

**To:** COUNCIL  
**Meeting Date:** 9/23/2025  
**Subject:** Queen Street 15-minute Limited Parking Regulation  
**Submitted By:** Michael Hausser, Director of Operations  
**Prepared By:** Melissa Lachance, Transportation Engineering Technologist  
**Report No.:** 25-014-IFS  
**File No.:** C11  
**Wards Affected:** Ward 2

### **RECOMMENDATION(S):**

THAT Report 25-014-IFS Queen Street 15-minute Limited Parking Regulation be received;

AND THAT two 15-minute limit parking spaces be installed on Queen Street East;

AND THAT one 15-minute limit parking space be installed on Queen Street West;

AND FURTHER THAT the By-law to amend the Traffic and Parking Bylaw, Schedule 2, included as Appendix A to Report 25-014-IFS, be passed.

### **EXECUTIVE SUMMARY:**

#### **Purpose**

The purpose of this report is to address a request from the Hespeler Village Business Improvement Area (Hespeler Village BIA) for short-term on-street parking options along Queen Street and to seek Council approval for the proposed recommendations.

#### **Key Findings**

- A review of the existing on-street parking spaces on Queen Street confirmed that there are no existing short-term parking options.
- On-street parking spaces along Queen Street currently have a 2-hour time limit.
- Three (3) new 15-minute limit parking spaces are proposed by changing three (3) existing 2-hour parking spaces.
- The loss of the 2-hour parking spaces can be accommodated via

off-street parking options in the downtown area.

### **Financial Implications**

The installation of the new 15-minute limit parking regulation signs and removal of the existing 2-hour limit parking regulation signs will be funded through the 2025 Operating Budget at an approximate cost of \$1,000.

### **STRATEGIC ALIGNMENT:**

Strategic Action

**Objective(s):** Not Applicable

**Strategic Action:** Not Applicable

**OR**

Core Service

**Program:** On-Street Parking

**Core Service:** On-Street Parking

This initiative is a fundamental component of the City's core on-street parking services, playing a key role in fostering access and convenience for both the Hespeler Village BIA and the broader business community. By creating inclusive parking options, the City is supporting small business success and helping ensure the vibrancy of the downtown area.

### **BACKGROUND:**

Through the Hespeler Village BIA, local businesses have expressed a need for short-term on-street parking options in the downtown core. The purpose of the short-term parking spaces is to provide higher turnover spaces for quick stops and loading and unloading

Currently, on-street parking is permitted for up to two hours within designated parking bays on the south side of Queen Street East, between Adam Street and Cooper Street, and permitted for up to two hours on the south side of Queen Street West, between Adam Street and Harvey Street.

An assessment of the current parking regulations along Queen Street between Harvey Street and Tannery Street has been conducted by Transportation staff.

**ANALYSIS:**

Based on the staff assessment and with the support of the Hespeler Village BIA, three (3) new short-term parking spaces are proposed. Two (2) 15-minute limit parking spaces are proposed on Queen Street East and one (1) 15-minute limit parking space is proposed on Queen Street West as shown on Appendix B.

To accommodate the proposed change in parking regulations, three (3) existing 2-hour parking spaces will need to be reallocated as 15-minute limit parking spaces. The removal of the three (3) 2-hour parking spaces can be accommodated through off-street parking options at the Queen Street and Hespeler Library municipal parking lots, located within the downtown area.

**EXISTING POLICY / BY-LAW(S):**

The City's Traffic and Parking Bylaw was reviewed to determine the necessary updates to, Schedule 2 Part V, Section 5, LIMITED PARKING.

**FINANCIAL IMPACT:**

The estimated cost to implement the signage changes required due to the Traffic and Parking Bylaw update is \$1,000 and will be funded from the 2025 Operating Budget.

**PUBLIC VALUE:**

**COLLABORATION**

The proposed parking change shows the City's commitment to community engagement by responding to a request for short-term parking spaces from the Hespeler Village BIA and local businesses. By reallocating existing spaces to short term parking, a balanced collaborative approach to community needs has been demonstrated.

**ADVISORY COMMITTEE INPUT:**

Not Applicable.

## **PUBLIC INPUT:**

The Hespeler Village BIA and local businesses directly impacted by the proposed changes along Queen Street were consulted. Information was shared with these stakeholders, and feedback was collected through direct correspondence and in-person discussions. Both the Hespeler Village BIA and local businesses acknowledged support of the staff recommendations.

This report was also posted publicly as part of the report process.

## **INTERNAL / EXTERNAL CONSULTATION:**

There was no internal/external consultation undertaken.

## **CONCLUSION:**

Based on the assessment outlined in this report, it is recommended that the City's Traffic and Parking By-law, Schedule 2, be amended as per Appendix A to provide short-term parking in Hespeler Village.

These changes balance the parking needs of local businesses and visitors of Hespeler Village.

## **REPORT IMPACTS:**

Agreement: **No**

By-law: **Yes**

Budget Amendment: **No**

Policy: **No**

## **APPROVALS:**

**This report has gone through the appropriate workflow and has been reviewed and or approved by the following as required:**

**Director**

**General Manager**

**Chief Financial Officer**

**City Solicitor**

**City Manager**

**ATTACHMENTS:**

1. 25-014-IFS Appendix A – Draft By-law Amendment Schedule 2 (Limited Parking)
2. 25-014-IFS Appendix B – Map of Proposed Parking Changes