

COUNCIL INFORMATION PACKAGE

April 17, 2025

City of Cambridge Correspondence

***includes City of Cambridge memos and meeting minutes**

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Date: 04/17/2025 **Internal Memo #: IM25-010(CD)**

To: Mayor & Council

Circulated to: Hardy Bromberg, Deputy City Manager Community Development

Department: Community Development

Division: Building

From: Tanya Gies, Chief Building Official

Subject: Building Permit Statistics – 2025 Q1

Comments

This memo provides building permit information for the first three months of 2025 with a comparison to the previous year and includes:

- Number of permits issued, broken down into categories in accordance with the classification requirements in the Ontario Building Code,
- Construction value of permits issued, and,
- Number of new residential units permitted.

Building permits are required to ensure the health and safety of building occupants, ensuring construction projects are protected from structural failure, fire hazards and other health risks. They also ensure standards for accessibility and energy efficiency are met.

Permit data provides information on growth in the municipality by showing the type and value of construction projects year over year.

Key Findings

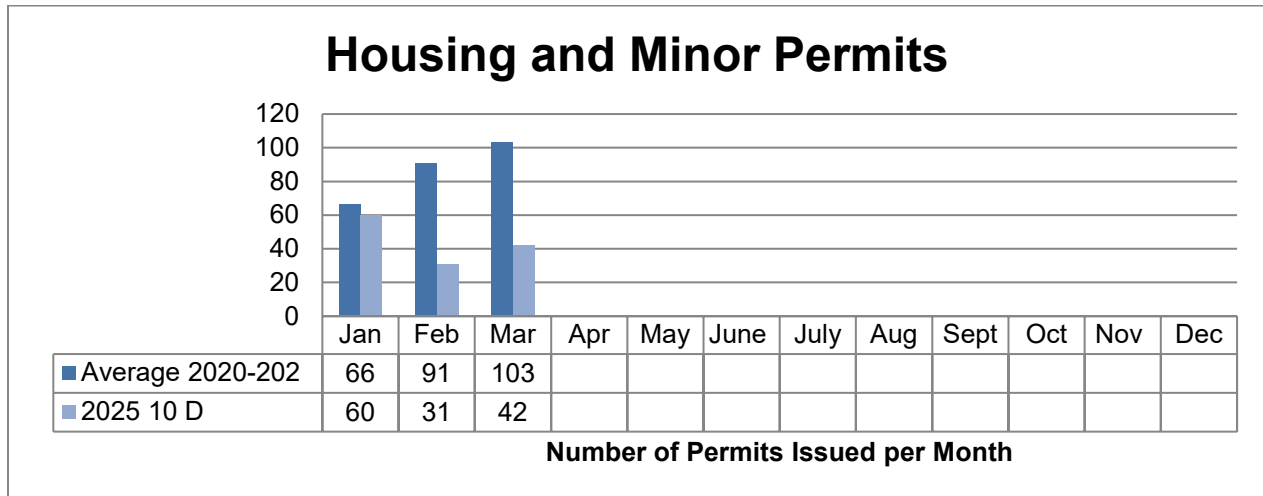
The statistics show there is a decrease in permits issued and residential units created, and increase in construction value, in the first quarter of 2025 in comparison to the same time frame in 2024.

- 244 building permits were issued between January 01 and March 31, compared to 381 building permits issued in the first three months of 2024.
- Construction value of permits issued in Q1 of 2025 was \$99,703,964 which is an increase of 29% over the construction value of permits issued in Q1 of 2024 of \$77,218,087.
- 139 new residential units were created by permit issuance in Q1 of 2025 in comparison to 179 in Q1 of 2024.

ANALYSIS:

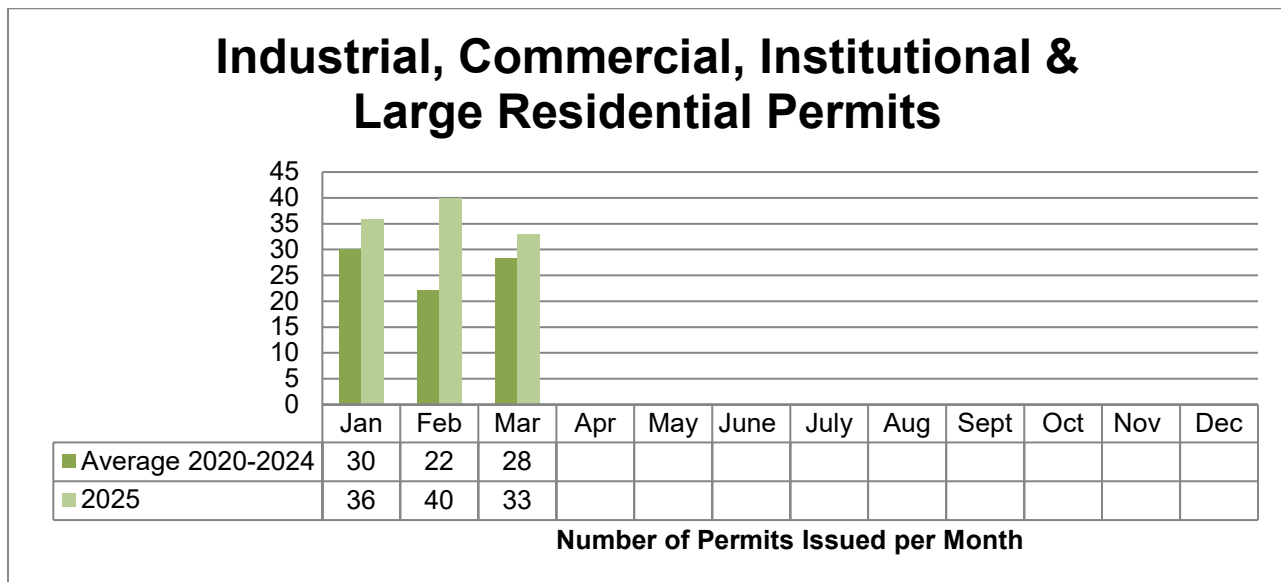
A comparison of the number of permits issued in 2025 Q1 against the average number of permits issued in the same timeframe over the previous 5 years is as follows:

Housing and Minor Permits:



Housing and minor permits issued (Category 1:10 Day mandated turn-around time) below average in January, February and March.

Industrial, Commercial, and Institutional Permits:



Industrial, Commercial, and Institutional permits issued (Categories 2, 3 and 4: 15-, 20- and 30-Day Turn-Around times) were above the previous five-year average in January, February, and March.

New Residential Units:

99 new residential units were created by permit issuance in the following breakdown:

- 2 New Single Detached Houses
- 30 New Town Houses,
- 63 New Additional Residential Units within a Building, and
- 4 New Detached Additional Residential Units

A permit was also issued for the foundation-only of a 5 Storey Condo building that will have 40 new residential units when completed.

This compares to 179 new residential units permitted within Q1 of 2024.

Attachments

Appendix A - IM25-010(CD) Building Permit Statistics – 2025 Q1

Approvals:

☒ Manager/Supervisor

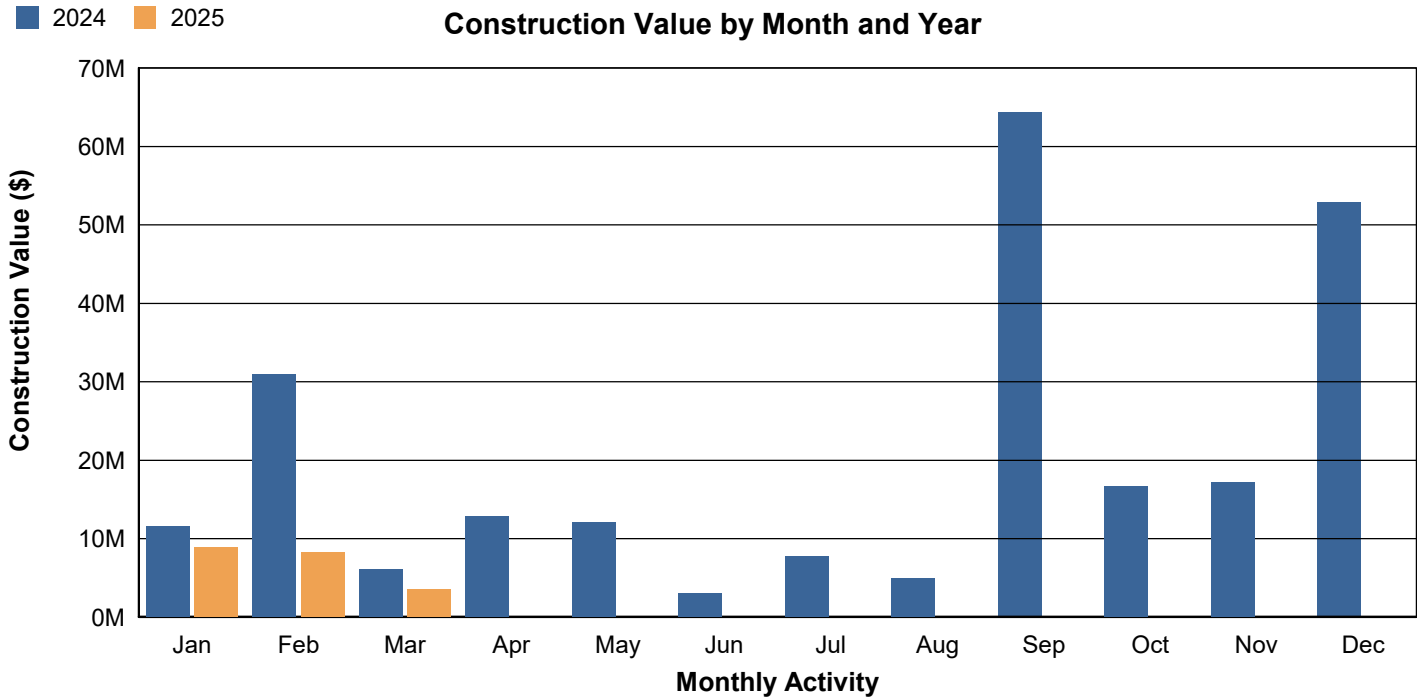
☒ Deputy City Manager

☒ City Manager

Building Permits Statistics 2025 Q1

COMMUNITY DEVELOPMENT
50 Dickson Street, P.O. Box 669
Cambridge ON N1R 5W8
Tel: (519) 623-1340
Fax: (519) 622-6184

244 Permits Issued Year to Date
Total Construction Value of \$99,703,964



Building Permits Statistics 2025 Q1

COMMUNITY DEVELOPMENT
50 Dickson Street, P.O. Box 669
Cambridge ON N1R 5W8
Tel: (519) 623-1340
Fax: (519) 622-6184

PERMITS ISSUED JANUARY TO MARCH

Classification	Description	2025 - Number of Permits	2025 - Value	2025 - Units	2024 - Number of Permits	2024 - Value	2024 - Units
Residential	New House	2	\$1,395,488	2	34	\$16,140,304	38
Residential	New Townhouse	9	\$7,791,113	30	88	\$26,256,886.71	75
Residential	Low Rise, New-Add-Alt	0	\$0	0	2	\$880,000	0
Residential	High Rise, New-Add-Alt	0	\$0	0	1	\$80,000	0
Residential	House - Alteration *	111	\$6,711,724	63	114	\$4,978,236	66
Residential	Deck/Porch	7	\$73,500	0	11	\$154,700	0
Residential	Accessory Structure	10	\$1,662,800	4	2	\$117,400	0
Residential	Foundation Only	1	\$3,000,000	40	0	\$0	0
Residential	Total	140	\$20,634,625	139	252	\$48,607,527	179
Assembly	Alteration	6	\$817,790	0	7	\$1,745,984	0
Assembly	New/Addition	2	\$3,520,000	0	0	\$0	0
Assembly	School Portable	0	\$0	0	1	\$20,000	0
Institutional	Alteration	0	\$0	0	0	\$0	0
Institutional	New/Addition	0	\$0	0	0	\$0	0
Office/Personal Service	Alteration	6	\$1,195,000	0	10	\$2,167,000	0
Office/Personal Service	New/Addition	0	\$0	0	0	\$0	0
Commercial	Alteration	8	\$578,030	0	12	\$1,205,000	2
Commercial	New/Addition	0	\$0	0	1	\$85,000	0
Industrial	Alteration	14	\$17,088,000	0	11	\$16,103,610	0
Industrial	New/Addition	6	\$34,579,000	0	1	\$5,423,305	0
Non-Residential	Total	42	\$57,777,820	0	43	\$26,749,899	2
Other Permit Types	Agricultural Building	0	\$0	0	0	\$0	0
Other Permit Types	Change of Use	0	\$0	0	0	\$0	0
Other Permit Types	Conditional Permits	0	\$0	0	0	\$0	0
Other Permit Types	Demolition	3	\$15,054,999	0	5	\$110,001	0
Other Permit Types	Designated Structures	8	\$1,741,998	0	10	\$571,633	0
Other Permit Types	Foundation - Non Res	0	\$0	0	1	\$300,000	0
Other Permit Types	Miscellaneous Permits	7	\$3,676,200	0	7	\$134,340	0
Other Permit Types	Permanent Signs	19	\$270,693	0	22	\$433,504	0
Other Permit Types	Plumbing Only	25	\$547,629	0	38	\$284,183	0
Other Permit Types	Temporary Tent	0	\$0	0	3	\$27,000	0
Other Permit Types	Total	62	\$21,291,519	0	86	\$1,860,662	0
All Permit Types	Grand Total	244	\$99,703,964	139	381	\$77,218,087	181

* New units created through a House Alteration permit includes:

- Secondary suites
- Division of single detached to duplex

The new unit # indicated the number of newly created units.



MINUTES
Corporation of the City of Cambridge
Cambridge Accessibility Advisory Committee

January 27, 2025

Committee Members in Attendance: Devin Sisak, Gary Racine, Sarah Dodds, CJ Janzen, Michele Gilman, Alison Fitzpatrick, and Tara Small.

Regrets: Shannon Adshade, Maryam Khan

Staff Members in Attendance: Michael Oliveri, Council Committee Services Coordinator; Danielle Manton, City Clerk; Stephen Aboagye, Supervisor of Equity, Diversity, Inclusion and Accessibility; Farshid Sadatsharifi, Accessibility Coordinator; Nathan Zrini, Landscape Architect; Elisabeth Slusarczyk, Supervisor of Municipal By-Law Compliance; Shannon Noonan, Manager of Transportation Engineering; Brittany Papiez-Lopata, Traffic Engineering Technologist; Dave Lukezich, Manager of Roads Operation; Sam Scarlett, Manager of Operations, Forestry, and Horticulture

Meeting Called to Order

The meeting of the Accessibility Advisory Committee of the Corporation of the City of Cambridge was held via zoom. The meeting was called to order at 1:31 p.m. and the meeting adjourned at 3:34 p.m.

Disclosures of Pecuniary Interest

None

Election of Chair and Vice Chair

Devin Sisak was acclaimed as Chair of the Committee for 2025. The Vice Chair election ended in a tie and was deferred to the February meeting.

Approval of November 25, 2024, Accessibility Advisory Committee Minutes

Moved by: Alison Fitzpatrick

Seconded by: Sarah Dodds

THAT the minutes of the November 25, 2024, Cambridge Accessibility Advisory Committee be approved.

CARRIED

Agenda items:

7.1 Snow Removal

- **Sam Scarlett, Manager of Operations for Forestry and Horticulture** gave a presentation on the Snow Removal Assistance Program.
- Sam provided an overview of the program, which began in the 2023-2024 season and was approved by Council to clear snow and ice from residential areas within 36 hours.
- The program has expanded from serving 37 residential addresses last year to 50 this year. It runs annually from November 1 to April 30.
- Staff shared images showing the level of service provided to qualified addresses, including clear sidewalks, and explained the program's eligibility criteria. Community Support Connections (CSC) manages the application process.
- The presentation also touched on other aspects, such as support for Business Improvement Areas (BIAs).
- Members asked questions about the eligibility criteria, particularly concerning the income threshold.
- **Shannon Noonan, Manager of Transportation Engineering**, presented to the Committee about school crossings, pedestrian crossing locations, municipal lots, and winter maintenance.
- Shannon explained that snow clearing for these areas is handled by a contractor, who has 24 hours to ensure all locations are cleared after a snowfall. It was noted that resources are deployed when snow accumulates 5 cm or 2.5 cm on sidewalks. For icy conditions, resources are dispatched once the City is notified.
- All actions comply with the City's By-laws.
- **Dave Lukeciz, Manager of Roads Operations**, provided an overview of road plowing operations and explained that there are 10 priority roads, which overlap with regional roads. The City is responsible for plowing City-owned roads. Typically, plowing occurs 30-40 times during the winter season. Priority one roads are cleared more frequently, while residential roads are plowed only when snow accumulation reaches 8 cm or more.
- Feedback from residents highlighted confusion about snow plowing responsibilities and areas of service.
- Snow plowing for BIAs is done at night, while residential streets and bike lanes are cleared during the day.
- A committee member pointed out a disconnect between the bus system and the City's plowing efforts, noting that some bus stops are inaccessible due to snow. They suggested better coordination between the City and Grand River Transit (GRT) to ensure road crews and sidewalk crews align their efforts for improved accessibility.
- **Howard, Supervisor, Transit Development Transportation & Environmental Services** presented GRT's winter maintenance procedures, explaining the snow clearing process and

responsibilities. For bus stops, sidewalks, and LRT areas, snow is cleared within 24 hours after a snow event, with work contracted out.

- GRT manages over 2,500 bus stops. They delay snow clearing by 24 hours to allow other services to complete plowing and avoid re-clearing bus stops that might be buried by additional snow.
- Snow clearing priorities in Cambridge include:
 - **Bus stops:** 29 bus stops with accessibility considerations (e.g., hospitals, senior homes) are prioritized and cleared first.
 - **Main routes**
 - **Secondary routes:** These provide all-day services.
 - **Local and bus routes:** These are cleared more quickly in specific areas.
- Members raised questions about why schools are not a top priority, particularly considering children with accessibility needs, suggesting this should be addressed.
- Concerns were also raised about a lack of communication between GRT and the City, emphasizing the need for better coordination to ensure safer entry and exit for individuals using assistive devices.
- **Elisabeth, Acting Manager of By-Law Compliance**, explained the snow and ice sidewalk enforcement process. It was pointed out that the by-law allows 36 hours for addressing concerns, and the team investigates all reported snow and ice issues on sidewalks.
- Committee members suggested that the City collaborate with partners to raise awareness about the challenges residents face, particularly those that may not be immediately visible to others. Staff acknowledged this suggestion and will work with the communications team to explore opportunities for an awareness video.

7.2 Lions Can Amersa Splash Pad Engagement Survey review

- **Nathan Zirin, Landscape Architect** provided an update on the Lions Can Amersa Splash Pad since the last presentation to the Accessibility Advisory Committee (AAC) in June 2024. He shared that the survey received strong engagement, with positive feedback on seating, user experience, splash features, and more. Staff will incorporate this feedback, depending on budget availability.
- The proposed design complies with Facility Accessibility Design Standards (FADS).
- Construction drawings are scheduled for completion by February 2025, with tendering in March, and construction is expected to begin in March.
- Staff will share an overview of the contractor's key accessible features, which include AODA-compliant pathways, visual accessibility with contrasting colors, accessible activator bollards, spacious layouts for maneuverability, inclusive play features, and more.
- It was mentioned that washrooms are not part of the project scope. Committee members asked whether this could be included, although it would require a report to Council for budget approval.
- The design process for the gradient was also noted as an important consideration.
- Members noted that splash pads are popular, so crowd control and ensuring mobility and accessibility are key priorities.
- Staff expressed excitement about the project and are looking forward to its completion.

Subcommittee Update: Devin Sisak, CAAC Chair, City of Cambridge

- No Updates at this time

Staff Liaison Update: Stephen Aboagye, Supervisor of Equity, Diversity, Inclusion and Accessibility, City of Cambridge

- The EDIA Supervisor announced the addition of a new team member, Farshid Sadatsharifi, who joins the City today as the new Accessibility Coordinator. He will support the City's Accessibility Advisory Committee (CAAC) and staff in enhancing accessibility initiatives.
- Staff shared that the updated Facility Accessibility Design Standards (FADS), which were presented to Council on December 17, 2024, have been endorsed. The CAAC was acknowledged for their contributions.

Council Representative Update: Councillor Helen Shwery, City of Cambridge

- No Updates at this time.

Chair's Report: Devin Sisak, Accessibility Advisory Committee Chair

- The Chair reiterated that the goal of the Accessibility for Ontarians with Disabilities Act (AODA) remains a collective responsibility for all. The focus is on ensuring that both the province and municipality are accessible to everyone.
- The Chair proposed creating a working group to begin the planning process for advancing the NAAW event and other accessibility initiatives.
- A question was raised regarding Disability Unleashed, specifically about the process for paying performers and how the City can get involved.

Other Business**Adjournment**

Moved by: Gary Racine

Seconded by: Alison Fitzpatrick

THAT The Cambridge Accessibility Advisory Committee meeting of January 27, 2025, be adjourned at 3:34 p.m.

CARRIED

Next Meeting:

Monday, February 24th, 2025, 1:30 p.m.- 3:30 p.m. via Zoom

If any accommodations are required to participate in this meeting, please email accessibility@cambridge.ca.

Chair
Devin Sisak

Council Committee Services Coordinator
Michael Oliveri



MINUTES
Corporation of the City of Cambridge
Cambridge Accessibility Advisory Committee

February 24, 2025

Committee Members in Attendance: Devin Sisak, Gary Racine, Sarah Dodds, CJ Janzen, Michele Gilman (Left at 1:43 p.m.), Alison Fitzpatrick (left at 1:36 p.m.), Shannon Adshade, Maryam Khan, Heather DeYoe, Barry Green (left at 3:00 p.m.), and Tara Small.

Regrets: None

Staff Members in Attendance: Michael Oliveri, Council Committee Services Coordinator; Stephen Aboagye, Supervisor of Equity, Diversity, Inclusion and Accessibility; Farshid Sadatsharifi, Accessibility Coordinator; Ryan Hoeksma, Energy and Sustainability Specialist; Nicole Cichello, Manager of Recreation, Aquatics and Sport

Meeting Called to Order

The meeting of the Accessibility Advisory Committee of the Corporation of the City of Cambridge was held via zoom. The meeting was called to order at 1:32 p.m. and the meeting adjourned at 3:09 p.m.

Disclosures of Pecuniary Interest

None

Election of Vice Chair

Gary Racine was elected as Vice Chair of CAAC for 2025.

Approval of January 27, 2025, Accessibility Advisory Committee Minutes

Moved by: CJ Janzen
Seconded by: Sarah Dodds

THAT the minutes of the January 27, 2025, Cambridge Accessibility Advisory Committee be approved.

CARRIED

Agenda items:

7.1 GRT Business Plan Update

- Kevan Marshall presented the GRT Business Plan, which outlines plans for Mobility Plus, bus and train services, and township transit.
- The plan will help guide transit funding and ensure services align with key regional initiatives like Transform WR, the Economic Development Strategy, and the Multi-Year Accessibility Program.
- Mobility Plus & Kiwanis Transit: Riders are generally satisfied, as the service supports independence, but there is a need for more availability. GRT plans to upgrade technology to improve scheduling and operations.
- Bus & Train Services: Plans include expanding transit routes, improving schedule consistency, increasing overnight services, and enhancing highway express routes.
- The final plan will be presented in spring 2025 and will help shape the Region's Integrated Mobility Plan.
- Committee Questions: discussions included costs of increasing bus frequency, connecting Cambridge and Guelph, and improving accessibility training. GRT shared that they are working on better travel training programs to enhance accessibility.

7.2 Hespeler Arena Universal Washroom Design

- Ryan Hoeksma presented the washroom design plans for the Hespeler Arena and requested feedback from the committee.

Committee Recommendations:

- Toilet & Emergency Button: Adjust toilet model and backrest; move the emergency call button closer to the front for accessibility.
- Hand Dryer & Hooks: Ensure the hand dryer and coat hooks are installed at accessible heights.
- Ventilation: Use strong odor removal instead of scented products.
- Additional Amenities: Include a diaper disposal bin in addition to garbage bins.
- Emergency Cord: Ensure the call cord is within easy reach.
- Staff confirmed the design will meet Facility Accessibility Design Standards (FADS).

7.3 Galt and Hespeler Arena Elevator Design

- Ryan Hoeksma provided an update on elevator plans for Galt Arena.
- Wheelchair maneuverability: The elevator dimensions were compared to a lift, showing wider space for mobility device users.
- Braille & Accessibility Features: All manufacturers will ensure Braille signage and proper height alignment.
- Audio Notifications & Door Timing: The elevator will include voice notifications for opening/closing doors, following FADS standards (8-second delay instead of the standard 3 seconds). The goal is to install a wider elevator/lift, depending on structural feasibility.

Committee Recommendations:

- Hespeler elevator: installation of the wider elevator option instead of the narrow elevator
- Next Steps: Staff will document considerations for Braille, audio, and accessibility features to ensure a positive user experience aligned with the FADS.

7.4 Adaptive Programs Feedback

- Nicole Cichello provided an overview of summer camps and inclusion programs, highlighting ongoing efforts to enhance accessibility.
- Staff will conduct an environmental scan to develop a more comprehensive and inclusive program.
- The Rec team is exploring strategies to address waitlists and incorporate feedback to improve the registration process.
- Committee members suggested that Nicole's team find ways to be involved with National AccessAbility Week (NAAW) to engage with other agencies and networks for cross-promotion.
- Kitchener is working on enhancing its inclusion programs, and further discussions will ensure Cambridge residents receive priority in local programs.
- **Recommendation:** That staff share program updates quarterly, like a bulletin, so the AAC can help promote and circulate information.

Subcommittee Update: Devin Sisak, CAAC Chair, City of Cambridge

- None

Staff Liaison Update: Stephen Aboagye, Supervisor of Equity, Diversity, Inclusion and Accessibility and Farshid Sadatsharifi, Accessibility Coordinator

- Staff provided an update on the ongoing progress of the Multi-Year Plan (MYP). Further updates will be shared as milestones are reached.

Council Representative Update: Councillor Helen Shwery, City of Cambridge

- None

Chair's Report: Devin Sisak, Accessibility Advisory Committee Chair

- Ongoing discussions to plan the NAAW event
- The committee is looking for community partners and volunteers

Other Business

- None

Adjournment

Moved by: Gary Racine
Seconded by: CJ Janzen

THAT The Cambridge Accessibility Advisory Committee meeting of February 24, 2025, be adjourned at 3:09 p.m.

CARRIED

Next Meeting:

Monday, March 24th, 2025, 1:30 p.m.- 3:30 p.m. via Zoom

If any accommodations are required to participate in this meeting, please email
accessibility@cambridge.ca.

Chair

Devin Sisak

Council Committee Services Coordinator

Michael Oliveri



MINUTES

Corporation of the City of Cambridge

Cambridge Cultural Awards Advisory Committee

Meeting Number: 02-25

Cambridge Centre for the Arts, Donaldson Room

60 Dickson Street, Cambridge Ontario

February 19, 2025 – 7:00 p.m.

Committee Members in Attendance: Evelina Turney, Kellea Corriveau, Tracey Babineau, Sarah Loat, David Campbell, Fawzia Khan, Paige Corriveau

Member Regrets: Bill Ashwell, Ashlyn Gladman

Staff Members in Attendance: Zita Tavares, Recording Secretary, Alix Aitken, Manager of Recreation and Culture, Matt Cuthbert, Manager of Special Events, Nancy Movrin, Recreation Coordinator-Arts

Meeting Called to Order: The meeting of the Cultural Awards Committee of the Corporation of the City of Cambridge was held . Evelina Turney, Chair, welcomed everyone present and called the meeting to order at 7:01 p.m.

Approval of Agenda

Moved by: David Campbell

Seconded by: Tracey Babineau

THAT the meeting agenda items be approved as presented.

CARRIED

Disclosure of Interest

No disclosure of interest

Approval of Cultural Awards Committee Minutes – Wednesday January 16, 2025

Moved by: Tracey Babineau

Seconded by: Kellea Corriveau

THAT the minutes of the Cultural Awards Committee of Wednesday January 16, 2025, be approved.

CARRIED

Correspondence

No correspondence

Treasurer's Report

The 2024 final financial document was shared along with the amounts to date for the 2025 event for comparison. The remaining budget amount is \$1030.00.

The Business Analyst in the finance department will be providing details on the trust fund, scholarships and bursaries interest.

Bursary and Scholarships

One bursary was received.

No scholarships.

Business Arising from Minutes

Event

• Nominations

No change in number of nominations, 5 have been received since February 5. Reminder to committee members to share on social media, organizations, groups, family and friends the information to nominate someone.

• Budget

Contract confirmation required for the venue outlining the specific items needed for the event - microphone, stage, podium, screen, audio visual etc.

Silent auction and ticket sales are both going to the trust fund.

When the committee was established years ago, revenue from ticket sales went to the Trust Fund. The committee agreed that ticket sale revenue should go to the revenue stream to help manage the event. Staff checked with the finance department and there is no issue with the change.

The Terms of Reference will be updated to reflect the change and reviewed at next month's meeting

Tech services have been advised of changes coming with the accounting number and ticket price.

Motion

Moved by: Tracey Babineau

Seconded by: Sarah Loat

THAT the Bernice Adams Legacy tickets are sold at an Early bird price of \$55.00 per ticket and Regular ticket price is \$70.00 starting May 1, 2025.

CARRIED

- Planning/Logistics

MC needed for the event

Bill reaching out to Mike Farwell

Evelina- working on program

Entertainment is not necessary when coming in, background music only

Singer needed for O Canada

Send out invitations to the mayor etc.

Kellea – work on screen, history

Sarah/Evelina - work on slideshow presentation

Committee members discussed the flow of the awards night:

Introduction, entertainment, give out a couple of awards, kid awards should be given first, then remaining awards after intermission

Heart of the arts award should be last

Background music at intermission

Entertainment as people come in

MC -Tracey working on this

Kyle harpist/ photos of nominees, bios – Paige working on this

Awards- David/Kellea are looking into award ideas

David will confirm if the piper is available.

- Sponsorship and Silent Auction

Sponsorship - Tracey has reached out to many sponsors including many businesses, landscapers, will be sending out 2nd follow up email with an option to purchase a tabletop sponsorship

Auction - Long & McQuade Musical Instruments provided guitar, gift card for lessons and a hat

Tracey working on swag bags

Links for sponsorship have been updated with Nancy's information. Please keep Tracey's document updated if you have information to enter.

New Business

- Selections meeting March 8.

Trustees are only attending this meeting at the David Durward Centre Board Room at 9:00 am. Nancy will send out calendar invite.

Beavertailstudio –Should not be purchasing another year contract. The city will be responsible for the webpage for 2026.

City Updates

No city updates

Other Business

- Cambridge Studio Tour artist application deadline Feb. 28
- Cookies and Kids Feb. 23, Fizzical Fizzicks.

Next meeting: 7 p.m., Wednesday, March 19, Donaldson Room, Cambridge Centre for the Arts, 60 Dickson Street.

Close of Meeting

Moved by: Tracey Babineau

Seconded by: David Campbell

THAT the Cultural Awards Advisory Committee meeting does now adjourn at 9:04pm

CARRIED

Chairperson-Evelina Turney



Recording Secretary-Zita Tavares





MINUTES

Corporation of the City of Cambridge Cultural Awards Advisory Committee

In-Person Meeting

Wednesday March 19, 2025 - 7:00 p.m. - 9:00 p.m.
Quorum was not achieved

Committee Members in Attendance: Bill Ashwell, Evelina Turney, Sarah Loat, Paige Corriveau

Members Regrets: Kellea Corriveau, Tracey Babineau, David Campbell, Fawzia Khan, Ashlyn Gladman

Staff Members in Attendance: Matt Cuthbert, Nancy Movrin, Zita Tavares

The meeting of the Cultural Awards Advisory Committee of the Corporation of the City of Cambridge did not achieve quorum. The agenda may be carried forward to the next meeting, scheduled for April 16, 2025, however, staff are in communication to determine definitive next steps.

Chair

Evelina Turney

Recording Secretary

Zita Tavares



MINUTES

Corporation of the City of Cambridge
Municipal Heritage Advisory Committee
Meeting #1 - 25
January 16, 2025

Committee Members in Attendance: Susan Brown, Nelson Cecilia, Michelle Goodridge, Mark Melo, Meghan McKay, Rosemary Minnella, Meg Oldfield, Nancy Woodman, and Councillor Corey Kimpson,

Regrets: N/A

Staff in Attendance: Laura Waldie, Senior Planner Heritage, Jeremy Parsons, Senior Planner Heritage, Scott Abbott, Planner, Jennifer Shaw, Manager of Council & Committee Services/Deputy City Clerk, Matt Holland, Project Engineer and Jamie Croft, Manager of Infrastructure Engineering

Meeting Called to Order:

The meeting of the Municipal Heritage Advisory Committee was held in person in the Bowman Room, virtually via Microsoft Zoom and live streamed to the City of Cambridge YouTube channel. Kimberly Livingstone, MHAC Chairperson, welcomed everyone present, and she advised those present that, in its advisory role, MHAC makes recommendations that then go to Council for a decision. The meeting was called to order at 7:03 p.m. and the meeting adjourned at 8:30 p.m.

Election of Chairperson for 2025

Jennifer Shaw called for nominations for Chairperson

Nancy Woodman nominated Michelle Goodridge.

Michelle Goodridge agreed to stand for nomination.

Nelson Cecilia nominated Susan Brown.

Susan Brown agreed to stand for nomination.

There being no further nominations;

Susan Brown was elected as Chairperson of 2025.

Election of Vice-Chairperson for 2025

Jennifer Shaw called for nominations for Vice-Chairperson

Nancy Woodman nominated Michelle Goodridge.

Michelle Goodridge agreed to stand for nomination.

Susan Brown nominated Nelson Cecilia for nomination.

Nelson Cecilia agreed to stand for nomination.

There being no further nominations;

Nelson Cecilia was elected as Vice-Chairperson of 2025.

Declarations of Pecuniary Interest:

There were no declarations of pecuniary interest.

Approval of Minutes:

THAT the Minutes of the December 5, 2024 meeting of the Municipal Heritage Advisory Committee be considered for errors and omissions and be adopted.

Moved By: Mark Melo

Seconded By: Nelson Cecilia

CARRIED

Presentations:

1. Heidy Schopf, Cultural Heritage Team Lead, WSP and Meghan McKay, Cultural Heritage Specialist, WSP, provided a presentation on the update of the Heritage Register Review of 2025. Heidy introduced the project and provided an overall purpose of the review. This review was to be completed to determine if properties should be prioritized for designation or removed from the register. Heidy provided the two phases for this review, and they are currently in phase 1 where WSP will be evaluating 428 listed properties on their architectural conditions. This will be followed by attendance at City Council to present the Phase 1 results. In addition to the Phase 1 Review Process, Heidy presented and

explained the purpose of the sample forms, along with its contents, in regard to property review. Heidy concluded her presentation by providing brief progress of their work to date and the next steps.

Susan Brown asked about the timeline for the entire project. Heidy clarified that they are hopeful the review forms are completed this winter, and the entire project schedule will be provided at a later date. Susan Brown asked if there are any opportunities for this review to identify significant historical figures that are associated with any of the presented properties. Heidy answered that WSP is doing historical research as part of the review, but it is not in depth. Heidy followed if there are historical figures or if anyone has background research on those significant figures, then they can definitely take those onboard and that there is room on the form to note those items.

Councillor Kimpson asked through this process if any of these items were looked at by the City's Archives department as part of the review as they might be more familiar and have more information on the historical figures. Heidy answered that WSP has not included Archives as part of the form as currently the review is done and drafted by WSP staff only which goes through senior review and then to the city's Heritage Planners for a look. Heidy elaborated that WSP can put out an information gathering request for any prominent historical figures in order to gather that information as there are a lot of forms that would need to be reviewed.

Laura Waldie, Senior Heritage Planner clarified that the intent of the forms are to jumpstart the evaluation of the properties. The next steps involving this are to hire students and/or researchers to visit the Archives to do research on those properties. Laura then explained that Scott Abbott, Heritage Planner, will primarily be doing Part IV designations. Heidy further explained this research is very high level and to quickly get to the next steps.

2. Matt Holland, Project Engineer for the City of Cambridge provided a presentation on the Blair Road Retaining Wall design. Matt Holland introduced Emily Pepper, from WSP, who is a Heritage Mason Expert that visited the sites and provided the majority of the information that will be presented today. Along with Emily, Jeff Smith from WSP, who will be joining Matt Holland for his presentation. Matt provided a brief overview and new information that was requested from MHAC. The retaining wall is located adjacent to 45 Blair Road properties, 62 meters long and ranging between 0.2 meters to 2 meters tall. Matt explained the wall is about a hundred years old in poor condition and is a part of the Dickson Hill Conservation District. Matt provided new information on the specifications and condition of the wall. Matt summarized the front-face parging appears to be cement based preventing proper drainage from behind the wall that accelerated the wall decay. Matt also elaborated that extensive organic growth from behind the wall penetrated through

exposing the wall to freezing cycles. Deep repointing is recommended from the front and back and there is a bulging corner section of the wall that will require stabilization. In addition, Matt explained that they met with mason contractors to obtain professional opinions on the wall that did not recommend proceeding with the repair option. Matt displayed images on the condition of the wall.

Matt then explained the three different options on the new wall design alternatives with the first two keeping the wall in place which is beneficial from a heritage perspective. The third option involves salvaging stone from the wall which requires dismantling. Matt displayed images of the three options recommended for the wall facing. The first option will be to put in a Heritage Sympathetic Form liner and the second option is to install a brand-new stone facing. The third option is to salvage the stone from the wall to put in a new facing. The option that city staff recommend is the second option which would be a new stone facing. Matt explained that the purpose of the second option is to mimic the existing wall as it would have been initially. This involves sourcing new stones to match what it used to look like and to make sure that the stones laid will be historically accurate. Matt then summarized the capital cost and the lifecycle cost of each option. Matt then summarized the recommendation to replace the existing wall with a new cast-in-place concrete retaining wall on caissons with a new stone facing. This new retaining wall will be up to modern standards and is expected to have a 75-year design life.

Mark Melo asked which image of the proposed new stone facing is part of the option as it is different on the meeting agenda than the one presented. Matt clarified that the picture on the presentation is the one that staff will be trying to emulate. Emily Pepper expanded that the details from option 3b still needs a final design but the general aim is to ensure what is seen in the presentation is as close as possible to the original but the stone positions can potentially be different. Mark Melo asked if there is a risk in the cost for option 3b to increase as we get closer to the design phase of the wall. Matt explained that they do not think there will be an increase in the cost. Emily further pointed that the risk of cost increasing is no greater for option 3b than it is for the other options.

Michelle Goodridge asked if there was additional information on the mason contractors that were consulted and if they are experienced in heritage masonry especially in this part of the province. Matt named Strata Masonry, and they do work in Cambridge and Royal Masonry. Matt expanded that their heritage experience was confirmed and involves dealing with similar types of walls but not to this scale. Michelle asked if there has been any work done for design involving sourcing the stones locally and if it will incorporate granite. Matt answered that we have not gotten to that level of detail yet as there have been only preliminary conversations about this. Emily expanded there have not been deep discussions involving sourcing the stones yet, but the aim is to be as sympathetic and replicative as possible to what is there originally; not just the type but also the look.

Reports:

1. 25-001 (MHAC) Updated Technical Evaluation Memo for the Proposed Retaining Wall Replacement at 45 Blair Road

Moved By: Megan Oldfield
Seconded By: Rosemary Minella

Laura Waldie provided a brief overview of the report recommending option 3b as presented by Matt Holland. Laura Waldie asks MHAC to seek their support on option 3b and gather comments and feedback to take forward to council.

THAT Report 25-001(MHAC) – Updated Technical Evaluation Memo for the Proposed Retaining Wall Replacement at 45 Blair Road – be received;

AND THAT the Municipal Heritage Advisory Committee (MHAC) receives the updated Technical Evaluation Memo Revision 3, prepared by WSP, for the 45 Blair Road retaining wall;

AND FURTHER THAT the Municipal Heritage Advisory Committee (MHAC) supports Option 3b: Replace with new cast-in-place concrete wall on caissons with new stone facing, be adopted.

Michelle Goodridge cautioned members of the committee in matters involving the cost of the options as the committee responsibility is to advise on the best on heritage and not cost. Michelle commented that option 3c is the recommended option as we would be reusing the original stones as it would keep the original elements and replicate what is there now without doing a full repair. Therefore, Michelle Goodridge will not be in favour of option 3b. Nancy Woodman supported Michelle's suggestion to support option 3c as the original wall lasted hundred years, so the materials are stable and good candidates to be rebuilt. Susan Brown commented that she will be supporting option 3b and pointed out that no matter which option they support, we would not be getting the same wall that looks like what we have now. Susan said that despite reusing the same stones that are there, the wall will still look and feel different and expects that it will be difficult to work with.

Clerks called the vote to recommend option 3c.

Moved By: Michelle Goodridge
Seconded By: Nancy Woodman

DEFEATED

Clerks called the vote of the original motion.

CARRIED

2. 25-002 (MHAC) Recommendation to Designate 82 Beverly Street

Moved By: Nelson Cecilia
Seconded By: Michelle Goodridge

Scott Abbott provided a presentation on recommending to designate 82 Beverly Street. Scott provided background information on the significance of this property and its ties to the Catholic education system in Cambridge. Scott then provided information on the architectural and cultural significance of the property. Scott then summarized the cultural heritage attributes and mentioned the red brick façade which meets the criteria for designation under the Ontario Heritage Act.

THAT the Municipal Heritage Advisory Committee (MHAC) supports the recommendation to designate the property municipally known as 82 Beverly Street under Part IV of the Ontario Heritage Act.

CARRIED

Information Items:

a. Memos

1. Memo 25-001 (MHAC) Scoped Cultural Heritage Impact Assessment - 895 Riverbank Drive, 800 Middle Block Road, 4220 Fountain Street North, and 4300 Fountain Street North
2. Memo 25-002 (MHAC) Internal Procedure for Heritage Review of Building Permits to Construct or Demolish

b. Demolition Permit Applications

Susan Brown asked if they would be permitted to ask questions on the information items. Jeremy Parsons clarified that the information items were for information purposes only but if there are any questions or comments then they will be more than happy to answer. Susan Brown commented that it is unfortunate that designated buildings no longer trigger a review if there is a building permit that is adjacent and only trigger during demolition permits. Susan followed up and asked if there is a heritage review required if any heritage properties are adjacent to a property not under heritage. Jeremy answered that the only applicable law in terms of heritage is listed properties where demolition is regulated and designated properties for demolition and alterations. Adjacent properties for demolition permits, on the other hand, are not impacted by designated heritage properties. Jeremy expanded that any Planning Act applications, such as zoning by-law amendments, can allow us to request a Cultural Heritage Assessment or other studies. Jeremy commented that staff wanted to create an open procedure that would follow the demolition process and to inform MHAC when it is adjacent to heritage properties.

Councillor Kimpson provided information on 43 Victoria Avenue, a listed heritage property, that was subject to fire and an unsafe order for the full demolition. Councillor Kimpson noted that the fire department does maintain a list of vacant properties that are observed on a regular basis. Councillor Kimpson suggested that the heritage committee would be interested in considering offering recommendations to Council to increase the frequency of site visits to ensure vacant buildings are secure. Susan Brown commented that is a worthwhile consideration as we have lost properties to fire and vandalism caused by the property not being secure. Susan asked if staff could perhaps look into this and provide a recommendation. Laura answered that we can take a closer look into this and get back to the committee as it would require management approval. Jeremy also answered if this could potentially go into the Council information package from staff as opposed to a full Council report. Michelle Goodridge commented that the city of Oakville at one point had a dedicated staff member that inspected heritage properties and if we can look into that.

Councillor Kimpson asked the staff if they could bring staff from fire or from by-law come in and speak to the committee on the process before bringing recommendations forward. Jeremy answered that we could arrange that back to the committee. Laura spoke supporting Jeremy.

Chair's Comments

Susan Brown thanked the committee for voting her in as Chair and looks forward to this year.

Council Comments

Councillor Kimpson commented that the budget has passed and in place and provided information on the Mayor's Winter Levee coming up the Saturday during Family Day weekend.

Heritage Planning Staff

Jeremy commented on the timing of the Heritage Register Review and provided June 30, 2025 as the completion date. Laura congratulated Susan and Nelson on their nominations and thanked Kimberly Livingstone for her time and work with MHAC. Scott Abbott commented that there are a number of designations that are upcoming during the next MHAC meetings.

Other Business

None

Adjournment

Moved by: Megan Oldfield
Seconded by: Nancy Woodman

THAT the Municipal Heritage Advisory Committee meeting of January 16, 2025 be adjourned at 8:30 p.m.

CARRIED

Next Meeting

Date & Time: Thursday February 20, 2025, 7:00 p.m. Location:
Virtual via Zoom and in-person at City Hall

If you require any accommodations to participate in this meeting, please email heritageinfo@cambridge.ca

Susan Brown
MHAC Chairperson

Arham Nadeem
Recording Secretary



MINUTES

Corporation of the City of Cambridge
Municipal Heritage Advisory Committee
Meeting #2 - 25
February 20, 2025

Committee Members in Attendance: Susan Brown, Michelle Goodridge, Mark Melo, Meghan McKay, Rosemary Minnella, Meg Oldfield, Nancy Woodman, and Councillor Corey Kimpson,

Regrets: Nelson Cecilia

Staff in Attendance: Laura Waldie, Senior Planner Heritage, Jeremy Parsons, Senior Planner Heritage, Scott Abbott, Planner, Maria Barrantes Barreto, Council Committee Services Coordinator, William Vongsasanoubane, Architectural Technologist – Heritage, Slobodanka Lekic, Manager of Building Design & Construction, Olu Ojikutu, Director of Risk and Facilities

Meeting Called to Order:

The meeting of the Municipal Heritage Advisory Committee was held in person in the Bowman Room, virtually via Microsoft Zoom and live streamed to the City of Cambridge YouTube channel. Susan Brown, MHAC Chairperson, welcomed everyone present, and she advised those present that, in its advisory role, MHAC makes recommendations that then go to Council for a decision. The meeting was called to order at 7:00 p.m. and the meeting adjourned at 8:17 p.m.

Declarations of Pecuniary Interest:

There were no declarations of pecuniary interest.

Approval of Minutes:

THAT the Minutes of the January 16, 2025 meeting of the Municipal Heritage Advisory Committee be considered for errors and omissions and be adopted.

Moved By: Rosemary Minella

Seconded By: Meg Oldfield

CARRIED

Presentations:

1. Ryan Lee and Alexandra Hucik, from ATA Architects Incorporated provided a presentation on the Farmer's Market Building proposed restoration. Ryan Lee explained that ATA Architects has been attained by the City of Cambridge to lead the heritage conservation of the Cambridge Farmer's Market. Their role in this project consists of reviewing and preparing detailed drawings to conserve and maintain the building's character while protecting its heritage value, preserving its historical significance and architectural features. Ryan Lee explained in 2017 a Heritage Conservation Master Plan was completed for the market identifying several areas of concern. Upon that master plan, ATA has developed a scope of work for the conservation and restoration of the market. Ryan Lee listed and explained each key element for the scope of work. Ryan Lee presented visual elements and drawings of the proposed work while also explaining the details involved with each area.

Mario Thomas asked why metal storm windows are favored over wooden storm windows as the wooden ones would be closer to the original window of the 1867 building. Ryan Lee explained that ATA is currently exploring those options at the moment and that the 2nd floor windows are not operational which are currently metal. Ryan Lee elaborated that they could explore wooden options, but it depends on budget.

Councillor Kimpson asked if all of the proposed work will be done throughout the market season, and if so, how will access to the building be maintained. Ryan Lee answered at the moment they are still in the planning phases and as they reach closer to the construction and tendering, they will work with the farmers market to not disrupt their work. William elaborated that staff would work with the farmers market as much as possible and access will be maintained throughout the entire construction. Councillor Kimpson followed up and asked if one of the accessible doors will be maintained throughout the construction phase. William answered that safety, and accessibility will be top priority and closing off only work areas especially during weekends.

Reports:

1. 24-006 (MHAC) Updated Cultural Heritage Impact Assessment (CHIA) Terms of Reference

Moved By: Mark Melo

Seconded By: Mario Thomas

Jeremy Parsons provided a presentation on recommending updates to the Terms of Reference including conservation and salvage plan terms of references. Jeremy provided a brief introduction to the creation and iterations of the terms of reference for cultural heritage impact assessments while also explaining their benefits. Jeremy also explained when Cultural Heritage Impact Assessments are required, and the steps involved. To conclude his presentation, Jeremy summarized the revisions to the terms of reference emphasizing the impact assessments to be fully independent to avoid conflicts of interest.

THAT Report 24-006 (MHAC) Updated Cultural Heritage Impact Assessment (CHIA) Terms of Reference – be received;

AND FURTHER THAT the Municipal Heritage Advisory Committee recommends that Council approve the updated CHIA Terms of Reference, which also includes terms of reference for Conservation Plans and Documentation and Salvage Plans.

Sue Brown asked if adjacent developments include variances as well and not just building permits. Jeremy answered yes and that in the Official Plan development is defined as being an application of the Planning Act and not building code applications.

CARRIED

2. 25-002 (MHAC) Recommendation to Designate 4860 Townline Road

Moved By: Mark Melo

Seconded By: Meg Oldfield

Scott Abbott provided a presentation on recommending to designate 4860 Townline Road. Scott provided a history of the property and its architectural significance. Scott listed that under regulation 9/06, this property meets 8 out of the 9 designation criteria.

Luca Cesario, son of owner of this property, delegated this designation giving us a family history involving this property. Luca explained that they have concerns with the designation from a financial perspective on where it may become too costly to maintain. Luca listed various different work that has been done and ongoing to this property by the family and fully supports the designation only if the designation also shares the family's vision. However, if the designation does create further financial burden then they will not be in favour.

Mario Thomas wanted to express the admiration for the property and how enthusiastic he is to have it designated as it does possess deep heritage values. Mark Melo asked Luca how far they are in their concept for redevelopment. Luca answered that they have onboard designers to conceptualize a concept and are happy to share their vision.

THAT the Municipal Heritage Advisory Committee (MHAC) supports the recommendation to designate the property municipally known as 4860 Townline Road under Part IV of the Ontario Heritage Act.

Sue Brown asked Scott Abbott if there is a possibility to work with the owner to not limit the family's vision for the property. Scott answered that there has been correspondence with the owner and Luca letting them know designation will not prevent economic use for the property. Scott also provided them with information on heritage grants that they can apply for. In addition, Scott will be meeting with the owners before this item goes to Council. Sue Brown commented that she has never seen a property come forward that possessed 8 out of the 9 criteria designations and that it would be a shame if we cannot

work with the owner to have this property designated. Scott agreed and affirmed City staff are willing to work with the owners to achieve their vision and certainly do not want the designation to hinder their plans.

CARRIED

3. 25-004 (MHAC) Recommendation to Designate 44 Wellington Street

Moved By: Mario Thomas

Seconded By: Nancy Woodman

Scott Abbott provided a presentation on designating 44 Wellington Street, also known as the William Leslie house. Scott provided historical background on this property and architectural significance. Scott noted that this property is adjacent to a designated heritage building, 46-62 Dickson Street and is part of Galt's historic core. Scott listed that this property meets 4 out of the 9 criteria for designation.

Clare Apon, owner of 44 Wellington Street delegated on this item, mentioning that they have owned the property for 26 years. Clare mentioned that he worked hard to improve the property over the years. Clare supports the designation but did share similar concerns as the last delegate in regard to financial burdens. Clare would like clarifications on how much the designation would affect their ability to work on the property especially the rear part of the property. Clare also mentioned that the core area heritage district plan is coming forward which would make him feel better knowing the entire area falls under some type of protection.

Sue Brown commented that they would not be restricted from doing repairs and grant money is available for these situations.

THAT the Municipal Heritage Advisory Committee (MHAC) supports the recommendation to designate the property municipally known as 44 Wellington Street under Part IV of the Ontario Heritage Act.

Councillor Kimpson asked what sort of information is available for residents and property owners that require more information on what a heritage designation means for their property. Councillor Kimpson further commented if we can look into expanding the available information to provide residents and property owners with more clarity on heritage designations. Scott Abbott answered that there is currently a heritage brochure which we are currently updating.

CARRIED

4. 25-005 (MHAC) Recommendation to Designate 58 Ainslie Street South

Moved By: Nancy Woodman

Seconded By: Meg Oldfield

Scott Abbott provided a presentation on designation 58 Ainslie Street South. Scott provided information on its historical significance and how it is one of the oldest surviving structures in this part of Cambridge. Scott also listed and explained the property's architectural significance and contextual value. Scott explained that this property meets 4 out of the 9 criteria for designation.

THAT the Municipal Heritage Advisory Committee (MHAC) supports the recommendation to designate the property municipally known as 58 Ainslie Street South under Part IV of the Ontario Heritage Act.

Mario Thomas asked what the threshold is for the criteria that the property must meet to be designated. Scott answered that they must meet 2 out of the 9 criteria to be designated.

CARRIED

5. 25-007 (MHAC) Request for Funding from the Designated Heritage Property

Grant Program – 21 Lansdowne Rd N

Moved By: Mario Thomas

Seconded By: Nancy Woodman

Laura Waldie provided a presentation on the request for funding at the property 21 Lansdowne Road North. Laura listed and presented the different areas on the first floor where the property needs to be repaired. In addition, Laura presented images of the areas that need to be repaired including rotted wood elements on the first floor and lower deck. Laura also elaborated how the owner came to MHAC last time to request funding to repair the rotted wood area on the 2nd floor.

THAT Report 25-007(MHAC) – Request for Funding from the Designated Heritage Property Grant Program – 21 Lansdowne Road North - be received;

AND THAT the Municipal Heritage Advisory Committee support the application for funding from the 2025 Operating Budget to be approved by the Deputy City Manager of Community Development for the designated property municipally known as 21 Lansdowne Road North to a maximum of \$5,000 for the repair and/or replacement of rotted wood elements of the front porch and dormers on the dwelling as described in Report 25-007(MHAC);

AND THAT the work must be completed by November 1, 2025;

AND FURTHER THAT the grant is conditional on the inspection of the completed work to the satisfaction of heritage planning staff.

Mario Thomas asked if the community was satisfied with the repairs that were done on the 2nd floor. Laura answered that the City was satisfied with the inspection that was

conducted after the work. Laura also explained that the quotes the owner received for the current work came from the company that did the previous work. Sue Brown asked if the images presented are of the current condition of the damage. Laura answered the images were taken in Winter of 2024.

CARRIED

Information Items:

a. Demolition Permit Applications

Chair's Comments

Sue Brown commented that it is very nice to see the properties getting designated and property owners coming forward requesting grants.

Council Comments

Councillor Kimpson also wanted to express how fantastic it is to see properties coming for designations; especially one that met 8 out of the 9 criteria. Councillor Kimpson also mentioned that Tuesday's Council meeting's consent agenda included the report approving the all-way stop sign at Old Mill Road and Meadow Creek Lane.

Heritage Planning Staff

Jeremy welcomed our new member Dr. Mario Thomas to MHAC. Laura Waldie further welcomed Dr. Mario Thomas to the committee and shared the extensive knowledge and experience Dr. Thomas will bring. Laura also mentioned that there will be more designations and grant coming forward in the next months. Scott Abbott wanted to update the committee that 16 Byng Avenue and the Gore Mutual building will be presented to Council for passing of designation by-law.

Other Business

None

Adjournment

Moved By: Mark Melo

Seconded By: Nancy Woodman

THAT the Municipal Heritage Advisory Committee meeting of February 20, 2025 be adjourned at 8:12 p.m.

CARRIED

Next Meeting

Date & Time: Thursday March 20, 2025, 7:00 p.m. Location:
Virtual via Zoom and in-person at City Hall

If you require any accommodations to participate in this meeting, please email
heritageinfo@cambridge.ca

Susan Brown

MHAC Chairperson

Arham Nadeem

Recording Secretary

Minutes

Cambridge Farmers' Market Advisory Committee
Market Building Galt Room
40 Dickson Street, Cambridge
February 27 – 6:30 p.m.



Committee Members in Attendance: Carl Norg, John Forsyth, Jay Burnett, Councillor Ross Earnshaw, Kevin Phelan, Peter Van Brugge, Shane Murphy

Regrets: Jeremy Brubacher

Staff in Attendance: Alix Aitken, Market Manager, Zita Tavares, Recording Secretary, Abbey Poser, Recreation Coordinator – Farmers' Market

Meeting Called to Order

The regular meeting of the Cambridge Farmers' Market was held in the Galt Room at the Farmer's Market building. Kevin Phelan, Chair welcomed everyone present and called the meeting to order at 6:32 p.m.

Disclosure of Interest

No disclosure of interest.

Delegations: William Vongsasanoubane & Consultant Team

Re: Exterior Heritage Restoration Project, Cambridge Farmers' Market

William Vongsasanoubane, Architectural Technologist – Heritage, Risk and Facilities Team. Project Manager for the Farmers' Market building capital project.

The scope of work is based on recommendations from the heritage and impact assessment master plan from 2017. (completed by SPA Architects)

Through procurement ATA Architects Inc. have been retained.

They will facilitate construction and create design documents.

ATA Architects have completed a further assessment since 2017 to identify any other urgent repairs. This will be implemented into the design of the project.

ATA Architects Inc. - Ryan Lee, Lead architect and Alexandria Hucik, Intern Architect. Ryan and Alexandria presented the Cambridge Farmers' Market Proposed Heritage Restoration PowerPoint. Copies of PowerPoint were distributed to the committee.

The business case from 2021 will be shared with ATA Architects.

This project is in the schematic design phase, followed by presentations to the Market and Heritage committees, moving forward to design development and working drawings and then to tender. The team will identify contractors with heritage qualifications/requirements. Submissions will be evaluated and scored then award to tender. Once the contractor is awarded, engage with contractor regarding schedule etc. The aim is to finish the project by the end of the year.

Approval of the Thursday, January 23, 2025, Farmers' Market Advisory Committee minutes

Moved by: Carl Norg

Seconded: by: John Forsyth

THAT the Thursday January 23, 2025, Farmers' Market Advisory Committee minutes be approved.

CARRIED

Agenda Items

- Introductions:

Welcome to Abbey Poser, Recreation Coordinator for the Farmers' Market. Abbey is the full-time staff liaison for the market and will be attending the market committee meetings. The committee did a brief introduction of themselves.

- Placemaking Project- April 18

Report going to council April 18 regarding place making - fountain project.

- Staffing Report – February 2025

Promotions

Updating Media City (Roadside TV): Renewed Contract for 2025

Submitting intake form for communications, buying local, supporting small businesses

BIA putting together a logo - Neighbour helping Neighbours shop Canadian – Abbey will reach out to Brian

Operations Update

Cooler Maintenance Carl's Choice Meats – Completed

Cooler Maintenance at Noki Farms – Completed

Cooler Maintenance at Perfect Perogies – Completed

Renewing Performance Application (Buskers)

Creating Layout for 2025 season – Update indoor/outdoor online map

Events and Give Aways

April 19 - Easter (Egg Hunt, Craft, Partnership with the Church)

Abbey will contact Brian at BIA

November ?- Unsilent Night / December 13 – Christmas Market Weekend – Bus on Saturday, Events team have not finalized dates/details or announced merging the two events to one night

Updates

- City Updates Councilor Earnshaw

Council meetings have commenced, the first meeting of the year was this past Tuesday.

The Economic Development Action Plan 2025-2029 was presented and adopted at the council meeting. This development plan is to enhance the economic viability of the city and the downtown. A consultant worked with the economic development advisory committee and Economic Development department.

Alix will invite Michael Launslager to present the Action plan to the committee.

- BIA updates – Shane Murphy

BIA is forming a Marketing & Event committee, to discuss what is going well, what is not and what changes can be made

BIA would like to work with the market on a display sign (event board) promoting visiting the Market and Main Street.

Partnership with BIA and the Market for shopping bags

Presented a request for quotation by the city for all 3 BIAs to modernize the operations, revisit memorandum of understanding, best practices etc. Reviewed request for quotation, 2 weeks to provide comments, finalize the request for quotation, find consultant to address the issues identified.

Attempting the BIA expansion, Gaslight is not in the expansion but is in full support of the BIA expansion.

The Galtway is revealing the new artist art installation on Friday February 28 at 10:00am.

Other Business

Flames of Change – John F

How fires have changed downtown - Galt

How to prevent fires, get through a fire

Planned by the Fire department and Fire Museum

Bowman Room, City Hall - May 3rd 9:30am – 2:00pm

Memories of the market, memory market

Memory Mondays

The market will be posting pictures on their social media every Monday of memories you have of the market. If you have any pictures, please send them to Abbey.

Next Meeting – Thursday, March 27

Market building - Galt Room

Close of Meeting

THAT the Cambridge Farmers' Market Advisory Committee meeting does now adjourn at 8:15 p.m.

Moved by: Jay Burnett

Seconded by: Peter Van Brugge

CARRIED



Chair



Recording Secretary



Township of Central Frontenac

1084 Elizabeth Street, P.O. Box 89, Sharbot Lake, ON K0H 2P0

Tel: 613-279-2935 or 1-800-300-6851, Fax: 613-279-2422

www.centralfrontenac.com



Office of the Clerk

At its regular meeting of Council held April 8, 2025, the Corporation of the Township of Central Frontenac passed the following motion.

Whereas United States President Donald Trump, continues to threaten executive orders to impose tariffs on imports from Canada;

And whereas these tariffs will have a significant detrimental impact on the economic stability in both countries;

And whereas our Prime Minister and Premier are encouraging Canadians to choose Canada and to choose products made in Canada;

And whereas municipalities have significant purchasing power through capital and infrastructure programs;

And whereas we must stand united and strong to meet this moment and protect our communities.

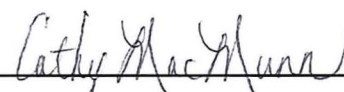
And whereas municipalities can assist in the effort to combat tariffs and support businesses in the procurement for capital and infrastructure programs;

Now therefore be it resolved that the Township of Central Frontenac only purchase products made in Canada whenever practicable, and when not in violation of trade agreements and legislation, in all of its purchasing decisions, including increasing current invitational and open market thresholds in the Procurement By-law to enable targeted purchases from Canadian Suppliers;

And further that this resolution be forwarded to the Prime Minister Mark Carney, Premier Doug Ford, MPP John Jordan, MP Scott Reid, the Association of Municipalities of Ontario, the Federation of Canadian Municipalities and all Ontario municipalities.

Dated at Sharbot Lake, Ontario

This 17th day of December 2024.


Cathy MacMunn, CAO/Clerk

**CORPORATION OF THE
TOWNSHIP OF NORTH GLENGARRY**

Council Meeting

Resolution # 9

Date: Monday March 10, 2025

MOVED BY: Jamie MacDonald

SECONDED BY: Carma Williams

Whereas rural, northern, and remote municipalities are fiscally strained by maintaining extensive road networks on a smaller tax base;

And whereas preventing crashes reduces the burden on Ontario's already strained rural health care system;

And whereas roadway collisions and associated lawsuits are significant factors in runaway municipal insurance premiums; preventing car crashes can have a significant impact in improving municipal risk profiles;

Therefore, be it resolved that the Township of North Glengarry requests that the Government of Ontario take action to implement the rural road safety program that Good Roads has committed to lead;

And further that this resolution be circulated to all municipalities in Ontario requesting their support, as well as the Premier of Ontario and the Minister of Transportation.

CARRIED

DEFEATED

DEFERRED

MAYOR / DEPUTY MAYOR

Deputy Mayor: Carma Williams

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michael Madden

Councillor: Gary Martin

Mayor: Jamie MacDonald

YEA

NEA

**Resolution of Council
City Council Meeting**

Title: Use of X by the City of Peterborough
Date: March 17, 2025

Whereas X has become a media platform that is not adequately responding to hate speech and misinformation;

Whereas continued use of X could be perceived as tacit approval of or association with ideologies that are inconsistent with the City of Peterborough's commitment to freedom, inclusivity, and nondiscrimination.

Whereas the City of Peterborough maintains other social media accounts to reach residents about municipal services and news that provide comparable functionality like Instagram, Facebook, and LinkedIn.

Whereas Peterborough Transit relies on X as one of its main methods to communicate with customers about Transit service changes;

Whereas Peterborough Transit has implemented customer service enhancements such as real time tracking of buses through the My Transit Rid-GPS Tracker map for transit customers to see when the next bus will arrive;

Whereas emergency services require the ability to use all available channels to reach residents for emergency messaging;

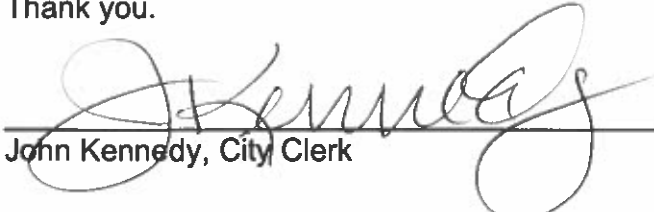
Therefore, be it resolved that Council approve the following:

a) that to support enhanced communication with residents and customers and to reduce reliance on social media that City staff report back to Council during the 2026 Budget deliberations with recommendations and associated budget implications for implementing a Snow Plow Tracker service for residents and a smartphone app for Peterborough Transit, which includes the ability to send notifications to subscribers, with the goal of improving customer service and eliminating the use of X; and

b) that the City of Peterborough discontinue the use of X, formerly known as Twitter, except for Peterborough Transit, Fire Services, and emergency information as necessary.

c) That, a copy of this resolution be forwarded to all Ontario municipalities and the Association of Municipalities of Ontario (AMO).

The above resolution, adopted by City Council is forwarded for your information and action, as required.
Thank you.



John Kennedy, City Clerk



April 10, 2025

Re: Ontario Works Financial Assistance Rates

Please be advised that the Prince Edward-Lennox and Addington Social Services Committee, at its meeting held on April 10, 2025, approved the following resolution:

WHEREAS poverty is taking a devastating toll on communities, undermining a healthy and prosperous Ontario, with people in receipt of Ontario Works and Ontario Disability Support Program being disproportionately impacted;

AND WHEREAS the cost of food, housing, medicine, and other essential items have outpaced the highest inflation rates seen in a generation;

AND WHEREAS people in need of social assistance have been legislated into poverty, housing insecurity, hunger, poorer health, their motives questioned, and their dignity undermined;

AND WHEREAS Ontario Works (OW) Financial Assistance rates have been frozen since 2018 (\$733 per month);

AND WHEREAS Ontario Disability Support Program (ODSP) benefit rates have been increased by 6.5 percent as of July 2023 and another 4.5% as of July 2024 to keep up with inflation, however even with the increase, ODSP rates still fall significantly below the disability-adjusted poverty line (\$3,091 per month);

AND WHEREAS OW and ODSP rates do not provide sufficient income for a basic standard of living and, as a result, hundreds of thousands of people across Ontario who rely on these programs live in poverty;

AND WHEREAS designated Service Managers are doing their part, but do not have the resources, capacity, or tools to provide the necessary income and health related supports to people experiencing poverty; and

AND WHEREAS leadership and urgent action is needed from the Provincial Government to immediately develop, resource, and implement a comprehensive plan to address the rising levels of poverty in Ontario, in particular for those on Ontario Works and Ontario Disability Support Programs;



NOW THEREFORE BE IT RESOLVED THAT Prince Edward-Lennox & Addington Committee requests the Provincial Government to urgently:

1. Increase Ontario Works rates to match the ODSP rate increases that have already been made and be indexed to inflation;
2. Commit to ongoing cost of living increases above and beyond the rate of inflation to make up for the years they were frozen;

AND FURTHER THAT a copy of this resolution be sent to the Minister of Children, Community, and Social Services, the Minister of Health, the Minister of Municipal Affairs and Housing, the Association of Municipalities of Ontario, the Ontario Municipal Social Services Association, and all Ontario Municipalities.

Regards,

Sam Branderhorst

Signed with ConSignO Cloud (2025/04/11)
Verify with verifio.com or Adobe Reader.



Sam Branderhorst, Chair
Prince Edward-Lennox and Addington Social Services Committee

Cc: Minister of Children, Community, and Social Services
Minister of Health
Minister of Municipal Affairs and Housing
Association of Municipalities of Ontario
Ontario Municipal Social Services Association
All Ontario Municipalities

April 11, 2025

The Honourable Kinga Surma
Minister of Infrastructure
Room 5E200, 5th Floor
777 Bay Street
Toronto, ON M7A 2J3
Email: kinga.surma@pc.ola.org

The Honourable Lisa M. Thompson
Minister of Rural Affairs, Huron-Bruce MPP
408 Queen Street
P.O. Box 426
Blyth, ON N0M 1H0
Email: lisa.thompson@pc.ola.org

The Honourable Rob Flack
Minister of Municipal Affairs and Housing
17th Floor
777 Bay Street
Toronto, ON M7A 2J3
Email: rob.flack@pc.ola.org

The Honourable Doug Ford
Premier of Ontario
Legislative Building
Queen's Park
Toronto, ON M7A 1A1
Email: premier@ontario.ca

Sent Via Email

Dear Hon. Premier and Ministers:

Re. Installation of New Utility Poles in Howick Township through the Accelerated High Speed Internet Project (AHSIP)

It is with great concern that we provide a connectivity update from the perspective of the Township of Howick. The Township applauds the provincial government for its \$4 billion investment to provide high-speed internet access in every region of Ontario and is appreciative of the Ministry of Infrastructure's leadership with the Accelerated High Speed Internet Program (AHSIP).

Improved connectivity to Ontario's unserved and underserved areas creates immense economic development opportunities and begins to address some of the challenges experienced by rural and remote communities. These communities continue to experience profound inequities in the areas of education, business and interpersonal relationships due to the lack of adequate communications infrastructure. The buildout of new broadband infrastructure starts the work towards resolving this inequity.

The Township of Howick is a small, rural municipality with a rich and proud history in agriculture. Through AHSIP, Xplore Inc. has obtained \$1.6 billion of private investment and government funding for fibre network expansion in several underserved, rural Ontario communities, including Howick Township.

While Howick Township is supportive of all rural residents receiving access to reliable high-speed internet, there are ongoing concerns from Council and residents over the installation of dozens of new utility poles within the municipal right-of-way across Howick's countryside instead of utilizing Hydro One's existing utility poles or underground direct bury or drilling methods.

In response to our inquiries, representatives from Xplore Inc. have explained to township council and staff that these new utility poles have been installed by their subcontractor because of "significant delays in Hydro One's permitting process to add broadband infrastructure to their existing utility poles and because it is the most cost-effective installation method."

The Ministry of Infrastructure outlines very thorough processes, procedures and timelines for Attaching to LDC-Owned Poles in the *Building Broadband Faster in Ontario* guidelines released November 30, 2021. Section 2.2 of the guideline outlines the Broadband One Window (BOW) authorization process for LDC owned pole attachments, including the engineering design requirements as well as the applicable standards to which stakeholders are expected to adhere to. This process includes field inspection/survey of the poles, pole loading structural analysis and determination of what telecom and power make-ready work, if any, needs to be completed for safe attachment. Nowhere in the guidelines does the Ministry of Infrastructure outline a process for installing new utility poles instead of attaching to existing LDC owned poles.

This leave us in Howick Township with several questions:

What guidelines are being followed if this ISP is completely bypassing the LDC in favor of erecting new utility poles? Is the Ministry of Infrastructure responsible for making sure these guidelines and processes are being followed? If Xplore Inc. has admitted to avoiding the permitting process of using the LDC's (Hydro One) existing utility poles, who owns these new utility poles that have been installed? Who is responsible for their maintenance and eventual replacement? Who is going to maintain the brush and shrubbery that surround many of these new poles in the municipal right-of-way?

It is Howick Township's opinion that the AHSIP program lacks oversight and compliance measures over the work being completed by the Internet Service Providers and their sub-contractors. Along with this, the *Building Broadband Faster Act, 2021, S.O. 2021, c.2*,

Sched. 1 has stripped Howick Township's right to question the installation of dozens of new utility poles without incurring financial penalties for causing delays to the project.

We have included photos (see [Appendix A](#)) of the substandard installation of new utility poles across Howick Township under AHSIP that occurred throughout this past winter. As you can see, many poles were installed incorrectly, quickly and during all weather conditions. This required the sub-contractors to return several times to fix deficiencies. This doesn't seem like the most cost-effective installation method. Other photos show examples of the number of new poles installed in areas of Howick Township. With our primarily agriculture-based background and economy, many Howick Township landowners are quite upset with the amount of new utility poles that have been installed. Farm equipment continues to get larger in size as farming techniques modernize, and these new 30ft utility poles limit access to fields with overhead infrastructure installed along the municipal right-of-way.

Through our research into this matter, we have not found examples of so many new utility poles being installed elsewhere across the province to facilitate the installation of fibre optic high-speed internet infrastructure. New pole installations are only referenced in the program guidelines regarding LDC-owned poles requiring replacement prior to installing the broadband infrastructure.

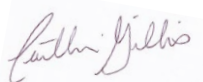
Can you explain why so many new utility poles are being installed in Howick Township directly by the ISP instead of utilizing existing utility poles owned by Hydro One as outlined in your program guidelines? Municipalities were not informed that dozens of new utility poles would be installed through AHSIP. Howick Township is requesting to have these new utility poles removed in favour of utilizing existing LDC owned poles or direct bury or plowing methods of installation.

We encourage any other Ontario municipalities who are experiencing similar new utility pole installations through the Accelerated High Speed Internet Program to reach out to Howick Township directly, and to join Howick Township by reaching out to the above listed ministries with your concerns.

Thank you for your consideration on this matter.

Please do not hesitate to contact us if you have any questions.

Yours sincerely,



Caitlin Gillis
Chief Administrative Officer
Township of Howick
clerk@howick.ca



Doug Harding
Reeve
Township of Howick
dharding@howick.ca

Cc: (via email)
Association of Municipalities of Ontario
All Ontario municipalities
Huron County Federation of Agriculture

















Grant Bivol
Town Clerk
Town of Niagara on the Lake
VIA EMAIL: clerks@notl.com

Township of Puslinch
7404 Wellington Road 34
Puslinch, ON N0B 2J0
www.puslinch.ca

April 16, 2025

RE: Support Resolution – Town of Niagara on the Lake Council Resolution regarding
Amendment of Subsection 29(1.2) of the Ontario Heritage Act

Please be advised that Township of Puslinch Council, at its meeting held on March 26, 2025
considered the aforementioned topic and subsequent to discussion, the following was resolved:

Resolution No. 2025-100:

Moved by Councillor Sepulis and
Seconded by Councillor Hurst

**That the Consent Agenda item 6.11 listed for MARCH 26, 2025 Council meeting be
received for information; and**

**Whereas Township of Puslinch Council supports the Town of Niagara on the Lake
Council Resolution regarding Amendment of Subsection 29(1.2) of the Ontario
Heritage Act, that Council direct staff to prepare a support resolution accordingly.**

CARRIED

As per the above resolution, please accept a copy of this correspondence for your information
and consideration.

Sincerely,

Justine Brotherston
Municipal Clerk

CC: Minister of Citizenship and Multiculturalism Hon. Michael Ford, Minister of Municipal Affairs
and Housing Hon. Paul Calandra, The Association of Municipalities of Ontario, MPP Thompson,
all Ontario Municipalities

February 26, 2025

Honourable Doug Ford,
Premier of Ontario
Legislative Building, Queen's Park
Toronto, ON M7A 1A1

EMAIL: Doug.fordco@pc.ola.org

Dear Premier Ford,

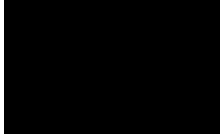
**RE: Requests the Province of Ontario Reconsider the Amendment of
Subsection 29(1.2) of the Ontario Heritage Act**

Please be advised that at its meeting of February 25, 2025, Council of the Town of Niagara on-the-Lake adopted the following resolution:

1. Now Therefore Be It Hereby Resolved That Niagara-on-the-Lake Town Council endorses the resolution from the Municipality of South Huron requesting the Province reconsider the amendment to Subsection 29(1.2) of the Ontario Heritage Act.
2. Be It Resolved That copies of this resolution be forwarded to Minister Premier Doug Ford, the Minister of Municipal Affairs and Housing, the Minister of Citizenship and Multiculturalism, local Members of Provincial Parliament (MPPs); and MPP Thompson.
3. Be It Further Resolved That copies of this resolution be forwarded to all 444 Municipalities in Ontario, and the Association of Municipalities of Ontario (AMO) for their endorsement and advocacy.

If you have any questions or require further information, please contact our office at 905-468-3266.

Sincerely,



Grant Bivol
Town Clerk

c.c. Minister of Citizenship and Multiculturalism Hon. Michael Ford - Michael.Ford@ontario.ca
Minister of Municipal Affairs and Housing Hon. Paul Calandra - minister.mah@ontario.ca
The Association of Municipalities of Ontario - resolutions@amo.on.ca
All local Members of Provincial Parliament (MPPs)
MPP Thompson - lisa.thompsonco@pc.ola.org
All 444 Municipalities of Ontario

This Message Is From an External Sender

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Hello,

At the April 14, 2025, meeting of Tillsonburg Town Council, the following resolution was passed:

Resolution # 2025-125

Moved By: Councillor Spencer

Seconded By: Deputy Mayor Beres

THAT Council receive item 12.8 Ministry of Municipal Affairs and Housing Letter Re: Strong Mayor Powers, as information;

WHEREAS the Ontario government has proposed expanding the "strong mayor" powers to 169 additional municipalities under the proposed legislation on May 1, 2025, which would grant mayors in these municipalities more authority, particularly concerning the control of municipal budgets, planning and operational decisions;

AND WHEREAS this proposal has raised significant concerns regarding the centralization of power, erosion of local democracy, reduced accountability, and the potential for the abuse of power;

AND WHEREAS the proposed expansion of strong mayor powers undermines the collaborative nature of municipal governance, and diminish the role of elected municipal councillors in representing the diverse interests of the community;

AND WHEREAS concerns have been raised about the negative impacts on public trust, democratic participation, and municipal decision-making processes, if mayors are given the ability to bypass council decisions without adequate consultation or oversight;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Town of Tillsonburg;

1. Does not support the proposed strong mayor powers as currently outlined;
2. Supports specific powers to mayors as it pertains to identifiable decisions regarding housing, development, infrastructure and transit to provide tools that reduce obstacles that can stand in the way of new housing and infrastructure developments;

3. Strongly suggests that free reign of decision-making regarding hiring, firing, committees and so forth be removed from the proposed authority;
4. Strongly suggests that members of current Council were duly elected officials by citizens with the awareness of one vote per council member and majority votes are the democratic process;
5. Requests that the Provincial Strong Mayor Powers proposed to take effect on May 1, 2025, be deferred to allow for greater clarity and that the Province seek collaborative input from the Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO);
6. Directs staff to forward this resolution immediately to Minister Flack, Premier Ford, MPP Hardeman, the Association of Municipalities of Ontario (AMO), the Rural Ontario Municipal Association (ROMA), and all Ontario Municipalities before April 16, 2025.

Regards,

Amelia Jaggard

Deputy Clerk

Town of Tillsonburg

10 Lisgar Ave

Tillsonburg, ON N4G 5A5

Phone: 519-688-3009 Ext. 4041

Ranked one of “Canada’s Top 25 Communities to Live and Work Remotely” (*Maclean’s 2021 Best Communities*)

www.Tillsonburg.ca

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 Please consider the environment before printing this email.



Town of Saugeen Shores
600 Tomlinson Drive, P.O. Box 820
Port Elgin, ON N0H 2C0

April 14, 2025

Honourable Rob Flack
Ministry of Municipal Affairs and Housing
17th Floor, 777 Bay St.
Toronto, ON M7A 2J3
rob.flack@pc.ola.org

Dear Minister,

RE: Opposition to Proposed Amendments to O.Reg. 530/22 to Expand Strong Mayor Powers

I am writing to express my opposition to the government's proposed expansion of Strong Mayor powers to include the Town of Saugeen Shores. As the Mayor of Saugeen Shores, I am concerned about the implications of this policy change on our local governance. Please consider this letter as the Town of Saugeen Shores submission on O.Reg. 530/22 which is available for comment until April 16th.

In my experience, the 'Council Manager' system of governance has always served our municipality well. Specifically, when it comes to advancing our shared priority of building more housing to serve our residents, Saugeen Shores Council has demonstrated flexible and determined leadership. Our Council has enabled housing by reducing red tape resulting in the construction of more than 600 multi-family residential units in the last two years alone. Given the strong and sustained commitment of our Council to these efforts, I do not see how the introduction of Strong Mayor powers will accelerate the construction of housing (or the pursuit of other priority areas) in any way. On the contrary, vesting these new powers in the Mayor threatens to disrupt long-established and effective processes, sidelining elected members of Council with effects that may be contrary to the interests of our residents.

Saugeen Shores has thrived for decades on the principle of shared leadership. We have an effective team of elected representatives working in partnership with a professional staff to achieve goals that are transparently set out in our Strategic Plan and annual Business Plans. This approach to governance is foundational to building trust between the municipality and the residents that it serves. I fear that the unilateral decision-making enabled by Strong Mayor powers would erode this trust and disrupt the collaborative environment that has long been at the heart of the democratic tradition of our Council and community.

I urge you to reconsider the expansion of Strong Mayor powers. If the government has a strong desire to advance these major changes to the governance of our municipality, I

request that you engage in a thorough consultation process with our Council and the residents of our community before moving forward. It is crucial that any changes to local governance structures be made in close partnership with the communities they impact.

Thank you for your attention to this matter. I look forward to your response and hope that we can work together in the interest of ensuring strong local governance in Saugeen Shores.

Sincerely,

A handwritten signature in black ink, appearing to be 'L. Charbonneau', written in a cursive style.

Luke Charbonneau, Mayor
Town of Saugeen Shores

cc. Doug Ford, Premier of Ontario
Lisa Thompson, MPP, Minister of Rural Affairs
Council, Town of Saugeen Shores
All Ontario Municipalities



Town of Amherstburg

OFFICE OF THE MAYOR

Michael Prue, Mayor

April 15, 2025

SENT VIA EMAIL

Premier of Ontario
Legislative Building
Queens Park
Toronto, ON, M7A 1A4
VIA EMAIL: premier@ontario.ca

Attn: The Honourable Doug Ford, Premier of Ontario

Re: Resolution# 20250414-011 - Opposition to Strong Mayor Designation for the Town of Amherstburg

At its regular meeting on **April 14, 2025**, Amherstburg Town Council passed **Resolution 20250414-011** in response to the Province's recent proposal to designate Amherstburg as a "**Strong Mayor**" municipality, effective May 1, 2025.

WHEREAS the Province of Ontario has proposed to designate the Town of Amherstburg as a "Strong Mayor" community, granting enhanced powers to the Mayor effective May 1, 2025; and,

WHEREAS the Strong Mayor powers significantly alter the balance of governance at the municipal level, undermining the role of Council in decision-making and weakening the fundamental democratic principle of majority rule; and,

WHEREAS the Town of Amherstburg has a long history of collaborative, transparent, and accountable local governance built upon a foundation of Council-debate and shared decision-making; and,

WHEREAS many municipally elected officials across the province and members of the public have expressed significant concern regarding the imposition of these powers; and,

WHEREAS the Town of Amherstburg did not formally request or express a desire to be designated under the Strong Mayor framework; and,

WHEREAS a growing number of municipalities and elected officials across Ontario are questioning the appropriateness of the Strong Mayor system and are calling for its reconsideration or repeal;

THEREFORE BE IT RESOLVED that Amherstburg Town Council formally request that the Premier of Ontario and the Minister of Municipal Affairs and Housing immediately remove the Town of Amherstburg from the list of municipalities designated under the Strong Mayor legislation;

AND BE IT FURTHER RESOLVED that a copy of this resolution be sent to the Premier of Ontario, the Minister of Municipal Affairs and Housing, all regional Members of Provincial



Town of Amherstburg OFFICE OF THE MAYOR

Michael Prue, Mayor

Parliament, all Ontario municipalities, and the Association of Municipalities of Ontario (AMO) for their awareness and support.

We thank you for your attention to this matter and urge you to respect the democratic wishes of our Council and community.

Sincerely,

Michael Prue, Mayor
Town of Amherstburg

Cc: The Honourable Paul Calandra (Minister of Municipal Affairs and Housing)
Regional Members of Provincial Parliament
All Ontario Municipalities
The Association of Municipalities of Ontario (AMO)



**TOWNSHIP OF RIDEAU LAKES
Special Council Meeting**

RESOLUTION 104-2025
Title: MSC (PW) Rec #78-2025 re: Strong Mayor Powers (for Council approval)
Date: Wednesday, April 16, 2025

Moved by Councillor Dunfield
Seconded by Deputy Mayor P. Banks

WHEREAS at the Municipal Services Committee meeting held April 14, 2025, Recommendation #78-2025 was passed related to the recent announcement from the Government of Ontario on Strong Mayor Powers to an additional 169 municipalities effective May 1, 2025;

AND WHEREAS said recommendation further requested that the Province remove Rideau Lakes from the Strong Mayor Powers Legislation;

NOW THEREFORE be it resolved that the Council of The Corporation of the Township of Rideau Lakes concurs with MSC Recommendation #78-2025.

YES: 5 NO: 2 ABSTAIN: 0 CONFLICT: 0 ABSENT: 1

Carried

YES: 5 Councillor J. Banks Councillor Carr Councillor Dunfield Councillor Hutchings
Deputy Mayor P. Banks

NO: 2 Councillor Maxwell Councillor Pollard

CONFLICT: 0

ABSTAIN: 0

ABSENT: 1 Mayor Hoogenboom



**TOWNSHIP OF RIDEAU LAKES
Municipal Services Committee (PW)**

RECOMMENDATION: 78-2025

Title: Ontario Proposing to Expand Strong Mayor Powers to 169
Additional Municipalities

Date: Monday, April 14, 2025

Moved by Councillor Dunfield
Seconded by Deputy Mayor P. Banks

WHEREAS the Government of Ontario has announced an expansion of strong mayor powers to an additional 169 municipalities, effective May 1, 2025;

AND WHEREAS these powers allow mayors to unilaterally override council decisions, appoint senior municipal staff, and set budgets without majority council approval, undermining the principles of democratic governance;

AND WHEREAS municipal governance functions best through a collaborative decision-making process where elected councils, representing the collective voice of their communities, work alongside experienced municipal staff;

AND WHEREAS there is no evidence to suggest that strong mayor powers have increased housing starts, contrary to the provincial government's stated justification for their implementation;

AND WHEREAS the Association of Municipal Managers, Clerks, and Treasurers of Ontario (AMCTO) has raised concerns that strong mayor powers blur the lines between political leadership and administrative expertise, threatening the neutrality of municipal public service;

AND WHEREAS the City of Orillia recently experienced a situation where its mayor unilaterally overturned a council decision regarding the hiring of a Chief Administrative Officer, demonstrating the potential for these powers to be misused;

AND WHEREAS the Township of Rideau Lakes has also experienced governance challenges resulting from mayoral overreach, further highlighting the risks posed by concentrating authority in a single elected official;

AND WHEREAS democratic principles require that municipal governance remain a system of "one person, one vote" rather than granting disproportionate power to a single individual;

NOW THEREFORE be it resolved that the Council of the Township of Rideau Lakes:

1. Strongly opposes the expansion of strong mayor powers to additional municipalities, including Rideau Lakes;
2. Calls on the Government of Ontario to reverse this decision and uphold the traditional balance of municipal governance; and
3. Directs the Clerk to send a copy of this resolution to:
 - The Honourable Rob Flack Minister of Municipal Affairs and Housing
 - MPP Steve Clark
 - The Honourable Premier of Ontario Doug Ford
 - The Association of Municipalities of Ontario (AMO)
 - The Association of Municipal Managers, Clerks, and Treasurers of Ontario (AMCTO)
 - All Ontario municipalities for their consideration and support.

AND FURTHER that the Province be requested to remove Rideau Lakes from the Strong Mayor Powers Legislation.

YES: 5 NO: 3 ABSTAIN: 0 ABSENT: 0

Carried

YES: 5

Councillor J. Banks Councillor Carr Councillor Dunfield
Councillor Hutchings Deputy Mayor P. Banks

NO: 3

Mayor Hoogenboom Councillor Maxwell Councillor Pollard

2025 Special Events Schedule

Approved Events

Date	Time	Event Name	Estimated Attendance	Confirmed Location	Event Type	Event Organizer
2/15/2025	11am – 2pm	Mayor's Winter Levee	800 – 1,000	Bowman Room, Civic Square – City Hall	Public, Free	City of Cambridge
4/12/2025	10am – 1pm	Egg Drop	2,000	Fountain Street Soccer Complex	Public, Free	City of Cambridge
4/12/2025	10am – 12pm	West Galt Easter Egg Hunt	150	Victoria Park	Public, Free	Community Group
4/19/2025	12pm – 3pm	Easter Egg Hunt in the Village	400 – 500	22 Queen Street West to 40 Queen Street East	Public, Free	BIA
5/30/2025 – 10/3/2025	Fridays 1pm – 9pm	Hespeler Farmer's Market	400 (per event)	Hespeler Town Hall – 11 Tannery Street East	Public, Free	Community Group
6/13/2025	5pm – 1pm	Cambridge Celebration of the Arts	4,000 – 5,000	City Hall, Civic Square	Public, Free	City of Cambridge
7/1/2025	12pm – 11pm	Cambridge Canada Day	40,000 – 50,000	Riverside Park	Public, Free	City of Cambridge

Events in Approval Process

Date	Time	Event Name	Estimated Attendance	Confirmed Location	Event Type	Event Organizer
4/25/2025 – 4/27/2025	4pm – 8pm 10am – 6pm	Cambridge Home and Lifestyle Show	TBD	Hespeler Arena	Public, Cost	Community Group
4/27/2025	12pm – 8pm	Cambridge United League 1 Gameday	500	Fountain Street Soccer Complex	Public, Paid	Community Group
4/28/2025	4:30pm – 6:30pm	Crunch Galt Open House	50	30 Wellington Street Parking, 89 Main Street	Public, Free	Community Group
5/10/2025	9am – 3:30pm	Cambridge Moves for Mental Health 2025	150	Civic Square	Public, Free	Community Group

5/24/2025	10am – 3pm	National AccessAbility Week	100	Bowman Room, Civic Square	Public, Free	City of Cambridge
5/24/2025	8am -3pm	2025 Walk for Alzheimer's	30	Churchill Park	Awareness Campaign	Community Group
5/25/2025 – 9/28/2025	Afternoons	Galt Jazz Street Party	200 (per event)	Main St between Walter St and Ainslie St	Public, Free	BIA
5/29/2025 – 6/1/2025	Thurs 5pm–10pm Fri 5pm–11pm Sat 11am–11pm Sun 11am–5pm	Kin Carnival	50,000 (per event)	Riverside Park	Public, Free	Community Group
5/31/2025	9am – 11am	The Conflux	100	Linear Park	Public, Cost	Community Group
6/1/2025	10am – 12pm	CCTAC Bike Month Kickoff	40 – 60	Portion of Mill Run Trail, Sheffield Access Point parking lot	Public, Free	City of Cambridge
6/6/2025 – 6/8/2025	Friday 1pm-4pm & 6pm-9pm Saturday 9am-9pm	Big Bounce Canada	10,000 (per day)	verside Park (special event space)	Public, Cost	Community Group
6/7/2025	9am –4:30pm	Kinbridge Community Association & Greenway-Chaplin Community Centre Neighborhood Day	1,500	Churchill Park (right side, by basketball court)	Public, Free	Neighbourhood Association
6/7/2025	3pm – 7pm	Fiddlesticks Neighbourhood Day	550	71 Cowan Boulevard	Public, Free	Neighbourhood Association
6/8/2025	9am – 1pm	Cambridge Mill Race	300	Riverbluffs Park	Race	Community Group
6/14/2025	12pm – 2pm	Pet Portraits in the Park	100	Forbes Park	Public, Free	Community Group
6/14/2025	3pm – 6pm	Neighbourhood Day	650 – 700	Soper Park	Public, Free	Neighbourhood Association
6/14/2025	8am – 1pm	Push For Your Tush	50 – 70	Riverside Park – Dolph Picnic Shelter	Fundraiser	Community Group
6/14/2025	8am – 6pm	District C Track and Field Meet	200	Jacob Hespeler Secondary School	Public, Free	Community Group

6/14/2025	7am–11:59pm	Grand River Pride Street Party	500+	Main Street road closure, Water Street	Public, Free	BIA
6/21/2025	8:30am–7:30pm	Walk a Thon 2025	250	Riverside Park	Public, Free	Community Group
6/22/2025	11am-4:30pm	NLF Church Picnic	50-100	Central Park	Private	Community Group
7/5/2025 – 7/6/2025	4pm – 2am	Rising Tide Music & Arts Festival	5,000 total	Gaslight District, Tapestry Hall	Public, Cost	Neighbourhood Association
7/5/2025	10am – 10pm	Hespeler Village Music Festival	4,000	Forbes Park	Public, Free	Community Group
7/18/2025 – 7/19/2025	Friday 4pm – 11pm Saturday 6am–7pm	Cambridge Scottish Festival	3,000 – 5,000 (per day)	Churchill Park, Duncan McIntosh Arena	Public, Cost	Community Group
7/26/2025	12pm – 7pm	Cambridge Multicultural Festival	7,500	Forbes Park	Public, Free	Community Group
7/26/2025 – 7/27/2025	10am – 4pm	The Long Dash Festival	100	Grand Trunk Trail	Public Cost	Community Group
7/26/2025	3pm – 8pm	Emancipation Day Celebration	1,000	Soper Park (Bandshell area) or Galt Arena parking space	Public, Free	Community Group
7/26/2025	10am–7:30pm	Family Picnic	100 – 110	Dolph Picnic Area	Private	Community Group
8/2/2025 – 8/3/2025	8am – 9pm	SGSS Khed Mela	1,000 – 2,000	Riverside Park (back soccer fields)	Public, Free	Community Group
8/8/2025 – 8/10/2025	Fri/Sat 12pm – 10pm Sunday 12pm – 6pm	Cambridge Ribfest & Craft Beer Show	7,000 – 10,000 (per day)	Riverside Park	Public, Free	Community Group
8/9/2025	12pm – 4pm	Praise-Fest	100	Forbes Park	Public, Free	Community Group
8/15/2025 – 8/16/2025	9am – 11pm	Multi Fest	1,500 (per day)	Riverside Park	Public, Free	Community Group
8/16/2025	10:30am – 5:30pm	Praises in the Park	60	Forbes Park	Private	Community Group
8/16/2025	10am – 1pm	Church In the Square	25	Civic Square	Public, Free	Community Group
8/23/2025	5:30pm – 0pm	Vhalam Navrati 2025	2,500	Riverside Park	Religious/Cultural	Community Group
8/30/2025	10am – 10pm	KW Carnival	1,800	Riverside Park	Public, Free	Community Group

8/30/2025	6pm – 10:30pm	Rhythm Ratri 2025	2,000	Riverside Park	Public, Free	Community Group
9/2/2025 – 9/8/2025	8am – 10pm	Cambridge Fall Fair	2,500 (per day)	Dickson Park	Public, Free	Community Group
9/13/2025	11am – 3pm	Cambridge Fire Department Fire Prevention Week Open House	5,000	1625 Bishop Street North (Cambridge Fire Station 1)	Public, Free	City of Cambridge
9/14/2025	9am – 3pm	Walk to Remember	200	Riverside Park	Fundraiser	Community Group
9/14/2025	9am – 3:30pm	Cambridge Terry Fox Run	150	Riverside Park (Mickler Field/Grandstand)	Fundraiser	Community Group
9/19/2025 – 9/20/2025	Friday 4pm – 11pm Saturday 3pm – 11pm	Fest2Feall	5,000 (per day)	Dickson Park	Public, Cost	Community Group
9/30/2025	7pm – 11pm	Vhalam Navrati	1,500	Riverside Park	Public, Cost	Community Group

**All events are subject to change*