

To: **COUNCIL**

Meeting Date: **10/05/2021**

Subject: **T21-72 Newman Drive Sidewalk Construction**

Submitted By: **Sheryl Ayres, Chief Financial Officer**

Prepared By: **Denise Hellyer, Senior Buyer**

Report No.: **21-270(CRS)**

File No.: **T21-72**

Recommendation(s)

THAT Council report 21-270(CRS), re: Newman Drive Sidewalk Construction be received;

AND THAT Council approve the transfers to/from Reserve Funds as outlined in the Financial Impact section of this report;

AND FURTHER THAT Council approve the award of Tender 21-67 Newman Drive Sidewalk Construction to 410754 Ontario Ltd. o/a Sousa Concrete of Cambridge for the total tendered price of \$182,949.56, including H.S.T., this being the lowest compliant bid received as outlined in Report 21-270(CRS).

Executive Summary

Purpose

- Council approval is required to transfer additional funding to the capital project and award the project as detailed here-in.

Key Findings

- There were four (4) compliant bids received through a competitive tender process.

Financial Implications

- The award of this tender will require additional funding from Capital Works Reserve Fund in the amount of \$31,752 to fund the costs that exceed the approved budget.

Background

The tender was released to obtain competitive bids for the construction of a sidewalk on Newman Drive, from house number 61 Newman Drive to Princess Street.

Four (4) compliant bids were received in response to the tender.

Analysis

Strategic Alignment

PEOPLE To actively engage, inform and create opportunities for people to participate in community building – making Cambridge a better place to live, work, play and learn for all.

Goal #2 - Governance and Leadership

Objective 2.5 Focus on the responsible management of financial resources, ensuring transparency and accountability.

The public bidding process ensures the City maintains an open and transparent public process that provides accountability on the utilization of financial resources.

Comments

Four bids were received in response to the tender as follows:

Company	City	Bid Amount*
a) 410754 Ont. Ltd. o/a Sousa Concrete	Cambridge, ON	\$ 182,949.26
b) Steed and Evans Ltd.	St. Jacobs, ON	\$ 214,268.91
c) Vista Contracting Ltd.	Cambridge, ON	\$ 239,097.83
d) I.M. Benjamins Inc. O/A Hardscape Concrete & Interlock	Cambridge, ON	\$ 301,946.48

Procurement confirms that the rules under Procurement By-law No. 19-187 were adhered to in the issuing and awarding of this solicitation.

Existing Policy/By-Law

Under Procurement By-law 19-187, the Manager of Procurement shall have authority to award purchases up to \$500,000 pre-tax, within approved budgets.

This procurement requires approval from Council as additional funding is required.

Financial Impact

The net impact of the overall bid is a deficit of \$31,752 as outlined below:

T21-72 Newman Drive Sidewalk Construction					
	Reserve Fund/Other	Budget	Tender Q21-64	Other Commitments	Savings/(Deficit)
Newman Drive Sidewalk	External Recoveries	\$ 180,000	\$ 133,000	\$ 47,000	\$ -
	Capital Works Reserve Fund	\$ -	\$ 31,752	\$ -	\$ (31,752)
Total Project Savings/(Deficit)		\$ 180,000	\$ 164,752	\$ 47,000	\$ (31,752)

There were four (4) bids received through a competitive tender process and the above costs are considered to be an accurate reflection of the work required.

Public Input

Request for Tender documents for this project were made available to the public for viewing and submission on the City's Bids and Tenders website.

This tender had nine (9) plan takers, includes sub-trades and suppliers, and four (4) compliant submissions were received.

Internal/External Consultation

Request for Tender documents were compiled by Procurement, however the detailed specifications contained within the tender documents were prepared and submitted to Procurement by the Community Development Department.

The advertising for this tender was as follows:

- a) Advertised on the City's Bids and Tenders website: August 13, 2021
- b) Tender Closing Date: August 30, 2021

Final Date for Acceptance of Tender: November 30, 2021

Conclusion

Council approval of additional funding is required to award Tender T21-72 Newman Drive Sidewalk Construction.

Signature

Division Approval

Reviewed by Legal Services

Name: Sheryl Ayres
Title: Chief Financial Officer

Departmental Approval



Name: Dave Bush

Title: Deputy City Manager

City Manager Approval



Name: Cheryl Zahnleiter

Title: Acting City Manager

Attachments

- N/A