ontario Municipalities are required to follow publication and notice requirements for Provincial Acts and Regulations; and

**WHEREAS** communities such as the West Parry Sound Area cannot comply with publication requirements in Provincial Acts and Regulations as the Parry Sound North Star news publication is no longer being printed in sheet form and there are no other local news publications fitting the definition of “newspaper”; and

**WHEREAS** some small, rural, Ontario Municipalities may not have the means to bring an application to the Court to ask for directions and approval of an alternate manner of providing notice;

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby request the Provincial government to make an amendment to the *Legislation Act, 2006* to include digital publications as an acceptable means of publication and notice requirements for Provincial Acts and Regulations; and

**FURTHER** request the support of all Ontario Municipalities; and

**FURTHER THAT** this resolution be forwarded to the Minister of Municipal Affairs and Housing, Paul Calandra; Parry Sound-Muskoka MPP, Graydon Smith; The Association of Ontario Municipalities (AMO); CEO and President of Metroland Media Group, Neil Oliver and all Ontario Municipalities.

**Carried**

Regards,



Karlee Britton  
Deputy Clerk  
Township of McKellar  
[deputyclerk@mckellar.ca](mailto:deputyclerk@mckellar.ca)  
(705) 389-2842 x5

cc:

Paul Calandra, Minister of Municipal Affairs and Housing  
Graydon Smith, MPP Parry Sound-Muskoka  
The Association of Ontario Municipalities (AMO)  
Neil Oliver, CEO & President, Metroland Media Group  
All Ontario Municipalities



Hon. Doug Downey  
Attorney General  
McMurtry-Scott Bldg 11<sup>th</sup> Flr, 720 Bay St.  
Toronto, ON M7A 2S9

October 26<sup>th</sup> 2023

Sent via e-mail: [doug.downey@ontario.ca](mailto:doug.downey@ontario.ca)

**Re: Call for an Amendment to the Legislation Act, 2006**

Dear Mr. Downey,

Please be advised that at the Regular Council Meeting on October 25<sup>th</sup> 2023, the Town of Plympton-Wyoming Council passed the following motion, supporting the attached resolution from the Township of McKellar regarding a Call for an Amendment to the Legislation Act, 2006.

***Motion 10***

*Moved by Councillor Kristen Rodrigues*

*Seconded by Councillor John van Klaveren*

*That Council support item 'L' of correspondence from the Township of McKellar regarding a Call for an Amendment to the Legislation Act, 2006.*

***Carried.***

If you have any questions regarding the above motion, please do not hesitate to contact me by phone or email at [ekwarciak@plympton-wyoming.ca](mailto:ekwarciak@plympton-wyoming.ca).

Sincerely,

Erin Kwarciak  
Clerk  
Town of Plympton-Wyoming

cc: Sent via e-mail  
Paul Calandra, Minister of Municipal Affairs and Housing  
Bob Bailey, MPP Sarnia-Lambton  
The Association of Ontario Municipalities (AMO)  
Neil Oliver, CEO & President, Metroland Media Group  
All Ontario Municipalities



# Township of McKellar

701 Hwy #124, P.O. Box 69, McKellar, Ontario POG 1C0

Phone: (705) 389-2842

Fax: (705) 389-1244

October 19, 2023

Hon. Doug Downey  
Attorney General  
McMurtry-Scott Bldg 11th Flr, 720 Bay St.  
Toronto, ON M7A 2S9

Sent via email: [Doug.Downey@ontario.ca](mailto:Doug.Downey@ontario.ca)

## **RE: Call for an Amendment to the *Legislation Act, 2006***

Dear Mr. Downey,

At the Regular Meeting of Council held on October 17, 2023, the Council of the Corporation of the Township of McKellar carried the following resolution:

### **Resolution No. 23-671**

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**FURTHER** request the support of all Ontario Municipalities; and

**FURTHER THAT** this resolution be forwarded to the Minister of Municipal Affairs and Housing, Paul Calandra; Parry Sound-Muskoka MPP, Graydon Smith; The Association of Ontario Municipalities (AMO); CEO and President of Metroland Media Group, Neil Oliver and all Ontario Municipalities.

**Carried**

Regards,



Karlee Britton  
Deputy Clerk  
Township of McKellar  
[deputyclerk@mckellar.ca](mailto:deputyclerk@mckellar.ca)  
(705) 389-2842 x5

cc:

Paul Calandra, Minister of Municipal Affairs and Housing  
Graydon Smith, MPP Parry Sound-Muskoka  
The Association of Ontario Municipalities (AMO)  
Neil Oliver, CEO & President, Metroland Media Group  
All Ontario Municipalities



**Corporation of the  
Municipality of West Grey**

402813 Grey Road 4, RR 2 Durham, ON N0G 1R0  
519 369 2200

October 23, 2023

Honourable Michael Parsa, Minister  
[MinisterMCCSS@ontario.ca](mailto:MinisterMCCSS@ontario.ca)  
Ministry Children, Community and Social Services  
7<sup>th</sup> Flr, 438 University Ave  
Toronto, ON, M5G 2K8

**RE: Childcare availability in Ontario**

Dear Minister Parsa,

Please be advised that at its meeting held on October 17, 2023, the council of the Municipality of West Grey considered the above-noted matter and passed Resolution No. R-231017-004 as follows:

**"THAT in consideration of correspondence received from the Municipality of Bluewater respecting childcare availability, council directs staff to send a letter of support to the Ministry of Children, Community and Social Services with copies being sent to the Premier of Ontario and all Ontario municipalities."**

If you have any questions or concerns, please do not hesitate to contact me.

Sincerely,

Jamie Eckenswiller, AMP (he/him)  
Director of Legislative Services/Clerk  
Municipality of West Grey

Attachment: Municipality of Bluewater – Childcare availability in Ontario Resolution

Cc. Honourable Doug Ford, Premier of Ontario  
Ontario municipalities

# Municipality of *Bluewater*

October 2, 2023

The Honourable Lisa M. Thompson  
Member of Provincial Parliament (MPP)  
408 Queen Street, P.O. Box 426  
Blyth, ON N0M 1H0

Re: Childcare availability in Ontario

Dear Minister Thompson:

The Municipality of Bluewater is concerned about the critical issue of childcare availability in our province and how it is linked to educational requirements and low wages within the childcare sector. We believe that addressing these issues is crucial for the well-being of our families and the future prosperity of Bluewater and Ontario.

Childcare availability in Ontario has become an increasingly pressing problem for parents and guardians. Access to affordable, high-quality childcare is essential for families to balance work and family responsibilities, and it plays a vital role in supporting the early development and education of our children. However, the lack of available childcare spaces is a significant barrier for many parents, limiting their ability to participate fully in the workforce and achieve financial stability.

We suspect that one of the key factors contributing to the shortage of childcare spaces is the educational requirements imposed on childcare workers. While it is important to ensure the safety and well-being of children in childcare settings, the current educational requirements may be overly restrictive. These requirements often result in a shortage of qualified childcare providers, making it challenging to expand the availability of childcare services.

This year in the Municipality of Bluewater, we have childcare facilities and before and after school programs that have closed or have reduced capacity due to lack of qualified staffing. These recent closures and capacity issues have imposed a significant amount of stress on families in our community.

Additionally, low wages within the childcare sector are a significant concern. Many qualified and passionate individuals are discouraged from pursuing a career in childcare

due to the low wages and limited opportunities for professional growth. This low-wage structure not only makes it difficult to attract and retain skilled childcare educators but also effects the quality of care children receive. Investing in the professional development and fair compensation of early childcare educators is essential to ensure that our children receive the best care possible and the best start in life.

**To address these issues and improve childcare availability in Ontario, the Municipality urges you to consider the following actions:**

1. Review and Reform Educational Requirements: Work with relevant stakeholders to review and potentially revise the training methods of early childcare educators, striking a balance between safety and accessibility by increasing the praxis model to learning.
2. Invest in Professional Development: Advocate for increased investment in professional development opportunities for childcare workers to enhance their skills and qualifications.
3. Increase Wages: Support initiatives to increase the wages of childcare workers, ensuring that they are paid a fair and competitive salary for the vital work they do.
4. Expand Funding: Work to secure additional funding for the expansion of childcare services and facilities, especially in underserved and rural communities.
5. Promote Public Awareness: Raise public awareness about the importance of accessible and high-quality childcare services and the need for policy changes.

This is an urgent matter that is expected to worsen and your timely response to these concerns is needed.

By addressing these issues, we can make significant strides toward improving childcare availability in Bluewater and Ontario and ensuring that families have the support they need to thrive. We kindly request your timely support and advocacy on these matters and would be grateful for any updates or initiatives related to childcare reform in our province.

Thank you for your attention to this critical issue. We look forward to your continued dedication to the well-being of Ontario's families and children.

Sincerely,



Mayor Paul Klopp for the  
Council of the Municipality of Bluewater

cc: Premier Doug Ford  
Ben Lobb, Huron-Bruce MP  
Hon. Michael Parsa, Minister of Children, Community and Social Services  
All Ontario Municipalities

Oct 25, 2023

Ann-Marie Norio, Regional Clerk  
Niagara Region  
1815 Sir Isaac Brock Way  
Thorold, ON  
L2V 4T7

Dear Ms. Norio:

Re: Niagara Region - Motion Respecting Recommendations from the Renfrew County Inquest and Declaration of Intimate Partner Violence as an Epidemic

This is to confirm that at the Oct 23, 2023 Council Meeting the following resolution was adopted with respect to the above noted matter:

1. That, the correspondence received from the Regional Municipality of Niagara regarding the Motion Respecting Recommendations from the Renfrew County Inquest and Declaration of Intimate Partner Violence as an Epidemic, as attached as Schedule A, be received and supported; and,
2. That, the Township of West Lincoln recognize the issues of gender-based violence and intimate partner violence in Niagara as serious to the health and wellness of local residents and their families; and,
3. That, the Township of West Lincoln commit to engaging with community partners to educate and support our residents about the seriousness and long-term danger of violence in our communities; and,
4. That, the Township of West Lincoln declare, in accordance with Recommendation #5 of the Niagara Region request, that intimate partner violence and gender-based violence are an epidemic; and,
5. That, a copy of this motion be sent to each of Niagara's 12 Local Area Municipalities; The Honourable Arif Virani, Minister of Justice; The Honourable Doug Ford, Premier of Ontario; The Honourable Charmaine A. Williams, Associate Minister of Women's Social and Economic Opportunity; The Honourable Parm Gill, Minister of Red Tape Reduction; Niagara four MPs; Niagara's four MPPs; the Association of Municipalities of Ontario (AMO); the

Federation of Canadian Municipalities (FCM); Mayors and Regional Chairs of Ontario (MARCO); and Ontario's Big City Mayors (OBCM).

If any further information is required, please contact the undersigned at 905-957-3346, Ext 6720.

Yours Truly,



Jessica Dyson  
Director of Legislative Services/Clerk

Niagara's 12 Local Area Municipalities  
The Honourable Arif Virani, Minister of Justice;  
The Honourable Doug Ford, Premier of Ontario;  
The Honourable Charmaine A. Williams, Associate Minister of Women's Social and Economic Opportunity;  
The Honourable Parm Gill, Minister of Red Tape Reduction;  
Niagara four MPs; Niagara's four MPPs;  
Association of Municipalities of Ontario (AMO);  
the Federation of Canadian Municipalities (FCM); Mayors and Regional Chairs of Ontario (MARCO); and Ontario's Big City Mayors (OBCM)



MUNICIPALITY OF  
**North Perth**

[www.northperth.ca](http://www.northperth.ca)

A Community of Character

330 Wallace Ave. N., Listowel, ON N4W 1L3

Phone: 519-291-2950

Toll Free: 888-714-1993

October 26<sup>th</sup>, 2023

The Honourable Doug Ford  
Premier of Ontario  
Legislative Building, Queen's Park  
Toronto, ON M7A 1A1  
Via Email: [premier@ontario.ca](mailto:premier@ontario.ca)

Re: Social and Economic Prosperity Review

Please be advised that the Council of the Municipality of North Perth passed the following resolution at their regular meeting held on October 23<sup>rd</sup>, 2023 regarding Policy Update – Social and Economic Prosperity Review from the Association of Municipalities Ontario.

**Moved By:** Matt Duncan      **Seconded By:** Allan Rothwell

THAT: The Council of the Municipality of North Perth endorses the briefing from AMO calling for discussion on Social and Economic Prosperity and that North Perth is willing to participate.

AND THAT: The resolution be forwarded to the Premier of Ontario, AMO, Perth-Wellington MP John Nater, Perth-Wellington MPP Matthew Rae, and all Ontario municipalities.

**CARRIED**

If you have any questions regarding the above resolution, please do not hesitate to contact me.

Regards,

Sarah Carter  
Acting Clerk/Legislative Services Supervisor  
Municipality of North Perth  
330 Wallace Ave. N., Listowel ON N4W 1L3  
519-292-2062  
[scarter@northperth.ca](mailto:scarter@northperth.ca)

Cc: AMO  
Perth-Wellington MP, John Nater  
Perth Wellington MPP, Matthew Rae  
All Ontario Municipalities

AMO Policy Update not displaying correctly? [View the online version](#)  
Add Communicate@amo.on.ca to your safe list



# POLICY UPDATE

October 18, 2023

## Policy Update - Social and Economic Prosperity Review

Municipalities across Ontario are facing increasingly complex challenges, such as tackling homelessness and climate change, without the financial tools to solve them. It's time for the province and municipalities to work collaboratively towards solutions for the long-term stability and sustainability of municipal finances.

[AMO has called on Premier Ford](#) to propose an update of the partnership between provincial and municipal governments to build sustainable communities, a solid foundation for economic growth and quality of life.

A [social and economic prosperity review](#) would help to create a sustainable, accountable provincial-municipal relationship where both orders of government can meet their responsibilities, grounded in:

- Affordability and fiscal sustainability for both orders of government
- Fairness for taxpayers and affordability for residents
- Coordinated and timely infrastructure investment resilient to climate realities
- Increased housing supply and affordability
- Robust health and social services supporting increased economic participation
- Long term economic development and prosperity for Ontario and its communities
- Modern, effective and streamlined service delivery

It's the right time for a province-wide conversation.

\*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.



MUNICIPALITY OF  
**North Perth**

[www.northperth.ca](http://www.northperth.ca)

A Community of Character

330 Wallace Ave. N., Listowel, ON N4W 1L3

Phone: 519-291-2950

Toll Free: 888-714-1993

October 26<sup>th</sup>, 2023

The Honourable Doug Downey  
Ministry of the Attorney General  
McMurty-Scott Building  
720 Bay St., 11<sup>th</sup> Flor  
Toronto, ON M7A 2S9  
Via Email: [doug.downey@ontario.ca](mailto:doug.downey@ontario.ca)

Re: Catch and Release Justice in Ontario

Please be advised that the Council of the Municipality of North Perth passed the following resolution at their regular meeting held on October 23<sup>rd</sup>, 2023 regarding "Catch and Release" Justice in Ontario.

**Moved By:** Sarah Blazek     **Seconded By:** Matt Richardson

THAT: The Council of the Municipality of North Perth endorses the resolution from the Town of Midland and circulates the resolution to relevant stakeholders.

**CARRIED**

If you have any questions regarding the above resolution, please do not hesitate to contact me.

Regards,

Sarah Carter  
Acting Clerk/Legislative Services Supervisor  
Municipality of North Perth  
330 Wallace Ave. N., Listowel ON N4W 1L3  
519-292-2062  
[scarter@northperth.ca](mailto:scarter@northperth.ca)

Cc: Perth-Wellington MP, John Nater  
Perth Wellington MPP, Matthew Rae  
All Ontario Municipalities

THE CORPORATION OF THE  
TOWN OF MIDLAND

575 Dominion Avenue  
Midland, ON L4R 1R2  
Phone: 705-526-4275  
Fax: 705-526-9971  
info@midland.ca



September 8, 2023

The Senate of Canada  
Ottawa, ON  
K1A 0A4

Via Email: [sencom@sen.parl.gc.ca](mailto:sencom@sen.parl.gc.ca)

Premier Doug Ford  
Legislative Building  
Queen's Park  
Toronto ON  
M7A 1A1

Via Email: [premier@ontario.ca](mailto:premier@ontario.ca)

Dear Premier Ford:

**Re: "Catch and Release" Justice is Ontario**

At its September 6, 2023, Regular Council Meeting with Closed Session the Council for the Town of Midland passed the following Resolution:

*That the Town of Midland send a letter to the Federal and Provincial Governments requesting meaningful improvements to the current state of "catch and release" justice in the Ontario legal system. Police Services across Ontario are exhausting precious time and resources having to manage the repeated arrests of the same offenders, which in turn, is impacting their morale, and ultimately law-abiding citizens who are paying the often significant financial and emotional toll of this broken system; and*

*That this resolution be sent to other Municipalities throughout Ontario for their endorsement consideration.*

Thank you.

Yours very  
truly,

**THE CORPORATION OF THE TOWN OF MIDLAND**

*Sherri Edgar*

Sherri Edgar, AMCT  
Municipal Clerk  
Ext. 2210

October 27, 2023

The Honourable Doug Ford  
Premier of Ontario  
Premier's Office, Room 281  
Legislative Building  
Queen's Park, Toronto, ON M7A 1A1

**Re: Catch and Release Justice**

Dear Premier Ford:

Please be advised that the Council of the Town of Greater Napanee passed the following resolution at its regular session meeting of October 24, 2023:

*RESOLUTION #512/23: Calver, Norrie*

That Council receive for information the correspondence from the Town of Midland respecting catch and release justice;  
And further that Council direct staff to send a letter of support for the resolution passed by the Town of Midland to the Premier of Ontario, MPP Breese, and all Ontario municipalities.

CARRIED

Please do not hesitate to contact [jwalters@greaternapanee.com](mailto:jwalters@greaternapanee.com) if you require any further information with respect to this resolution.

Sincerely,



Jessica Walters  
Clerk

cc. Hon. Ric Breese, MPP, Hastings-Lennox & Addington  
All Ontario municipalities

THE CORPORATION OF THE  
TOWN OF MIDLAND

575 Dominion Avenue  
Midland, ON L4R 1R2  
Phone: 705-526-4275  
Fax: 705-526-9971  
info@midland.ca



September 8, 2023

The Senate of Canada  
Ottawa, ON  
K1A 0A4

Via Email: [sencom@sen.parl.gc.ca](mailto:sencom@sen.parl.gc.ca)

Premier Doug Ford  
Legislative Building  
Queen's Park  
Toronto ON  
M7A 1A1

Via Email: [premier@ontario.ca](mailto:premier@ontario.ca)

Dear Premier Ford:

**Re: "Catch and Release" Justice is Ontario**

At its September 6, 2023, Regular Council Meeting with Closed Session the Council for the Town of Midland passed the following Resolution:

*That the Town of Midland send a letter to the Federal and Provincial Governments requesting meaningful improvements to the current state of "catch and release" justice in the Ontario legal system. Police Services across Ontario are exhausting precious time and resources having to manage the repeated arrests of the same offenders, which in turn, is impacting their morale, and ultimately law-abiding citizens who are paying the often significant financial and emotional toll of this broken system; and*

*That this resolution be sent to other Municipalities throughout Ontario for their endorsement consideration.*

Thank you.

Yours very  
truly,

**THE CORPORATION OF THE TOWN OF MIDLAND**

*Sherri Edgar*

Sherri Edgar, AMCT  
Municipal Clerk  
Ext. 2210

Executive Services  
99-A Advance Avenue, Napanee, ON K7R 3Y5 [www.greaternapanee.com](http://www.greaternapanee.com)

October 27, 2023

The Honourable Doug Ford  
Premier of Ontario  
Premier's Office, Room 281  
Legislative Building  
Queen's Park, Toronto, ON M7A 1A1

**Re: Provincial Legislation for Third-Party Short-Term Rental Companies**

Dear Premier Ford:

Please be advised that the Council of the Town of Greater Napanee passed the following resolution at its regular session meeting of October 24, 2023:

*RESOLUTION #511/23: Hicks, Martin*

That Council receive for information the correspondence from the City of Burlington respecting provincial legislation for third-party short-term rental brokerage companies; And further that Council direct staff to send a letter of support for the resolution passed by the City of Burlington to the Premier of Ontario, MPP Breese, and all Ontario municipalities.

CARRIED

Please do not hesitate to contact [jwalters@greaternapanee.com](mailto:jwalters@greaternapanee.com) if you require any further information with respect to this resolution.

Sincerely,



Jessica Walters  
Clerk

cc. Hon. Ric Breese, MPP, Hastings-Lennox & Addington  
All Ontario municipalities

Sent via email

September 28, 2023

**SUBJECT: Provincial legislation for third-party short-term rental companies**

Please be advised that at its meeting held Tuesday, September 26, 2023, the Council of the City of Burlington approved the following resolution:

Whereas the demand for alternative accommodations has resulted in an increased prominence of residential properties being advertised for short term accommodations through third party companies such as Airbnb and VRBO; a shift from the 'traditional' cottage rental historically managed by a property owner; and

Whereas over the past decade a flood of properties have been removed from the ownership and long-term rental market (*Canada Research Chair in Urban Governance at McGill University*) contributing to housing shortages, increased housing demands and increased housing costs resulting in housing affordability issues, including affordable rentals; and

Whereas short term rentals (STR) can be beneficial, when operated appropriately, by providing solutions for the accommodation industry that supports local tourism and small businesses as well as providing an opportunity for property owners to generate income from their residence (permanent or seasonal) using a convenient third-party system; and

Whereas STR's can create nuisances including noise, parking, high volumes of visitors attending a property, septic capacity and fire safety, for adjacent residential property owners who wish to experience quiet enjoyment of their property; and

Whereas research indicates that demand for STR's is increasing, in part due to vacationers choosing domestic travel options as well as the financial benefits to property owners, demonstrating that STR's are here to stay; and

Whereas there are no Provincial regulations in place governing third party STR companies resulting in a variety of regulations/guidelines being implemented at the local municipal level which creates inconsistencies, confusion and frustrations for both consumers and residents across the province; and

Therefore, be it resolved that Burlington City Council calls on the Provincial Government to move forward as soon as possible to legislate all third-party short-term rental brokerage companies, for example Airbnb and VRBO, requiring them to:

- appropriately manage and be responsible for their listings, and to compel compliance; and
- establish a registry system, making it mandatory for each rental listing to register and pay an appropriate annual fee, with the requirement that STR companies are to provide the registry and collected fees to the municipality in which the STR properties are located, allowing municipalities to be aware of all registered STR properties and to have access to funds to assist with the response and enforcement of issues surrounding STR properties; and
- de-list/remove a property from the STR company's listing when a municipality has identified and verified life, health and/or nuisance infractions including noise, fire safety, septic, etc. to ensure a property cannot be rented; and

That a copy of this resolution be sent to all Ontario municipalities for support as well as to the Minister of Municipal Affairs and Housing and Halton MPPs.

If you have any questions, please contact me at extension 7702 or the e-mail address above.

Sincerely,



Kevin Arjoon  
City Clerk

# Minutes

Cambridge Farmers' Market Advisory Committee  
Galt Room, Market Building  
40 Dickson St., Cambridge  
June 22, 2023 – 6:30 p.m.



**Committee Members in Attendance:** John Forsyth, Carl Norg, Shane Murphy, Emily Sousa, Councillor Ross Earnshaw, Kevin Phelan

**Regrets:** Peter Van Brugge, Michael Burzynski

**Staff in Attendance:** Alix Aitken, Market Manager, Zita Tavares, Recording Secretary

## Meeting Called to Order

The regular meeting of the Cambridge Farmers' Market was held in the Galt Room at the Market Building. Alix Aitken, Market Manager welcomed everyone present and called the meeting to order at 6:33 p.m.

## Disclosure of Interest

There were no disclosures of interest.

## Delegations

No delegations present.

## Agenda Items

- Welcome - Alix  
Alix welcomed all committee members.
- Round Table Introductions – Group  
Introductions took place of everyone present.
- Market Tour and Food Sampling  
A walk-through tour of the building and rooms took place.  
A variety of farmers' market foods were sampled.
- Chair and Vice Chair Discussion

Motion #1

Moved by: Carl Norg

Seconded by: John Forsyth

THAT the voting of Chair and Vice Chair be deferred to September 28, 2023, meeting.

CARRIED

- Meeting Schedule Discussion 2023- 2024

Motion #2

Moved by: Kevin Phelan

Seconded by: Shane Murphy

THAT committee members agreed to in person meetings on the 4<sup>th</sup> Thursday of the month, starting at 6:30 – 8:00pm. With the option of adding a date in July or August if needed.

CARRIED

- Contact List

Contact list was distributed and updated.

- Managers' Report – June 2023

A review of the Market manager's report took place with updates from Promotions, Operations, Events and Give aways, Vendor and Budget for 2024

- If anyone is interested in going through old market photos for the photo gallery wall (between the washrooms), the archives are now open. John, Emily, and Carl are interested in helping.

- Placemaking Projects Update– Fountain, Bike Friendly Certification, Market Mural

a)Fountain, interested in exploring the option of the fountain, would be a nice fit for the downtown core, the vendors and shoppers. Currently there is a motion for staff to look at feasibility, concerns expressing germ transmission and contamination.

b)Bike friendly community,

c) Market mural on the parking lot, themed around food and market.

FOLLOW UP Emily will confirm with Development/Engineering department - what medium was used in the mural in Paris.

Motion #3

Moved by: Carl Norg

Seconded: John Forsyth

THAT the Farmers' Market Advisory Committee are in favour of pursuing the bike friendly certification, fountain, and mural placemaking projects.

CARRIED

- Gaslight/ Whimsical Wednesdays Update

City hall movie night not happening, replaced with more Whimsical Wednesday

Month of July - alternating in Forbes Park and Central Park

Month of August 9 & 23 – civic square

## Updates

- City Updates Councilor Earnshaw  
Tough budget year, region may increase may be 10 12 %
- BIA updates – Shane Murphy  
Lots of downtown activities, spiderman, Galt jazz, yoga on the street, pop up markets, live music.  
Galtway mural major attraction  
More cross promotion between BIA & Farmers Market  
Gift card program is working very well for downtown use.

## Other Business

Gaslight is open to partner with market at their movie events.

Volunteers needed to help at Whimsical Wednesday with the Farmers' Market booth.

## Next Meeting

Thursday September 28, 2023

## Close of Meeting

THAT the Cambridge Farmers' Market Advisory Committee meeting does now adjourn at 8:37 p.m.

Moved by: Carl Norg

Seconded by: Kevin Phelan

## CARRIED

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**Chair**



Zita Duane

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**Recording Secretary**



## MINUTES

### Corporation of the City of Cambridge Cambridge Accessibility Advisory Committee

June 26, 2023

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**Committee Members in Attendance:** Barb Schutz, Devin Sisak, Gary Racine, Sarah Dodds, Shannon Adshade, Sue Ricketts, Connie Cody, Maryam Khan, Councillor Reid

**Regrets:** Michele Gilman

**Staff Members in Attendance:** Michael Oliveri, Council Committee Services Coordinator; Paul Willms, Sustainability Planner; Mike Hausser, Director of Operations

#### **Meeting Called to Order**

The meeting of the Accessibility Advisory Committee of the Corporation of the City of Cambridge was held in virtually via zoom. The meeting was called to order at 1:01 p.m. and the meeting adjourned at 2:50 p.m.

#### **Disclosures of Pecuniary Interest**

There are no declarations of pecuniary interest.

#### **Chair Election**

Devin Sisak was acclaimed as the committee Chair.

#### **Approval of May 29, 2023 Advisory Committee Minutes**

Moved by: Gary Racine

Seconded by: Shannon Adshade

THAT the minutes of the May 29, 2023 Cambridge Accessibility Advisory Committee be approved.

**Carried**

**7.1 Parks Master Plan Presentation**

**Chair’s Report**

**Staff Liaison Update**

**Councilor’s Report**

**Other Business**

**Adjournment**

Moved by: Gary Racine

Seconded by: Connie Cody

THAT the Cambridge Accessibility Advisory Committee meeting of June 26, 2023 be adjourned at 2:50 pm.

**CARRIED**

**Next Meeting:**

Monday September 25, 2023, 1:00pm-3:00pm Zoom

If you require any accommodations to participate in this meeting, please email [oliverim@cambridge.ca](mailto:oliverim@cambridge.ca)

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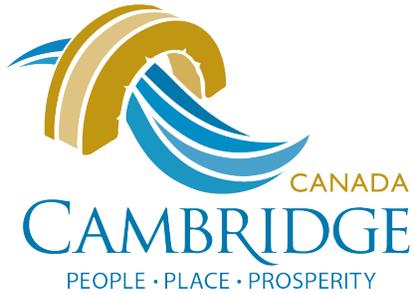
Chair

Devin Sisak

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Council Committee Services Coordinator

Michael Oliveri



## MINUTES

### Corporation of the City of Cambridge Cambridge Cycling and Trails Advisory Committee

Meeting Number #4-23

Virtual Meeting – September 14, 2023

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**Committee Members in Attendance:** Andrew Cann, Julie Graham, Matthew Rogers, Mark Longo, Mike Jeans, Renee Billiau, Sarah Purdy, Selwyn Langlois, and Stephanie Bangarth

**Members Regrets:** Councillor R. Earnshaw

**Staff Members in Attendance:** Claire McLoughlin, Landscape Architect, and Shannon Smith, Administrative Service Representative

#### Meeting Called to Order

The regular meeting of the Cambridge Trails Advisory Committee of the City of Cambridge was held virtually via Zoom. S. Bangarth, Chair, welcomed everyone present and called the meeting to order at 7:13 p.m.

#### Roll Call

#### Indigenous Territory Acknowledgment

#### Disclosure of Interest

No disclosures of interest

#### Approval of June 2023 Advisory Committee Minutes

Moved by: S. Purdy

Seconded by: M. Rogers

THAT the minutes listed under the heading of Approval of Minutes be approved.

1. Cambridge Cycling and Trails Advisory Committee Meeting Minutes – June 8th 2023, be approved.

In Favour (9): A. Cann, J. Graham, M. Rogers, M. Longo, M. Jeans, R. Billiau, S. Purdy, S. Langlois, and S. Bangarth

**CARRIED** (9-0)

## **Agenda Items**

### **a) Recreation Complex Trails Presentation**

A presentation on the recreation complex trails was provided by Shane Taylor, Project Manager from the City of Cambridge; D. Gerhardt; Project Manager at Colliers Project Leaders, and H. Ghodsimaab; Senior Associate, Matt Lamers; Associate, and S. Idris Cook, Landscape Architect and from MJMA Architects.

It was explained that the City partnered with the Waterloo District Catholic School Board and the Waterloo Regional District School Board in purchasing of the land. The joint campuses will share two pools, gymnasiums, a walking track, exchange library, extensive parkland, and surrounding trails. The team is hopeful that construction will commence in summer 2024.

S. Taylor, D. Gerhardt, H. Ghodsimaab, M. Lamers, and S. Idris Cook left the meeting at 7:48 p.m.

S. Noonan joined the meeting at 7:53 p.m.

### **b) Engineering Standards and Development Manual Update Presentation**

Shannon Noonan, Manager of Transportation Engineering from the City of Cambridge gave a presentation about the Engineering Standards and Development manual. S. Noonan informed the committee that the document will be updated annually, and the guidelines are applicable to new subdivisions and reconstruction projects.

S. Bangarth noted that any additional questions about the document can be directed to S. Noonan and C. McLoughlin.

S. Noonan left the meeting at 8:27 p.m.

### **c) CycleWR Request for Bylaw Change**

C. McLoughlin shared a letter from CycleWR regarding the Modernization of E-Bike Bylaws. Members of the Cambridge Cycling and Trails Advisory Committee were encouraged to provide comments or concerns to be presented to Councillor Earnshaw.

### **d) Facilitate Bike Valet Parking at City Events**

Currently, Transportation Engineering facilitates bike valet parking at city events. C. McLoughlin asked if any of the CCTAC members were interested in volunteering, to email Claire.

The event dates for the bike valet parking in 2023 are:

- FEST2FALL, September 22, 23 - Hosted by Farm League Brewing
- Hespeler Village Farmers Market, September 22, October 6, October 13
- Annual Harvest Festival, September 23
- Orange Shirt Day, September 30
- Walk A Mile in Her Shoes, October 14

Volunteers will be responsible for picking up signs and equipment at City Hall at a scheduled pick-up time. The metal valets will be coordinated with Transportation Engineering staff.

**e) Committee Social Fun Ride Planning**

An open discussion took place about a social fun ride for the committee. With the cycling season coming to an end, a suggestion was made to do a winter social and to plan to complete a social fun ride in April 2024.

**f) Parks Masterplan Survey Link**

C. McLoughlin provided a link to the parks masterplan survey to provide optional input as a resident of Cambridge. The survey will close on Sunday, October 1, 2023. Paul Willms will be presenting to the Cambridge Cycling and Trails Advisory Committee at the October 12, 2023 meeting, requesting feedback from the Committee.

**g) Bike Month/International Trails Day Planning**

Bike month will kick off on June 1, 2024. A sub committee was formed to assist with the planning of bike month and international trails day. The committee members are M. Rogers, M. Longo, R. Billiau, and S. Purdy.

**h) Operational Items Discussion**

**i. Cleanup Request Portal**

The cleanup request portal is an active portal where individuals can log any concerns relating to trails. Members of the Cambridge Cycling and Trails Committee were encouraged to utilize this portal.

<https://maps.cambridge.ca/gis/ServiceRequests/TrailGeneral/>

**ii. Mill Run Trail Closure**

Closure of the Mill Run Trail at Speedsville road started on September 5, 2023. The contractor will return in October 2023 to install crossing equipment.

**iii. Crossing at Franklin Blvd.**

M. Longo brought awareness to the narrow refuge islands located Franklin Boulevard and would like the roadway section of the Engineering Standards and Development Manual to be reviewed for future construction.

S. Purdy left the meeting at 9:08 p.m.

**Councillor’s Report**

Nothing was discussed.

**Other Business**

**i) Advisory Committee Meeting Format**

The committee voiced that they would like to continue with their monthly meetings in a hybrid format starting October 2023.

**Next Meeting**

Date & Time: Thursday, October 12th, 2023, at 7:00 p.m. via Zoom.

**Close of Meeting**

Moved by: S. Langlois

Seconded by: M. Jeans

THAT the Advisory Committee meeting does now adjourn at 9:18 p.m.

In Favour (8): A. Cann, J. Graham, M. Rogers, M. Longo, M. Jeans, R. Billiau, S. Langlois, and S. Bangarth

**CARRIED (8-0)**



Chair



Committee Liaison

Stephanie Bangarth  
Chair’s Name

Claire McLoughlin  
Name of Staff Member



# MEETING MINUTES

Corporation of the City of Cambridge  
Youth Advisory Committee to Council

October 26, 2023

WG Johnson Centre, Board Room  
31 Kribs St., Cambridge ON

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**Committee Members In Attendance:** Evelyn White, Nikolas McConkey, Kara Apolinario, Maya Apolinario

**Regrets:** C. Scott Hamilton, Julia Duarte, Madeleine Braga, Fatima Atwa, Maanas Naik, Olivia White, Sujude, Kabbar

**Guests:** Shane Taylor – Project Manager, City of Cambridge, David Gerhardt – Colliers Project Leaders

**Staff Members in Attendance:** Stephanie Backes, Jennifer Blanchard

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Quorum was not achieved.