



**Heritage Planning**  
 50 Dickson Street, 3rd Floor  
 Cambridge, ON  
 N1R 8S1

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## Heritage Permit Application Form

The following application form is pursuant to the Ontario Heritage Act, R.S.O. 1990, Sections 33, 34, and 42. The City of Cambridge will issue a Notice of Receipt or Notice of Complete Application when a complete application is received, including all required supporting documentation. Please attach to this form any photographs, plans, drawings, studies, etc, required to fully describe and support the proposed alterations.

### Part A Heritage property information

Address:	215 Queen St W., Cambridge	Postal Code:	N	1	C	1	G	6
Ward:	Ward #2 - Mike Devine	Province:	Ontario					
By-law:								

### Part B Applicant information

Property Owner:	215 Queen St Ltd.							
Address:								
City:		Province:	ON					
		Postal Code:						
Email:								

### Part C Agent information (if applicable)

Agent:								
Address:								
City:		Province:						
Phone Number:				-			-	
		Postal Code:						
Email:								

## Part D Scope of work:

### A. Select which type(s) of work apply in the boxes below:

- ☒ Alteration (including landscape alterations and signage)
- ☐ Demolition (partial or full)
- ☐ New Construction or Addition
- ☐ Relocation

### B. Clearly describe all the changes you are undertaking to the property and which heritage features will be impacted. Attach additional pages if needed.

Permit is to install approximately 30<sup>35</sup> new windows in existing openings at 215 Queen Street. The openings are currently framed and covered with sheet metal on the exterior and drywall and insulation on the interior.

The windows are inspired by the windows approved for the Gaslight District. Mullions and framing draw inspiration from the original windoww.

## Part E List of supporting documentation:

Check all that apply:

- ☒ Photographs (existing and historical)
- ☒ Plans & Drawings
- ☐ Material Samples
- ☐ Historical Documentation
- ☐ Contractor Quotes
- ☐ Heritage Impact Assessment or Conservation Plan
- ☐ Documentation for Building Code or Planning Act applications (Pre-Consultation, Site Plan Minor Variance, Consent, Zoning By-law Amendment, Official Plan Amendment, etc)
- ☐ Material Samples Box

## Part F Declaration

Check the appropriate statement:

- ☒ I, the Applicant, am the sole owner of the property for which this application is made.
- ☐ I, the Applicant, am one of the owners of this property and have received express authorization from all other property owners to make this application for alteration

Name:	Bryan Dykstra	Date:	2	0	2	5	-	0	3	-	3	1
Signature:			Y	Y	Y	Y		M	M		D	D

## Part G For office use only

Received by:	Date:
Reviewed by:	Date:

- ☐ Approved
- ☐ Not approved
- ☐ Approved with the following terms and/or conditions:

## Part H Authorization and Appointment of an Agent

I, \_\_\_\_\_ being the registered owner of property legally described as:

Civic Address: \_\_\_\_\_

Legal Description: \_\_\_\_\_

hereby give authorization for \_\_\_\_\_ to act as my agent in the matter of \_\_\_\_\_.

It is understood that until the City of Cambridge is advised otherwise, the City shall deal exclusively with the above-noted person with respect to the matter noted above.

Name:		Date:					-			-		
Signature:	X		Y	Y	Y	Y		M	M		D	D