



**To:** COUNCIL  
**Meeting Date:** 3/28/2023  
**Subject:** Honorariums and Expenditures of Council Members and Council Appointees for the Year Ended December 31, 2022  
**Submitted By:** Sheryl Ayres, Chief Financial Officer  
**Prepared By:** Cefiro Pacia, Senior Financial Analyst  
**Report No.:** 23-086-CRS  
**File No.:** C11  
**Wards Affected:** All Wards

**RECOMMENDATION(S):**

THAT Report 23-086-CRS Honorariums and Expenditures of Council Members and Council Appointees for the Year Ended December 31, 2022 be received.

**EXECUTIVE SUMMARY:**

**Purpose**

The purpose of this report is to provide the statement of remuneration and expenses for the preceding year paid to the members of Council and Council appointments to boards and other bodies, in respect of his or her service as a member of Council or any local boards. This is a requirement per the Municipal Act, section 284(1).

**Key Findings**

The Honorariums and Expenditures of Council Members and Council Appointees Report for the City of Cambridge as well as the expenditures of Library Board of Trustees and Hydro Board of Directors totals \$639,770.

**Financial Implications**

The expenditures contained in this report are within the 2022 approved annual budget.

**STRATEGIC ALIGNMENT:**

- Strategic Action; or
- Core Service

**Objective(s):** Not Applicable

**Strategic Action:** Not Applicable

**Program:** Finance

**Core Service:** Financial Accounting and Reporting

The Honorariums and Expenditures of Council Members and Council Appointees Report for the City of Cambridge disseminates information to the public on remuneration and expenses paid to the City of Cambridge's Council Members and to each person appointed to local boards, for the year ended 2022.

**BACKGROUND:**

The Municipal Act, section 284(1) requires that the Treasurer submit a statement of remuneration and expenses for the preceding year paid to the members of Council and Council appointments to boards and other bodies, in respect of his or her service as a member of Council or any local boards. The statement must be presented on or before March 31<sup>st</sup> for remuneration and expenses paid in the previous year.

**ANALYSIS:**

A copy of the itemized statement of Honorariums and Expenditures of Council Members and Council Appointees for the year ended December 31, 2022 is attached to this report. The annual honorariums and expenditures for 2022 align with the City's annual budget and approved policy.

Overall expenditures for 2022 have increased from the prior year. This is the result of increased events taking place during the year as opposed to the previous year where public health guidelines related to COVID-19 were still in place. COVID-19 impacted many organizations that had to cancel events or hold them virtually in 2020 and 2021. In 2022, many events returned and were being offered in person as restrictive guidelines were eased during the year. This has resulted in more in-person meetings, the return of annual conferences, travel related expenses, and increased meal allowance usage.

**EXISTING POLICY / BY-LAW(S):**

Remuneration paid to Members of Council during 2022 was authorized by By-Law number 184-18, and By-Law 186-18 authorizes participation in the OMERS pension plan for members of Council. Policy COR-130.110 allows for members of Council to attend up to two conferences per year.

**FINANCIAL IMPACT:**

As per Policy, the Mayor and Council may attend up to two conferences per year. In addition, the Mayor is given a yearly expense allowance of up to \$4,300 while

Councillors are given a yearly expense allowance of up to \$2,500 for which receipts must be submitted. This allowance is pro-rated for partial service if necessary. On October 24, 2022, a municipal election was held which resulted in a newly elected mayor and four newly elected councillors. As such, these newly elected positions were given an allowance which was pro-rated based on tenure during the year. The expenditures contained in this report are within the 2022 approved annual budget.

For the period ended December 31, 2022, the total honorariums and expenditures for Council Members and Council Appointees as well as the expenditures of Library Board of Trustees and Hydro Board of Directors totals \$639,770. Please see below for breakdown of total honorariums and expenditures:

<b>Description</b>	<b>Amount</b>
Members of Council	\$ 618,292
Council Appointees	\$ 3,000
Members of Library Board of Trustees	\$ 515
Hydro Board of Directors	\$ 17,963
<b>Total Honorariums and Expenditures</b>	<b>\$ 639,770</b>

**PUBLIC VALUE:**

This report provides transparency on information to the public with respect to the City’s remuneration and expenses paid to the Council Members and to Council Appointees for his or her service as a member of Council or any local boards. This report is also compliant with the requirements of Municipal Act, section 284(1).

**ADVISORY COMMITTEE INPUT:**

Not applicable.

**PUBLIC INPUT:**

Posted publicly as part of the report process.

**INTERNAL / EXTERNAL CONSULTATION:**

Individual Members of Council were given an opportunity to review their specific expenditures and report any errors and/or omissions to the Financial Services Division prior to inclusion in this report to Council.

## **CONCLUSION:**

The Statement of Honorariums and Expenditures of Council Members and Council Appointees for the year 2022 is presented, which meets the requirements of the Municipal Act, 2001, section 284(1).

## **REPORT IMPACTS:**

Agreement: **No**

By-law: **No**

Budget Amendment: **No**

Policy: **No**

## **APPROVALS:**

**This report has been reviewed by the Chief Financial Officer and City Solicitor.**

**It has been reviewed and approved by the Director, Deputy City Manager and City Manager.**

## **ATTACHMENTS:**

1. 23-086-CRS Appendix A – Honorariums and Expenditures of Council Members and Council Appointees December 31, 2022.