



# MINUTES

**Municipal Heritage Advisory Committee**  
**Meeting #07 - 21**  
**July 15, 2021**  
**Virtually via Zoom**  
**7:00 p.m.**

**Committee Members in Attendance:** Sue Brown, Nelson Cecilia, Michelle Goodridge, Mark Leclair, Kimberly Livingstone, Scott Roberts, and Nancy Woodman with John Oldfield in the Chair

**Regrets:** Councillor Pam Wolf

**Staff in Attendance:** Laura Waldie, Senior Planner – Heritage, Abraham Plunkett-Latimer, Senior Planner - Heritage, Slobodanka Lekic, Manager of Building Design & Construction, Shane Taylor, Project Lead, Recreation Services, Karin Stieg-Drobig, Recording Secretary and Ayesh Da Silva, Network Administrator

## **Meeting Called to Order**

The meeting of the Municipal Heritage Advisory Committee was held virtually via Zoom and live streamed to the City of Cambridge website. John Oldfield, MHAC Chair, welcomed everyone present, introductions were made and he advised those present that in its advisory role, MHAC makes recommendations that then go to Council for a decision. The meeting was called to order late at 7:07 p.m. due to technical difficulties and the meeting adjourned at 8:46 p.m. Scott Roberts, Vice-Chairperson, took the Chair at different times during the meeting, due to technical difficulties experienced by the Chair.

## **Declarations of Interest:**

### **Presentation:**

Robyn Huether, Architect and Slobodanka Lekic, Manager of Building Design & Construction, City of Cambridge gave a presentation on the emergency masonry restoration required for the Heritage Designated Galt Arena. A copy of the presentation is available through planning services.

### **Delegations:**

Due to technical difficulties, the delegate was unable to enter the meeting until later in the evening.

### **Minutes of Previous Meeting**

It was noted that there was a spelling error of Amy Barnes' name on page 1 of the minutes. The Recording Secretary took note and corrected the error.

Moved by: Susan Brown  
Seconded by: Nelson Cecilia

**THAT** the minutes of the June 17, 2021 meeting of the Cambridge Municipal Heritage Advisory Committee be considered for errors and omissions and be adopted.

CARRIED

### **1. Request to Alter a Part V Designated Property – 880 Linden Drive, Fountain Street Soccer Complex**

Moved by: Michelle Goodridge  
Seconded by: Mark Leclair

The Committee asked Staff if the scoreboard is considered a sign and whether or not it meets the Heritage Conservation District guidelines as it is very large and illuminated. Staff noted they will need to refer to the specifics of the sign by-law and to see if the scoreboard would qualify as a sign. If that is the case, staff will evaluate any changes and the item will be brought back to MHAC for another recommendation. It was determined the current recommendation could proceed.

**THAT** Report 21-016 (MHAC) – Request to Alter a Part V Designated Property – 880 Linden Drive be received;

**AND THAT** the Municipal Heritage Advisory Committee (MHAC) recommend Council approve the request to alter the property municipally known as 880 Linden Drive in accordance with the designs prepared by Brisbin Brook, Beynon Architects, dated June 28, 2021 as outlined in Report 21-016 (MHAC);

**AND FURTHER THAT** MHAC endorse Option A for the proposed design as outlined in Report 21-016 (MHAC).

CARRIED

### **2. Proceeding from Study to Plan Phase: Galt Core Heritage Conservation District**

Moved by: Scott Roberts  
Seconded by: Nelson Cecilia

The Committee discussed at length the expanded HCD area proposed by the consultants versus the originally proposed area noting that while everyone is in favour of the expanded area, it is important to ensure the research has been completed before making a final recommendation. Staff confirmed there will be an interim report that will confirm the boundary if Council approves the additional research to be completed for an expanded boundary. If not, the current recommended boundary would be considered the working boundary moving forward. It was confirmed that there will be a final report with recommendations that will be provided to MHAC at a later date. A revised recommendation was discussed to ensure Council is made aware that the expanded HCD area is preferred by the Municipal Heritage Advisory Committee.

Moved by : Nancy Woodman  
Seconded by:Michelle Goodridge

**THAT** Report 21-019 (MHAC) – Proceeding from Study to Plan Phase: Galt Core Heritage Conservation District—be received;

**AND THAT** the Municipal Heritage Advisory Committee (MHAC) accepts the Galt Core Heritage Conservation District (HCD) Study Volume 1 and its research findings as outlined in Report 21-019(MHAC) and in Attachment 1 to this report;

**AND THAT** MHAC recommends that Council approve the preparation of a Galt Core Heritage Conservation District Plan;

**AND THAT** MHAC endorses the expanded heritage conservation district boundary as outlined in Report 21-019(MHAC) (Figure 1);

**AND FURTHER THAT** MHAC recommends that Council approve additional research to be conducted to evaluate an expanded heritage conservation district boundary prior to the preparation of a Galt Core Heritage Conservation District Plan as outlined in Report 21-019(MHAC).

CARRIED AS AMENDED

**Delegation:**

Homeowner, Mr. Burbidge was successfully brought into the meeting. He advised he wishes to add a porch to the back of the house to enjoy the garden in the backyard. He also noted that it will make it easier for him to access the two storm windows above the proposed porch. He explained the construction method to the Committee.

### **3. Request to Alter a Part IV Designated Property – 63 Oak Street**

Moved by: Nelson Cecilia  
Seconded by: Nancy Woodman

The Committee thanked Mr. Burbidge for his care in maintaining the home. The Committee further discussed attaching the porch to the home and an amendment was recommended.

**THAT** Report 21-020 (MHAC) – request to alter Part IV Designated Property – 63 Oak Street be received;

**AND FURTHER THAT** the Municipal Heritage Advisory Committee (MHAC) recommends Council approve the owner's request to alter the property by constructing an attached pavilion.

**CARRIED AS AMENDED**

### **4. Alterations to Non-Designated Heritage Register Property – 56 Cooper St.**

Moved by: Scott Roberts  
Seconded by: Susan Brown

**THAT** the Municipal Heritage Advisory Committee recommends Memo 4/2021 be received as information

**CARRIED**

**Correspondence - NIL**

**Other Business – NIL**

#### **Chair's Comments:**

John Oldfield noted he is happy to see the Galt Core HCD moving forward as the City will see inevitable increased density in the coming years and this project will provide an important legacy for the Galt Core.

#### **Council Report/Comments:**

No comments this month

#### **Staff/Senior Planner- Heritage comments:**

Abraham thanked the Committee for their input with the Galt Core HCD project.

**General Heritage Matters – Updates by Committee Members:**

Question to staff regarding the recent Council decision on the Forbes Estate and whether a report would come back to MHAC. Staff noted that if revised plans are received, it will come forward to MHAC again.

**Next Meeting**

Date & Time: September 16, 2021, 7:00 p.m.  
Location: Virtually via Zoom

**Close of Meeting**

Moved by: Nancy Woodman  
Seconded by: Nelson Cecilia

**THAT** the Municipal Heritage Advisory Committee meeting does now adjourn at 8:46 p.m.

CARRIED



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Chairperson  
John Oldfield



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Recording Secretary  
Karin Stieg-Drobig