

To: **COUNCIL**

Meeting Date: **09/28/2021**

Subject: **T21-67 Riverside Park Pedestrian Bridge Replacement**

Submitted By: **Sheryl Ayres, Chief Financial Officer**

Prepared By: **Denise Hellyer, Senior Buyer**

Report No.: **21-254(CRS)**

File No.: **T21-67**

Recommendation(s)

THAT Report 21-254(CRS) Riverside Park Pedestrian Bridge Replacement be received;

AND THAT Council approve the transfers to/from Reserve Funds as outlined in the Financial Impact section of this report;

AND FURTHER THAT Council approve the award of Tender 21-67 Riverside Park Pedestrian Bridge Replacement to Bomar Landscaping Inc. for the total tendered price of \$184,569.80, including H.S.T., this being the lowest compliant bid received as outlined in Report 21-254(CRS).

Executive Summary

Purpose

- Council approval is required to transfer additional funding to the capital project and award the project as detailed here-in.

Key Findings

- There was one (1) compliant bid received through a competitive tender process.

Financial Implications

- The award of this tender will require additional funding from Gas Tax Reserve Fund in the amount of \$187,905 and return of funds to Capital Works Reserve Fund in the amount of \$138,000, which means a net of \$49,905 is required to fund the costs that exceed the approved budget.

Background

The tender was released to obtain competitive bids for the design, supply and installation of a pedestrian bridge structure and restoration in Riverside Park. The work includes temporary erosion & sediment control measures, removal of the existing pedestrian bridge structure, supply and installation of concrete abutments and associated foundations.

One (1) compliant bid was received in response to the tender.

Analysis

Strategic Alignment

PEOPLE To actively engage, inform and create opportunities for people to participate in community building – making Cambridge a better place to live, work, play and learn for all.

Goal #2 - Governance and Leadership

Objective 2.5 Focus on the responsible management of financial resources, ensuring transparency and accountability.

The public bidding process ensures the City maintains an open and transparent public process that provides accountability on the utilization of financial resources.

Comments

One bid was received in response to the tender as follows:

	Company	City	Bid Amount
a)	Bomar Landscaping Inc.	Elora, ON	\$ 184,569.80

Procurement confirms that the rules under Procurement By-law No. 19-187 were adhered to in the issuing and awarding of this solicitation.

Existing Policy/By-Law

Under Procurement By-law 19-187, the Manager of Procurement, or their designate who is under the general direction of the Chief Financial Officer, is delegated the authority to approve the award of Tenders and Proposals when all of the following conditions have been satisfied:

- a) when there is sufficient funding, as approved by Council through the budget process and verified by the Finance Division by the Departmental Recommendation to Award Report.

- b) when all procedures in accordance with this By-law, have been followed.
- c) when the lowest compliant Tender bid or highest scored Proposal is accepted and recommended; and

This procurement requires approval from Council as additional funding is required.

Financial Impact

The net impact of the overall bid is a deficit of \$49,905 as outlined below:

T21-67 Riverside Trail Bridge Replacement					
	Reserve Fund	Budget	Tender T21-67	Other Commitments	Savings/(Deficit)
Trail Bridge Replacement	Gas Tax	\$ -	\$ 187,905	\$ -	\$ (187,905)
	Capital Works	\$ 138,000	\$ -	\$ -	\$ 138,000
Total Project Savings/(Deficit)		\$ 138,000	\$ 187,905	\$ -	\$ (49,905)

There was one (1) bid received through a competitive tender process and the above costs are considered to be an accurate reflection of the work required

Public Input

Request for Tender documents for this project were made available to the public for viewing and submission on the City's Bids and Tenders website.

This tender had twenty four (24) plan takers, includes sub-trades and suppliers, and one (1) compliant submission was received.

Internal/External Consultation

Request for Tender documents were compiled by Procurement, however the detailed specifications contained within the tender documents were prepared and submitted to Procurement by the Community Development Department.

The advertising for this tender was as follows:

- a) Advertised on the City's Bids and Tenders website: July 23, 2021
- b) Tender Closing Date: August 9, 2021

Final Date for Acceptance of Tender: November 26, 2021

Conclusion

Council approval of additional funding is required to award Tender T21-67 Riverside Park Pedestrian Bridge Replacement.

Signature

Division Approval

Reviewed by Legal Services



Name: Sheryl Ayres

Title: Chief Financial Officer

Departmental Approval



Name: Dave Bush

Title: Deputy City Manager

City Manager Approval



Name: David Calder

Title: City Manager

Attachments

- N/A