



MINUTES

Corporation of the City of Cambridge Cambridge Accessibility Advisory Committee

June 21, 2021

Committee Members in Attendance: Barb Schutz, Erin Moerman, Sheri-Lyn Roberts, Joyce Haynes (left at 2:00 p.m.), John Dunham, and Dan Lajoie.

Note: The meeting proceeded without quorum with discussion only.

Members Regrets: Joyce Barlow, Jaime Griffis, Scott Lindsay, and Robert Rappolt.

Staff Members in Attendance: Lisa Keys, Manager of Facilities; Mary Kennedy, Project Management Office Analyst; Robyn Hyland, Accessibility Coordinator; Briar Allison, Council Committee Services Coordinator.

Meeting Called to Order

The meeting of the Accessibility Advisory Committee of the Corporation of the City of Cambridge was held in virtually via zoom. Committee Chair Dan Lajoie welcomed everyone present and called the meeting to order at 1:03 p.m. and the meeting adjourned at 2:30 p.m.

Disclosure of Interest

There were no declarations of pecuniary interests / conflicts of interest.

Presentations

None

Delegations

None

Agenda Items

7.1. Accessible Signage – Lisa Keys, Manager of Facilities

Using a PowerPoint presentation, Lisa provided the committee with the existing conditions of the Service Cambridge accessibility counter and signage that is currently there.

The committee offered suggestions in terms location and making sure the signs are eye level. Further, a suggestion regarding font sizes/colours that are more visible and eye-catching came from the committee. The committee advised to be sure that no sign is protruding out in the way of foot traffic.

Lisa to return to the committee with signage proofs for the committee's final feedback.

7.2. Capital Projects – Mary Kennedy, PMO Analyst, Asset Management and PMO

Mary reported back to the committee with the Accessibility Consultation Framework to gather input on the draft. Mary shared the purpose of the framework, opportunities for improved consultation, a framework overview, decision tree components, engagement and communication plan, what is included in the menu, and then invited feedback.

The subcommittee will be reviewing the majority of this project, The Chair invited anyone else from the main committee to participate.

7.3. CAAC Break – 5 minutes

7.5. C.I.M Discussion – Dan Lajoie, CAAC Chair, Sheri-Lyn Roberts, CAAC Vice- Chair

The committee will write a letter of support when the Coalition of Inclusive Municipalities report goes to Council in September. The Chair and Vice-Chair drafted a letter and shared with the committee highlighting the concerns surrounding the scope of the program.

Other Business

2.1 Chair Report

Dan and Sheri provided a progress from the subcommittees. They also thanked the committee for all their hard work, especially in the pandemic year.

2.2 Councillor's Report

None.

2.3 Staff Report

None.

Next Meeting

Date & Time: Monday, October 25, 2021 1:00pm-3:00pm

Location: Zoom

Close of Meeting

Chair

Dan Lajoie

Council Committee Services Coordinator

Briar Allison