



City of Cambridge Advisory Committee 2023/2024 Annual Report

Citizen Advisory Committees contribute to the development of policies, procedures and initiatives by providing their expertise to the Mayor and Council. Committees work with Council to improve services and programs for the community. Annual Reports and Workplans are an opportunity for committees to share the work that has been completed over the past year and the priorities for the next year.

Citizen Advisory Committee Name:

MHAC (Municipal Heritage Advisory Committee)

Citizen Members:

Kimberly Livingstone (Chair), Sue Brown (Vice Chair), Nelson Cecilia, Michelle Goodridge, Nancy Woodman, Rosemarie Minnella, Christina Thompson, Mark Melo, Meg Oldfield, Meghan McKay (alternate) Councillor Corey Kimpson (non-voting).

Number of Meetings in 2023/24:

2023: 12

2024: 8 (as of October)

Citizen Advisory Committee Establishment date:

1976

Mandate of committee:

The mandate of the MHAC is set out as follows:

Ontario Heritage Act:

Municipal heritage committee

28 (1) The council of a municipality may by by-law establish a municipal heritage committee to advise and assist the council on matters relating to this Part [IV], matters relating to Part V and such other heritage matters as the council may specify by by-law. 2002, c. 18, Sched. F, s. 2 (7).

And from the Terms of Reference:

3. Mandate

The MHAC shall serve the City on heritage related matters pursuant to the Ontario Heritage Act. As part of their decision-making process, Council will consult with the MHAC on heritage planning matters in accordance with Part IV and Part V of the OHA.

Summary

2023/24 Workplan Special Projects:

The MHAC were engaged in the following projects in 2023 and 2024

- **East Galt CHL Study Phase** (project in mid-2023 paused due to resources and other priorities).
- **Galt Core HCD Plan Phase** (project focus is currently being re-evaluated by staff).
- **Hespeler HCD Study Phase** (project has completed Study Phase and Plan Phase will be launched in November 2024).
- **Heritage Register Review** (ongoing).
- **Part IV Designations** (ongoing).

Summary of Day-to-Day Work Activities:

In addition to its Special Projects work, the MHAC was engaged in other work such as:

- Reviewing alteration reports on Part IV and Part V properties;
- Reviewing Building Permit applications for Part IV and Part V properties;
- Reviewing Sign Permit applications for Part IV and Part V properties;
- Reviewing Designated Heritage Property Grant applications for Part IV and Part V properties.

Council / Community Engagement:

Past year Committee Activities that engaged the community or provided advice to Council:

The MHAC remained engaged with projects and day-to-day work activities related to their mandate and participated in the related public consultation opportunities.

2025 Workplan Objectives:

The MHAC anticipates being engaged in the following projects in 2025:

- **Galt Core HCD Plan Phase**
- **Hespeler HCD Study Phase**
- **Heritage Register Review** (ongoing)

- **Part IV Designations** (ongoing)

Recommendations to Council related to the past year's work plan or future objectives of the Committee:

The MHAC will make recommendations to Council related to various heritage items through their provincial mandate and related projects as they arise.