

**To:** SPECIAL COUNCIL

**Meeting Date:** 9/13/2022

**Subject:** School Traffic Control Modifications

**Submitted By:** Kevin De Leebeeck, Director of Engineering

**Prepared By:** Shannon Noonan, Manager of Transportation

**Report No.:** 22-096-CD

**File No.:** C1101

**Wards Affected:** Ward 5  
Ward 4

**RECOMMENDATION(S):**

THAT Report 22-096-CD School Traffic Control Modifications be received;

AND THAT on-street parking be prohibited on both sides of Dando Avenue from Water Street to a point 30 metres west thereof;

AND FURTHER THAT on-street parking be prohibited on both sides of Dando Avenue from a point 30 metres west of Water Street to a point 169 metres westerly thereof, 7:30 a.m. to 8:30 a.m., Monday to Friday;

AND FURTHER THAT eight hour on-street parking be permitted on both sides of Dando Avenue from a point 30 metres west of Water Street to a point 169 metres westerly thereof, 8:30 a.m. to 4:30 p.m., Monday to Friday;

AND FURTHER THAT a School Bus Loading Zone be installed on the south side of Osborne Street;

AND FURTHER THAT “U-Turns” be prohibited on Saginaw Parkway at Saginaw Public School;

AND FURTHER THAT the Traffic and Parking Bylaw Schedule 4, “No Stopping” be amended for Renwick Avenue to reflect existing conditions;

AND FURTHER THAT the Traffic and Parking Bylaw Schedule 22, School Bus Loading Zones be amended for Gail Street to reflect existing conditions;

AND FURTHER THAT the by-law included as Appendix C to Report 22-096-CD to amend the Traffic and Parking By-law be passed.

## EXECUTIVE SUMMARY:

### Purpose

- The purpose of this report is to address requests for school traffic control modifications from Student Transportation Service of Waterloo Region and area schools.

### Key Findings

- A school bus loading zone is proposed to be implemented on Osborne Street along the frontage of St. Gregory Catholic Elementary School
- On-street parking on Dando Avenue is proposed to be modified to support a morning student drop-off period
- A U-turn prohibition is proposed to be implemented on Saginaw Parkway in front of Saginaw Public School.
- An amendment to the Traffic & Parking By-law is required to reflect existing parking regulations at two (2) schools

### Financial Implications

- The recommended revisions to traffic signs and pavement markings would be funded from the 2022 Transportation Operating Budget at an approximate cost of \$1,800.

## STRATEGIC ALIGNMENT:

- ☐ Strategic Action; or  
☒ Core Service

**Objective(s):** VIBRANT NEIGHBOURHOOD - Promote, facilitate and participate in the development of safe and healthy neighbourhoods with a range of housing options

**Strategic Action:** Not Applicable

**Program:** Transportation Management

**Core Service:** Traffic Operations

The recommendations of this report are intended to address school related traffic issues while creating a safe and efficient transportation network for all users.

## **BACKGROUND:**

The City has received requests to modify traffic and parking regulations in the vicinity of three (3) schools. In addition, two (2) schools have existing regulations that require an update to the Traffic & Parking By-law.

## **ANALYSIS:**

### **Osborne Street – St. Gregory Catholic Elementary School, School Bus Loading Zone**

Transportation has received a request from Student Transportation Service of Waterloo Region to implement a School Bus Loading Zone on Osborne Street along the school frontage. See Appendix A for the detailed request.

Staff has reviewed the request and recommends the installation of a School Bus Loading Zone as outlined in the request from 8:30am to 4:30pm, Monday to Friday, September 1 to June 30.

### **Dando Avenue – Galt Collegiate Institute Secondary School, On-street Parking Regulations**

A request to modify the parking regulations on Dando Ave was received from the Vice-Principal of Galt Collegiate Institute to create a drop off zone from 7:30am to 8:30am on the north side of Dando Avenue to assist with morning traffic flow and make a safer environment for pedestrians.

The existing parking regulation in this area allows for on-street parking for a maximum of 9 hours, 8am to 5pm, Monday to Friday. Staff are proposing to change this regulation to No Parking, 7:30am to 8:30am, Monday to Friday and allow parking for a maximum of 8 hours, 8:30am to 4:30pm, Monday to Friday. The early morning parking restriction will prevent vehicles from parking in this area and allow for a drop off zone. As per the Highway Traffic Act, drivers are permitted to stop in a No Parking zone provided they are actively engaged in the drop off/pick up of passengers and/or merchandise.

Appendix B outlines the existing and proposed parking regulations.

### **Saginaw Parkway – Saginaw Public School, U-turn Prohibition**

At the request of Saginaw Public School and Student Transportation Service of Waterloo Region, staff are proposing to install “No U-Turn” signs on Saginaw Parkway in both directions approaching Saginaw Public School. In order for enforcement to take place the Traffic and Parking Bylaw needs to be amended to include this area.

### **Renwick Avenue – Hillcrest Public School, No Stopping**

The existing No Stopping signs on the east side of Renwick Avenue, restrict stopping from 47m south of Avondale Road to 12m north of Avondale Road. The existing No Stopping signs on the west side of Renwick Avenue restrict stopping from Walker Street to Gerrard Avenue.

The Traffic and Parking Bylaw Schedule 4, currently does not reflect these restrictions, and therefore needs to be updated to reflect existing conditions.

### **Gail Street – Avenue Road Public School, School Bus Loading Zone**

The existing School Bus Loading Zone on the west side of Gail Street in front of Avenue Road Public School is signed as in effect 8:00 am to 4:30pm, Monday to Friday, September 1<sup>st</sup> to June 30<sup>th</sup>.

The Traffic and Parking Bylaw Schedule 22, currently does not reflect these times and therefore needs to be updated to reflect existing conditions.

### **EXISTING POLICY / BY-LAW(S):**

The City's Traffic and Parking Bylaw was reviewed to determine the necessary revisions to implement the proposed traffic control modifications. The proposed amendment to the Traffic and Parking By-Law is attached as Appendix C.

### **FINANCIAL IMPACT:**

The proposed modifications will require additional signs at an estimated cost of \$1,800 that would be funded from the 2022 Transportation Operating Budget.

### **PUBLIC VALUE:**

#### **Transparency:**

Actively listening and responding to resident concerns demonstrates how feedback is considered to improve the transportation network by sharing assessment results and recommendations with concerned residents.

### **ADVISORY COMMITTEE INPUT:**

Not Applicable

### **PUBLIC INPUT:**

Posted publicly as part of the report process.

## **INTERNAL / EXTERNAL CONSULTATION:**

There was no internal/external consultation undertaken.

## **CONCLUSION:**

Based on the assessment outlined in this Report, it is recommended that the school traffic control modifications be implemented and the Traffic & Parking By-law amended accordingly such that the necessary field modifications can be completed before school season resumes in September 2022.

## **REPORT IMPACTS:**

Agreement: **No**

By-law: **Yes**

Budget Amendment: **No**

Policy: **No**

## **APPROVALS:**

**This report has gone through the appropriate workflow and has been reviewed and or approved by the following as required:**

**Director**

**Deputy City Manager**

**Chief Financial Officer**

**City Solicitor**

**City Manager**

## **ATTACHMENTS:**

**When naming attachments please use the following format:**

1. 22-096-CD Appendix A – St. Gregory Catholic Elementary School Request
2. 22-096-CD Appendix B – Dando Avenue Parking Diagram
3. 22-096-CD Appendix C – Draft By-law Amendment