



MINUTES

Corporation of the City of Cambridge CAMBRIDGE ARCHIVES BOARD Minutes 1-22

VIRTUAL MEETING March 17, 2022

Committee Members in Attendance: Councillor Donna Reid, Aidan Barrett, Dan Schmalz Sr, Linda Foster, Mark Kooting, Julie Hamilton and Megan Solomon

Members Regrets: Kainat Syed, Meghan McKay and Phil Moura

Staff Members in Attendance: Dan Schmalz Jr. Information and Archives Analyst

Meeting Called to Order

The meeting of the Archives Board of the Corporation of the City of Cambridge was held online in Cambridge, Ontario. The Staff Liaison welcomed everyone present and called the meeting to order at 5:22 p.m. The meeting adjourned at 6:00 p.m.

Disclosure of Interest

1. None

Presentations

1. None

Delegations

1. None

Adoption of the Agenda for the Meeting of March 17, 2022.

Moved by: Megan Solomon

Seconded by: Julie Hamilton

THAT the March 17, 2022 Cambridge Archives Board Agenda be adopted.

CARRIED

Reports

1. None

Correspondence

1. None

Approval of September 23, 2021 Minutes

Moved by: Dan Schmalz Sr.

Seconded by: Aiden Barrett

THAT the September 17, 2022 Cambridge Archives Board Minutes be adopted.

CARRIED

General Operations Update

- The Staff Liaison provided a 2022 Statistic Report for requests so far. So far this year, there have been 142 requests (105 public and 37 staff), close to 2021's numbers, which represented a 96% increase over 2020.
- The Staff Liaison is now back in the Archives most work days. Dan will find out how other archives in the area are responding to the changing Covid regulations and ask his supervisor if opening the Archives to the public one day a week is possible. All City staff will be back in person beginning on March 28th.
- Most City Advisory Committees and Boards will be closed from September until January 2023 because of the upcoming elections and a Council vote to keep business to a minimum during the transition period following the elections.
- Due to current Covid restraints, the Archives was unable to participate in an upcoming history television documentary about the WRNS in Galt, but will be providing six photographs from its collection for the documentary entitled "Our War" that will air on the History Channel sometime in 2022.
- Julie Hamilton will find out if it is possible to have a public screening of The Six, the Titanic documentary that features Galt.
- Megan Solomon gave a short description of her work at the Dufferin Archives that dealt with maps and photographs. The Staff Liaison hoped to duplicate this project at some point at the Archives.
- Mark Kooting told of his involvement with a house on Highway 8, known as the Grange and an 1834 Galt Cholera burial site located nearby. The Archives has a manuscript dealing with this home and it will be shared with Mark.

Motion to retain the same Chair and Vice Chair until the end of 2022

Moved by: Linda Foster

Seconded by: Dan Schmalz Sr.

THAT the Cambridge Archives Board delay new Chair/Vice Chair elections until the new term of Council begins in 2023.

CARRIED

Motion to Adjourn

Moved by: Councillor Donna Reid

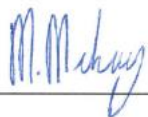
Seconded by: Dan Schmalz Sr.

THAT the March 17, 2022 meeting of the Cambridge Archives Board does now adjourn at 6:00 p.m.


CARRIED

Next Meeting

The next meeting of the Cambridge Archives Board will be held virtually on Thursday April 17, 2022 at 5:00 p.m.



CHAIR



STAFF LIAISON