

To: **COUNCIL**

Meeting Date: **11/23/2021**

Subject: **Q21-73 - Supply and Delivery of Two Battery Electric Ice Resurfacers**

Submitted By: **Sheryl Ayres, Chief Financial Officer**

Prepared By: **Dave Mawdsley, Manager of Procurement**

Report No.: **21-306(CRS)**

File No.: **Q21-73**

Recommendation(s)

THAT Council report 21-306(CRS), re: Supply and Delivery of Two Battery Electric Ice Resurfacers be received;

AND THAT Council approve the transfers from the DC PW Facilities & Fleet Fund as outlined in the Financial Impact section of this report;

AND FURTHER THAT Council approve the award of Q21-73 to Resurface Corp. of Elmira in the value of \$ \$331,260., including H.S.T., this being the top-ranked respondent.

Executive Summary

Purpose

- Council approval is required to transfer additional funding to capital project A/00889-10 2019 Equipment Growth and award the project as detailed here-in.

Key Findings

- One (1) submission was received through an open-competitive procurement process. The submission was evaluated in accordance with the published evaluation criteria including Technical Specifications (40%), Delivery (10%) and Price (50%).

Financial Implications

- The award of this Contract will require additional funding from the Development Charges - PW Facilities & Fleet Reserve Fund in the amount of \$14,876 to fund the costs that exceed the approved budget.

Background

The RFQ was issued by the City of Cambridge supporting the growth and replacement of two Battery Electric Ice Resurfacers under two capital projects - 2019 Equipment Growth (A/00889-10) and 2020 Replacement (A/00896-10).

Three (3) companies downloaded the solicitation document from the City's e-tendering site with the City receiving one (1) submission for review.

Analysis

Strategic Alignment

PEOPLE To actively engage, inform and create opportunities for people to participate in community building – making Cambridge a better place to live, work, play and learn for all.

Goal #2 - Governance and Leadership

Objective 2.5 Focus on the responsible management of financial resources, ensuring transparency and accountability.

The public bidding process ensures the City maintains an open and transparent public process that provides accountability on the utilization of financial resources.

Comments

Submissions were received from the following:

Company	City
Resurfice Corp.	Elmira, ON

Procurement confirms that the rules under Procurement By-law No. 19-187 were adhered to in this solicitation.

The purchase of two ice resurfacers through this solicitation includes the replacement of an existing unit that has reached the end of its useful life and an additional growth unit to be added to the current pool of equipment so that there is a spare unit.

Existing Policy/By-Law

In accordance with Article 17.2.2. of the Procurement By-law, in the event that only one Bid is received in response to a request for competitive bid, the Bid may be opened and evaluated.

Under Procurement By-law 19-187, the Manager of Procurement shall have authority to award purchases up to \$500,000 pre-tax, within approved budgets.

This procurement requires approval from Council as additional funding is required.

Financial Impact

The net impact of the overall bid is a deficit of \$14,876. Each ice resurfacer has a purchase price of \$149,155. The purchase of the growth ice resurfacer, to provide a spare unit to the overall fleet, is within the approved budget and does not require additional funding. The purchase of the replacement unit exceeds the available budget for capital project A/00889-10 2019 Equipment Growth and additional funding in the amount of \$14,876 is required, as outlined below. This overspend is primarily as a result of transitioning from conventional fossil fuel power to electric battery power to reduce carbon footprint and promote clean air emissions. The additional funding will be drawn from the Development Charges – PW Facilities & Fleet Reserve Fund.

Q21-73 Supply and Delivery of Two Battery Electric Ice Resurfacers

A/00889-10 2019 Equip. Growth	Reserve Fund	Budget	Q21-73	Other Commitments	Savings/ (Deficit)
Ice Resurfacer	Capital Works Reserve Fund	\$12,700		\$12,700	\$0
	Equipment Reserve Fund	\$44,500		\$44,500	\$0
	DC-PW Facilities & Fleet	\$511,900	\$149,155	\$377,621	(\$14,876)
	Building Permit Reserve Fund	\$250,000		\$250,000	\$0
Total Project Savings/(Deficit)		\$819,100	\$149,155	\$684,821	(\$14,876)

Public Input

The solicitation documents for this project were made available to the public for viewing and submission on the City's e-tendering website, Biddingo.

This solicitation had three (3) plan takers, and one (1) submission was received by the Submission Deadline.

Internal/External Consultation

The solicitation document was compiled by Procurement, however the detailed requirements contained within the documents were prepared and submitted to Procurement by Fleet Services.

The advertising for this solicitation was as follows:

- Issue Date of RFQ: Monday, July 26, 2021
- Deadline for Questions: Friday, August 6, 2021 [4:00 PM] local time
- Deadline for Issuing Addenda: Tuesday, August 10 2021 [4:00 PM] local time
- Submission Deadline: Tuesday, August 17, 2021 [2:00 PM] local time

Conclusion

A/00889-10 Equipment Growth 2019 is overbudget \$14,876. This overspend is primarily as a result of transitioning from conventional fossil fuel power to electric battery power reduce carbon footprint and promoting clean air emissions.

Council approval of additional funding of \$14,876 to be drawn from DC PW Facilities & Fleet is required to award Q21-73 - Supply and Delivery of Two Battery Electric Ice Resurfacers

Signature

Division Approval

Reviewed by Legal Services



Name: Sheryl Ayres
Title: Chief Financial Officer

Departmental Approval



Name: Dave Bush
Title: Deputy City Manager

City Manager Approval

A handwritten signature in black ink that reads "David Calder". The signature is written in a cursive, flowing style.

Name: David Calder

Title: City Manager

Attachments

- N/A