

**To:** COUNCIL

**Meeting Date:** 06/08/2021

**Subject:** T21-44 - Hespeler Arena Roof Replacement

**Submitted By:** Sheryl Ayres, Chief Financial Officer

**Prepared By:** Dave Mawdsley, Manager of Procurement

**Report No.:** 21-162(CRS)

**File No.:** T21-44

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## Recommendation(s)

THAT Report 21-162(CRS) Hespeler Arena Roof Replacement be received;

AND THAT Council approve the transfers to/from Facility Maintenance Reserve Fund as outlined in the Financial Impact section of this report;

AND FURTHER THAT Council approve the award of Tender 21-44 Hespeler Arena Roof Replacement to Semple Gooder Roofing Corporation of Ayr, ON. for the total tendered price of \$974,173, including HST, this being the lowest compliant bid received as outlined in Report 21-162(CRS).

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## Executive Summary

### Purpose

- Council approval is required to transfer additional funding to the capital project and award the project as detailed here-in.

### Key Findings

- There were five (5) compliant bids received through a competitive tender process to pre-qualified roofing contractors, with an average bid price of \$1,027,904. The bid submitted by Semple Gooder Roofing Corporation is \$53,731.27 or approximately 5.3% below average bid.

### Financial Implications

- The capital project for roof repairs over rink 2 at Hespeler Arena is funded from the Facility Maintenance Reserve Fund. Additional funding of \$390,000 is anticipated through a grant for this project from the Investing in Canada Infrastructure Program. Therefore, the award of this tender will require \$91,826

be retained in the Hespeler Arena Roof Replacement project and the remaining \$298,938 be returned to the Facility Maintenance Reserve Fund.

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## Background

The tender was released to pre-qualified roofing contractors selected under P2019-26 in order to obtain competitive bids for work associated with the Hespeler Arena Roof Replacement.

All five (5) pre-qualified contractors submitted bids in response to the tender.

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## Analysis

### Strategic Alignment

PEOPLE To actively engage, inform and create opportunities for people to participate in community building – making Cambridge a better place to live, work, play and learn for all.

Goal #2 - Governance and Leadership

Objective 2.5 Focus on the responsible management of financial resources, ensuring transparency and accountability.

The public bidding process ensures the City maintains an open and transparent public process that provides accountability on the utilization of financial resources.

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## Comments

Five (5) bids were received in response to the tender as follows:

<b>Company</b>	<b>City</b>	<b>Bid Amount (excl. HST)</b>
Semple Gooder Roofing Corporation	Ayr, ON	\$862,100.00
Flynn Canada Ltd.	Cambridge, ON	\$886,100.00
Atlas-Apex Roofing Inc	Kitchener, ON	\$904,199.00
Atlantic Roofers Ontario Ltd.	Hamilton, ON	\$925,000.00
Provincial Industrial Roofing & Sheet	Concord, ON	\$970,850.00

Procurement confirms that the rules under Procurement By-law No. 19-187 were adhered to in the issuing and awarding of this solicitation.

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## Existing Policy/By-Law

Under Procurement By-law 19-187, the Manager of Procurement, or their designate who is under the general direction of the Chief Financial Officer, is delegated the authority to approve the award of Tenders and Proposals over \$500,000 when all of the following conditions have been satisfied:

- a) when there is sufficient funding, as approved by Council through the budget process and verified by the Finance Division by the Departmental Recommendation to Award Report.
- b) when all procedures in accordance with this By-law, have been followed.
- c) when the lowest compliant Tender bid or highest scored Proposal is accepted and recommended; and
- d) when at least three valid responses from vendors have been received.

This procurement requires approval from Council as additional funding is required.

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## Financial Impact

A/00459-40 Roof Replacment - Hespeler Arena Rink 2

Reserve Fund	Budget	Tender T21-44	Other Commitments	Savings / (Deficit)
Facility Maintenance Reserve Fund	\$ 827,000	\$ 862,100	\$ 56,726	\$ (91,826)
Grant Funding	390,764			390,764
<b>Total Project Savings/(Deficit)</b>	<b>\$ 1,217,764</b>	<b>\$ 862,100</b>	<b>\$ 56,726</b>	<b>\$ 298,938</b>

In a 2019 roof condition assessment this roof was identified in 'poor condition', which means the roof has exceeded its expected useful life and is beyond repair. There are many leaks in the roof and as a result this leads to a bump on the ice surface of rink 2. Replacement within the next 0-2 years was recommended.

The Hespeler Arena Rink 2 Roof Replacement project was approved through the 2021 Capital budget. The full scope of the project was originally budgeted at \$827,000 to be funded from the Facility Maintenance Reserve Fund.

The City is anticipating grant funding in the amount of \$390,000 through the Investing in Canada Infrastructure Program. As previously identified in Council report 20-309(IFS) approved on December 15, 2020, following the receipt of this grant funding staff had indicated that the equivalent amount would be reallocated to the Preston Auditorium construction project. Upon subsequent review of that project and its funding needs, as reported through Council report 21-019(CD) Preston Auditorium Scope and Design Options on May 11, 2021, as well as the City's capital reserve funds, staff recommend that \$91,826 be retained in the Hespeler Arena Rink 2 Roof Replacement project in order to award this tender and the remaining \$298,938 be returned to the Facility Maintenance Reserve Fund.

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## Public Input

The Request for Tender documents were distributed via invitation to pre-qualified roofing contractors selected under public solicitation P2019-26 - Prequalification of Roofing Contractors for this project.

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## Internal/External Consultation

Request for Tender documents were compiled by Procurement, however the detailed specifications contained within the tender documents were prepared and submitted to Procurement by the Building Design & Construction Division of Corporate Enterprise.

The advertising for this tender was as follows:

Issue Date of RFT	April 9, 2021
Site Visit / Pre-Bid Meeting	Friday, April 26, 2021 [10:00 AM] local time
Submission Deadline	Monday, April 26, 2021 [2:00 PM] local time

Final Date for Acceptance of Tender: July 25, 2021

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## Conclusion

Council approval the transfers to/from Facility Maintenance Reserve Fund required to award Tender T21-44 - Hespeler Arena Roof Replacement to Semple Gooder Roofing Corporation of Ayr, ON.

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## Signature

### Division Approval

Reviewed by Legal Services



**Name: Sheryl Ayres**

**Title: Chief Financial Officer**

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## Departmental Approval



**Name: Dave Bush**

**Title: Deputy City Manager, Corporate Services**

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## City Manager Approval



**Name: David Calder**

**Title: City Manager**

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## Attachments

- N/A