THE CORPORATION OF THE CITY OF CAMBRIDGE

By-law 26-025

Being a by-law of the City of Cambridge to amend the Business License By-Law 173-16 and 19-016

WHEREAS Council of the Corporation of the City of Cambridge has enacted By-Law 173-16, as amended, being a by-law to regulate and govern any outdoor business;

WHEREAS Council of the Corporation of the City of Cambridge has passed for housekeeping amendments, By-Law 19-016;

AND WHEREAS, it is deemed desirable to amend the Outdoor Business By-Law for the purpose of general housekeeping updates;

NOW THEREFORE BE IT RESOLVED THAT the Corporation of the City of Cambridge enacts as follows:

1. **THAT** Definitions be amended to read as follows:
   aaa) Trailer means a non-motorized vehicle that is hitched to a motorized vehicle that is either stationary or is moved from place to place and that offers refreshments or cooked food for sale for consumption to the general public but does not include Canteen Refreshment Trucks, Ice Cream Truck, Pedal Vehicles, Refreshment Vehicles or Food Trucks.

2. **THAT** Clause b) in Section 7 (Validity of License) be amended to read as follows:
   “Every license shall be subject to renewal annually upon payment (April 30th) of the appropriate renewal fee as set out in the current Fees and Charges of the current budget (75% of current new fee) and receipt of all information required by the Licensing Officer and this By-Law. Every license shall be subject to an additional fee upon renewal payments, the second Friday in May as set out in the Fees and Charges of the current budget (50% of the invoiced fee)”

3. **THAT** Clause 1 in Schedule A(3) be amended to read as follows:
   “The issuance of every Outdoor Vending License for hotdog vendors including trailers shall be subject to the following requirements, and every licensed outdoor vending applicant/operator shall comply with the following requirements:”

4. **THAT** Clause 1. d) in Schedule A(3) be amended to read as follows:
   “That the cart/stand or trailer shall be equipped with a portable fire extinguisher of a size not smaller that 3A 10BC.”

5. **THAT** Clause 1. g) in Schedule A(3) be amended to read as follows:
   “The applicant/operator for an Outdoor Vending License shall maintain the cart/stand or trailer in good repair and appearance.”

6. **THAT** Clause 1. h) in Schedule A(3) be amended to read as follows:
   “The applicant/operator shall equip the cart/stand or trailer with refuse container(s) and keep the adjoining area in a clean, sanitary and attractive condition.”

7. **THAT** Clause 1. p) in Schedule A(3) be amended to read as follows:
"Within each of the three Business Improvement Area's (BIA) in the City of Cambridge, pending permission from the Executive to allow Outdoor Vendors to operate.

8. **THAT** Clause 1. q) be added in Schedule A(3) to read as follows:
"Renewals every year will require a Fire Dept inspection."

9. **THAT** Section 10 (Renewal) in Schedule A(7) be amended to Section 10 a) (Renewal):

10. **THAT** Clause b) in Section 10 (Renewal) in Schedule A(7) be added to read as follows:
"Every application for a license renewal shall include the following;
    i) Valid Region of Waterloo Public Health approval;
    ii) Technical Standards & Safety Authority (TSSA) Field Approval from the current year;
    iii) Fire approval from the Chief Fire Official every 3rd year after their initial inspection or if there has been a change or alteration made to the equipment or its location within the vehicle;
    iv) Valid Certificate of Insurance showing a min $2,000,000 general liability insurance and naming the City of Cambridge as an additional insured;
    v) Proof of vehicle insurance in the amount of $2,000,000
    vi) Plan for containment of any gray water, grease and/or refuse if changed from initial submission;
    vii) Written permission from the Owner of private property or school property, acknowledging that the Food Truck is permitted to park on the property (if/when applicable)."

11. **THAT** Clause 11 b) in Schedule A(9) be amended to read as follows:
"Fire approval from the Fire Chief Official every 3rd year after their initial inspection or if there has been a change or alteration made to the equipment or its location within the vehicle and health approval upon renewal (if necessary)"

12. **THAT** Clause 11 c) in Schedule A(9) be amended to read as follows:
"Police record check is required upon renewal of ice cream truck drivers only;"

13. **THAT** Clause a) in Section 12 (Appeals) be amended to read as follows:
"Any person who has been denied a license, or the renewal of a license, has had their license revoked or suspended or has had terms or conditions imposed on a license, may appeal the decision within 15 days of receiving such notice from the Licensing Officer to the General Appeals Committee."

14. **THAT** Clause (b) 3. in Section 12 (Appeals) be amended to read as follows:
"to the Secretary of the General Appeals Committee;"

15. **THAT** Clause (b) 5. in Section 12 (Appeals) be amended to read as follows:
"along with the applicable fee, as outlined in the Fees and Charges of the current budget"

16. **THAT** Clause (c) in Section 12 (Appeals) be amended to read as follows:
"Upon receipt of a written appeal by the Licencee or Applicant within 15 days after the written

decision by the Licensing Officer the City shall schedule a hearing at the General Appeals Committee."

17. **THAT** Section 13 'LICENSING APPEAL TRIBUNAL (TRIBUNAL)' be repealed.

18. **THAT** Clause (c) in Section 14 (Notices) be repelled.

19. **AND THAT** this By-Law shall come into full force on February 24th, 2026.

ENACTED and PASSED this 24th day of February, 2026.

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MAYOR

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CITY CLERK